RG104 Entry 235

Volume 489

July 19, 1934 – March 5, 1935

Letters Sent to

Philadelphia Mint

Press copies of letters and telegrams sent from U.S. Mint headquarters to various official and individual recipients.

Text quality ranges from good to extremely faint. Tight binding also limits visability of the left side of some documents. Pages were scanned using a white back-up sheet to improve legibility.

RG104 E-235 Vol 489

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 489 of 600 NC-152, Entry 235

Philadelphia,

July 19th 1934

RG104 E-235 Vol 489

July 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your telephone communication of a few days ago and to a letter received by you from Mr. Pompeo Coppini, stating that the Medallic Art Company of New York is to make the hub for the Texas coin.

This Bureau has consulted the Office of the General Counsel today and has been advised that there would appear to be no legal objection to permitting the hub for this coin to be made by the Medallic Art Company of New York. It is understood that the Government is not to participate in the cost of the preparation of the hub and that when received at the Mint the hub should be carefully examined to find that it is in proper condition to be used for working dies.

Please advise the Bureau as soon as you have received this hub from the Medallic Art Company in order that the Bureau may advise the Company that they may retain no part of this hub or die or impressions made from it but must surrender them to the Government.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

July 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. Harold W. Smith has been approved, as Executive Clerk in the silver and gold unit of your institution, with compensation at the rate of $2600 per annum (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

M M. O'Reilly

Acting Director of the Mint.

M

July 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointments of the following-named persons have been approved for emergency work in the positions indicated in the silver and gold unit, your institution, effective as of date of oath, with compensation at the rates indicated (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935," for such period of time as their services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935:

James W. Angstadt	Machinist	$6.32 p. d.
James P. Keenan	Machinist & Toolmaker	6.32 p. d.
Henry Greenwood	Machinist & Metallurgist	6.32 p. d.
Angelo DiMaggio	Melter	5.00 p. d.
Herman Hause	"	5.00 p. d.
John M. Morrison	"	5.00 p. d.
Edward Murphy	"	5.00 p. d.
Joseph Amodei	"	5.00 p. d.
Joseph A. Murphy	"	5.00 p. d.
Philip Shannon	"	5.00 p. d.
Thomas Donahue	"	5.00 p. d.
William R. Dee	"	5.00 p. d.
Louis J. Romanoli	"	5.00 p. d.
William J. Quirk	Weigher	5.00 p. d.
Robert C. Robbins	"	5.00 p. d.
Cornelius Saunders	"	5.00 p. d.
Jacob Ottmiller	"	5.00 p. d.

Very truly yours,

W. H. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

July 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separations of Mr. Paul V. Kennedy and Mr. Louis J. Neurohr, temporary Melters at $5.00 per diem, in your institution, have been approved, effective at the close of business July 7, 1934, because of lack of interest and continued absence from work.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

Government Facilities - July 20, 1934.

Superintendent US Mint Philadelphia Pa

San Francisco wires need approximately twenty pairs asbestos mitts per month that they make their own sleeves and aprons and purchase bags in open market

O'Reilly
Acting Director

OR

RG104 E-235 Vol 489

July 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

This letter will be authority for you to purchase approximately 2,000 pounds of rags, near white, for machine wipers, from The J. Milton Hagy Waste Works, at the rate of $6.74 per 100 pounds.

It is understood this was the lowest of three bids received out of seven asked.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

GOVERNMENT FACILITIES

JULY 21, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

APPOINTMENTS APPROVED GERTRUDE E IFILL SEWER FOUR DOLLARS PER DIEM JOSEPH C BRITTIN PATTERN MAKER SIX DOLLARS SEVENTY-TWO CENTS PER DIEM ADAM A WEBER CARPENTER SIX DOLLARS SEVENTY-TWO CENTS PER DIEM AND ARTHUR E ESPENSHADE MACHINIST SIX DOLLARS THIRTY-TWO CENTS PER DIEM ALL LESS FIVE PER CENT PAYABLE EXPENSES EMERGENCY BANKING ETCETERA NOT TO EXTEND BEYOND JUNE THIRTY NINETEEN THIRTY-FIVE.

NELLIE TAYLOE ROSS
DIRECTOR

OR

July 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

No appropriation was made for the fiscal year 1935 under the heading heretofore used, for covering losses on recoinage of gold coins. However, an appropriation was made in the Act of June 19, 1934, to cover the difference between the value of gold as carried in the general account of the Treasurer of the United States and the value of such gold after melting and refining thereof pursuant to the provisions of the Gold Reserve Act of 1934. Therefore all losses that occur in the melting of revalued gold coin now on hand, also such coin to be received for melting, will be chargeable to the last mentioned appropriation.

There are enclosed herewith two sample copies of form 474-B illustrating the method of their use in requesting the Treasurer of the United States for reimbursement of the loss incident to the melting of gold coin. When these forms are used they should be amended as per the samples. One sample illustrates use for the uncurrent coin now on hand and for subsequent receipts of coins transferred to you in the Treasurer's accounts, and the other form illustrates use for the current coin now on hand and any other gold coin not covered by the alternate illustration. Please note that the column headed for use in listing light weight coin should be disregarded in the future, and that all gold coins should be listed in the column formerly used for uncurrent gold coin, but with both column headings cancelled.

Please also note that this letter is merely an explanation of method to be used for reimbursement of losses, and is not an authorization for you to procede with the general melting of the gold coin.

Yours truly,

N. M. Oakley

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

July 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of the Scovill Manufacturing Company to supply your Mint with twenty-five thousand pounds of five-cent nickel blanks f. o. b. your Mint, at forty-six and one-half cents per pound, and twenty-five thousand pounds of five-cent nickel blanks f. o. b. your Mint, at forty-six and one-half cents per pound from the Riverside Metal Company.

This letter will also be authority for you to award contracts for additional twenty-five thousand pounds of five-cent nickel blanks at forty-six and one-half cents per pound to each of the above named firms if demand for five cent nickel coins warrants.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/ah

RG104 E-235 Vol 489

July 25, 1934.

Mr. A. Raymond Raff,
Superintendent,
United States Mint,
Philladelphia, Pennsylvania.

Dear Mr. Raff:

You have doubtless noted the report in recent days of arrests having been made for the illegal deposits of gold coins at the New York Assay Office, which were purported to be importations from Mexico.

This incident suggests the importance of all clerks in the Deposit-Weigh Room being alert to any suspicious circumstances surrounding deposits of coin.

Upon the face of it, it would seem that deposits being repeatedly made by one person, over a period of weeks, of coins in amounts as large as $9000, (which was the amount in this instance), would excite such suspicions in the minds of clerks handling them as would prompt them to report it.

In justice to Mint employees, however, it must be acknowledged that they might reasonably assume that coins, having passed the Customs Officers, could be accepted as legal deposits. It would probably not occur to their minds that a dishonest person might bring them in from time to time at various points along the border, without arousing suspicions of the Customs Officers.

I realize, also, that in view of the many deposits daily coming in, the suspicion of your clerks might not be aroused by the fact of any one name frequently accompanying receipts.

This fraud, however, having been perpetrated, the Mints must be more than ever vigilant.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint

R/H

RG104 E-235 Vol 489

July 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of July 21st. Mr. Steel is to be carried on the San Francisco roll and the Superintendent of that institution has been requested to forward Mr. Steel's pay check to him regularly during the time he is in Philadelphia.

Will you please continue to carry Mr. Bartholomew on your rolls and forward his check to the United States Mint at San Francisco.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

Government Facilities - July 26, 1934.

Superintendent, US Mint, Philadelphia, Pa.

Have you any charges to be collected from the Panama Minister on account of dies for the Panama coinage or any other charges in connection with coinage now being executed at San Francisco for Panama STOP Please wire today.

Nellie Tayloe Ross
Director

July 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of July 25th. It will be necessary for the Bureau to have the invitations to bid and the bids received by you for balances which in case purchase is approved will be charged to the special fund.

Please forward these papers to the Bureau as early as possible in order that we may assist you in obtaining whichever balances are authorized.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

July 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

Please prepare and forward to the Mint at Denver as soon as convenient five thousand canvas sacks twelve inches by twenty and one half inches.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

July 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the permanent transfer of Mr. George A. McCann from the position of Skilled Workman at $2300 per annum to the position of Cashier at $2900 per annum has been approved, effective April 2, 1934, the date of his temporary assignment to the position of Cashier.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

July 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. Mario DiSciascio has been approved for emergency work in the position of Furnace Building Retort Maker in the silver and gold unit, your institution, effective as of date of oath, with compensation at the rate of $5.00 per diem, (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935," for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Respectfully,

Director of the Mint.

M

RG104 E-235 Vol 489

July 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to purchase 25 sets of fire brick cylinders for your melting furnaces, from the Corundite Refractories, Inc., at the rate of $12.06 per set, this being the lower of two bids received out of three asked.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

July 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of July 26th, requesting authority to purchase rubber gloves for use in the Assay Department of your Mint.

Will you please advise this Bureau by telephone the quantity of gloves you desire.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/ah

RG104 E-235 Vol 489

July 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the Secretary of the Treasury has approved your recommendation that Mr. Earl L. Schmitt be dropped from the position of temporary junior assayer in your institution, effective at close of business July 14, 1934, because of failure to return to duty from leave of absence.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

July 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mrs. Gertrude Lipschutz, temporary junior stenographer at $1440 per annum, in your institution, has been accepted without prejudice, effective at the close of business July 16, 1934.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

July 28, 1934.

Superintendent, U. S. Mint, Philadelphia, Penna.,
" U. S. Mint, Denver, Colo.,
" U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.,
" " " U. S. Mint, New Orleans, La.

Dear Sir:

Under date of July 20th, this Bureau forwarded to you a form entitled "Application for Position" and you were requested to have these forms filled out for each one who is to be carried on the emergency roll.

The Secretary's Office today advises this Bureau that these forms need be used for CLERKS only.

Very truly yours,

Director of the Mint.

O'R/eh

July 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

In reply to your letter of July 27th concerning an order for iron castings, and with reference to equipment to be manufactured, you are advised as follows:

The provision "more or less" in the contract will satisfactorily care for procuring more than the estimated quantity of castings carried in the proposal on which the contract was based.

Concerning the manufacture of equipment to be paid for from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934-35" it would appear that the only practical method will be to make payment for all costs of manufacture, including materials (newly purchased and those from store) used therein, from our regular appropriation for Salaries and Expenses, Mints and Assay Offices. Upon completion of manufacture of equipment for which charge has been authorized against the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934-35", bill properly supported to be rendered and payment made through transfer adjustment as authorized in General Accounting Office General Regulations No. 78 dated April 4, 1934, copies of which were forwarded you in May. In this connection, reference as to procedure is made, in particular, to page 5 of the General Regulations mentioned above, paragraphs g, h, i and j. This procedure will be very similar to that used in manufacture of medals for the Navy Department, and other items.

Yours truly,

Director of the Mint.

E-S

RG104 E-235 Vol 489

July 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The Director of the Mint and the Secretary of the Treasury have approved the design for the Texas commemorative coin and you are authorized to proceed with this coinage upon request being received by you from the American Legion Texas Centennial Committee of Austin, Texas, upon payment by such Committee of the par value of the coins.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

July 30, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Dear Sir:

This letter will be authority for you to purchase approximately 10,000 yards of cotton Twill, 54" wide, from Miller, Bain, Beyer & Company, at the rate of $0.31674 per yard; this being the lowest of four bids received of seven asked. It is understood this material is to be used in making your #1 coin bags.

This letter will also be authority for you to purchase 2,000 yards of khaki cloth, 36" wide, from Olson & French, Inc., at the rate of $0.1642 per yard, this being the lowest of four bids received of seven asked. It is understood this material is to be used in making sleeves and aprons for your workmen, these articles to be burned up after they become too worn for use and the precious metals recovered therefrom. It is further understood that you have a release from the Department of Justice, dated July 20, 1934, for the purchase of these goods in the commercial market.

Both the above-mentioned items are to be charged to the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

C'R/eh

RG104 E-235 Vol 489

July 30, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Dear Sir:

This letter will be authority for you to purchase twenty-four pairs of rubber gloves from the Stempel Fire Extinguisher Mfg. Co., at 42½¢ per pair, 2%, for use in the laboratory of the Assay Department.

It is understood that these gloves when they become too worn for further use, will be burned so as to recover whatever precious metals may adhere to them.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

Director of the Mint.

O'R/eh

July 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that appointments of the following-named persons have been approved for emergency work in the positions indicated in the silver and gold unit, your institution, effective on dates shown, with compensation at the indicated rates (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as their services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935:

Name	Position	Date Effective	Compensation
Philip Neisser	Helper	Date of oath	$5.00 p. d.
Jos. DeFeo	Guard	7-16-34	$1200 p. a.
Peter Stratenwerth	"	7-16-34	1200 p. a.
Albert F. Cubbins	"	Date of oath	1200 p. a.
William L. Loehr	"	" " "	1200 p. a.
Anthony Pivale	"	" " "	1200 p. a.
Joseph DeLuca	"	" " "	1200 p. a.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

July 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that your recommendations that the following employees in your institution be dropped from the service have been approved, effective in each case at the close of business on the date indicated:

John J. Ross	Helper	@ $5.00 p. d.	7-25-34
Stanley Pearce	Roller	@ 5.00 p. d.	7-31-34
Mary Hackett	Counter	@ 4.00 p. d.	7-26-34
Norbert A. Dolan	Annealer	@ 5.00 p. d.	7-31-34
Charles A. W. Straka	Guard	@ $1200 p. a.	7- 6-34
James W. Angstadt	Machinist	@ $6.32 p. d.	7-31-34

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

July 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Miss Rena Hoffman, temporary Junior Clerk-Stenographer in your institution at $1440 per annum, has been accepted without prejudice, effective at the close of business July 23, 1934.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

July 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of July 23rd, recommending that the position of "Female Laborer" in your institution be abolished, and that Mary M. Hiester, now filling this position at $4.00 per diem, be retired at the close of business August 15th.

Please be advised that all retirements are required to be effective at the end of the month. In view of this requirement, your further recommendation is requested.

Yours very truly,

Nellie Taylor Ross

Director of the Mint

M/H

RG104 E-235 Vol 489

August 1, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is with further reference to the case of Mario DiSciascio which I discussed with you when you were in Washington last week.

Due to a misunderstanding in telephone coversation, Mr. DiSciascio's appointment was approved on July 18th, for emergency work in the position of Furnace Building Retort Maker in your institution, effective as of date of oath, with compensation at the rate of $5.00 per diem, (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935".

I am submitting recommendation to the Secretary of the Treasury to amend Mr. Di Sciascio's emergency appointment to specify a salary of $6.72 per diem, as recommended by you.

It appears that Mr. DiSciascio is eligible for appointment under the Civil Service. Therefore, if you wish to bring him under Civil Service, it is suggested that you submit recommendation through your Civil Service District Manager for his appointment to the position, to be paid from the appropriation, "Salaries and Expenses, Mints and Assay Offices".

Yours very truly,

Arthur Taylor Roe

Director of the Mint.

M/E

RG104 E-235 Vol 489

August 1, 1934.

Superintendant,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There are enclosed five copies of Civil Service form 375, which should be executed in the manner outlined in previous letters to you, by the following persons in connection with the promotions recommended in your letter of July 26th:

Paul J. Dowd - From Jr. Assayer at $1900.00 p.a. to asst. Assayer at $2600.00 p.a. (Grade 2-Prof.)

Robert S. Graham - From Deposit Weigh Clerk at $2600.00 p.a. to Asst. Superintendent of Coining Dept. at $2900.00 (Grade 2-Prof.)

Jacob Pepper - From Counter at $6.32 per diem to Deposit Weigh Clerk at $2300.00 per annum, (Grade 6-CAF)

Ann M. Steed - From Clerk at $1860.00 per annum to Abstract Clerk in Charge at $2000.00 per annum, (Grade 5-CAF-5)

Frank B. Hamilton - From Skilled Workman at $7.02 per diem to Foreman Plumber & Steamfitter at $2400.00 per annum.

Yours very truly,

Nellie Tayloe Ross

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 1, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointments of the following-named persons have been approved for emergency work in the position of Helper in the Silver and Gold Unit, your institution, effective as of date of oath, with compensation at the rate of $5.00 per diem, (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as their services may be required on such work, and funds for such work are available, but not to extend beyond June 30, 1935:

Name	Effective Date	Compensation per diem
Thos. N. Drew	Date of oath	$ 5.00
Albert Vandegrift	" "	5.00
Charles Q. Geise	" "	5.00
Frank J. Donahue	" "	5.00

Yours very truly,

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 1, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to proceed with the coinage of 600,000 Lempiras in coins of one Lempira each.

It is understood that this coinage is to be done at the rate of $7.50 per thousand pieces, in accordance with your letter of July 5th.

The State Department has advised this Bureau that the National City Bank of New York has instructions to deal with you for the account of the Honduran Government with reference to the coinage requested.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

August 1, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication of this morning, requesting you to reject the bids forwarded by you covering the proposed purchase of assay balances. This is done for the purpose of enabling you to extend to one or more concerns the opportunity to bid on these balances. The proposals forwarded with your letter of July 23rd are returned.

In sending out new invitations to bid may I suggest that instead of using the term "Troemner's #30X or its equal", I would suggest that you use the term "similar and equal to Troemner's #30X". I am of the opinion that this wording would be less liable to questioning.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

July 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that your recommendation of July 5th, that John J. McGurr, skilled workman at $6.32 per diem, be suspended for a period of thirty days, without pay, from July 5th until August 6th, 1934, because of intoxication, has been approved.

Yours very truly,

Nellie Taylor Ross

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 2, 1934

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Superintendent, U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
Assayer in Charge, United States Mint, New Orleans, La.

Expenses under emergency banking gold and silver appropriation should be reported on regular account current stop Show the appropriation title and transactions on one of the blank lines stop Items so chargeable should be listed on a separate sheet of form ten twenty four or ten twenty five and not on same sheet as other disbursements.

Nellie Tayloe Ross
Director

RG104 E-235 Vol 489

August 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find approved acceptances for contracts, with papers pertaining thereto, for the fiscal year 1935, as below.

T2m-240 - Chief of Electrical Bureau, City of Phila.
" 242 - Phila. Towel Supply & Laundry Co.
" 244 - American Ice Company.
" 245 - The Philadelphia Gas Works Co.
" 246 - The Philadelphia Electric Co.
" 247 - The Receiver of Taxes, City of Philadelphia.
" 248 - Paschall Oxygen Company.
" 249 - Fairmount Foundry, Inc.

Approval of the proposed contract with T. F. Callahan, for removing rubbish, awaits receipt of the required bond for faithful performance.

With reference to the contract with the Fairmount Foundry, Inc., the Statement and Certificate of Award should be completed, the certificate "I have satisfied myself" should be signed and original of the approved contract should be returned to the Bureau.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

August 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of correspondence received from the State Department relative to the preparation of dies for the Chinese Government, together with a pencil drawing of the design.

There is also inclosed a check for three thousand dollars ($3,000.00) to defray the necessary expenses in connection with the making and shipping of these dies. Please acknowledge receipt of the check.

Very truly yours,

Director of the Mint.

Inclosures.
O'R/eh

RG104 E-235 Vol 489

August 3, 1934.

Mr. F. H. Chaffin,
c/o United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please forward to the Bureau the checked schedules used by the Settlement Committee at the Denver Mint in verifying the details of cashier's cash on hand, also contents of vaults, including the gold and silver bullion shown on form 1068A of the cash inventory as being in vaults under joint seal. The above are needed for completing the file of settlement vouchers.

It is noted that the bookkeeper's settlement statement, form 976, certifying blances to the committee, was not used by the committee in preparing its report of metals accounted for by weight, since the figures carried on form 976, as regards weights of metals charged to the several divisions of the institution as well as totals, differ from those on the report. Most of such weights on form 976 are in error while the report of the committee is in agreement with the June account current of the Denver Mint. The committee should have procured a corrected form 976 as basis for its report; the Bureau is requesting the Superintendent of the Denver Mint to forward such corrected statement.

Yours truly,

Director of the Mint.

F-S

RG104 E-235 Vol 489

August 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to our telephone conversation today concerning the melting of gold coin, you are authorized to proceed with the melting of such as in the vaults of the Philadelphia Mint.

Reference to a letter written you from the Bureau July 31st will indicate not only authority but procedure to be followed in rendering your accounts.

The vouchers for the loss on this gold coin should be sent to the Treasurer of the United States through this Bureau.

Very truly yours,

Director of the Mint.

R/eh

RG104 E-235 Vol 489

August 4, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.

You are authorized to proceed with the melting of the general stocks of domestic gold coin as soon as working conditions warrant stop The resulting losses will be carried in your accounts and on accounts current as assets entitled quote reimbursable losses on melted coin quote stop Such losses will be reported to the Treasurer United States on form four seventy four B per recent advice stop When treasurer United States advises you they have been reimbursed they will be transferred to him stop Amend as above the account current title of reimbursable loss on recoinage.

Nellie Tayloe Ross N.T.R.
Director

RG104 E-235 Vol 489

August 4, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mr. Peter Stratenwerth, Guard, in the Silver and Gold Unit, your institution, has been accepted, without prejudice, effective at the close of business July 31, 1934.

Yours very truly,

Nellie Taylor Ross

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 4, 1934.

Mr. A. Raymond Raff,
Superintendent, United States Mint,
Philadelphia, Pennsylvania.

My dear Mr. Raff:

It may be unnecessary for me to remind you that constant attention should be given by you to conditions that present danger to employees from machinery. Any safety devices made to over exposed parts, or other measures which might protect them, should be provided.

You are authorized to take any action that does not involve prohibitive expense, which you think is necessary with reference to this matter. It would be required, of course, that you take up with the Bureau the expenditure of a considerable amount.

Yours sincerely,

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 489

August 4, 1934.

Mr. A. Raymond Raff, Superintendent,
United States Mint,
Philadelphia, Penn.

Dear Mr. Raff:

A policy has been advanced in the Treasury Department by which the guards of Treasury institutions are to receive training in marksmanship by the Coast Guard service.

You are directed to get in touch with the officer in charge of the Coast Guard unit in your vicinity, and discuss with him details relative to time, place, etc., for practice.

I assume that only two or three of your guards could be spared at a time for such practice.

Please avail yourself of this service without delay, if there is no obstacle, and if no expenditure of money is involved.

Yours sincerely,

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 489

August 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Bureau of the Mint must have, by the 5th of each month, the amount of your net obligations incurred during the prior month under our regular Salaries and Expenses appropriation, separately for personnel and for nonpersonnel items. For personnel use amounts payable to employees plus retirement deductions. Please take steps to insure that such information reaches the Mint Bureau by the 5th of each month, by wire if your schedules of encumbrances will not reach Washington by the 4th of the month. Your July data have been received.

Yours truly,

Nellie Taylor Ross

F-S

Director of the Mint.

August 4, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Emergency Expenses, etc. $10,000.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P F

RG104 E-235 Vol 489

August 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Due to your urgent need for additional junior assayers to be paid from the emergency fund, I have requested Mr. Hyman A. Friedman, Box 496, Yuma, Arizona, to report to your institution for employment as soon as possible. Copy of letter of application from Mr. Friedman and copy of telegram sent him this date are inclosed. Mr. Friedman is well recommended by Senator Ashurst and is, I believe, well qualified.

Very truly yours,

Nellie Tayloe Ross

M Director of the Mint.

RG104 E-235 Vol 489

August 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find letter of the General Accounting Office, dated July 31, 1934, concerning the amount due the estate of William F. Walsh, deceased, formerly skilled workman at the Philadelphia Mint.

With return of all papers please supply the information required by the General Accounting Office. In this connection it is noted that the remarks on payroll indicate that Mr. Walsh died at 9.50 a. m. May 12, 1934, while the attached death certificate states the hour of death as 8.50 a. m. Computation indicates that compensation was computed for one hour and fifty minutes on May 12th in addition to full working time prior to May 12th.

Yours truly,

N. M. O'Reilly

Actg Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

August 6, 1934.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

In the future preparation of monthly appropriations transactions statements please separately show, under the Emergency Banking Appropriation, the amount for salaries and the amount for other expenses.

Yours truly,

W. M. O'Reilly

P F

Director of the Mint.

RG104 E-235 Vol 489

August 8. 1934.

Mr Dwight H Zollers,
U S Mint,
Philadelphia, Pa.

Dear Sir:

In reference to your trip to Chicago, May 1933, for duty at the Worlds Fair, by use of your own automobile, it is requested that you prepare and forward to this Bureau a statement, signed by you, showing the expenses incurred on that trip for gasoline, oil, garage rent, and bridge, ferry and other tolls.

Yours truly,

Acting Director of the Mint.

P

RG104 E-235 Vol 489

August 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Enclosed are your recommendations, in triplicate, for ninety day extensions of appointments of a number of temporary employees in your institution.

This recommendation, apparently, was not submitted to the Civil Service District Manager for approval, or was forwarded by him without endorsement.

Yours very truly,

[illegible]

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

August 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. Hyman A. Friedman has been approved for emergency work in the position of Junior Assayer in the Silver and Gold Unit, your institution, effective as of date of oath, with compensation at the rate of $6.50 per diem, (less 3%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Yours very truly,

M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

August 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please forward, as soon as practicable, your reports of gold and silver receipts during the six months ended June 30, 1934, on forms 61-A, 61-B, 474 and 637.

The Bureau has no record of contracts numbered T2m-237, 238, 239 and 241, although later contracts are on file. If contracts have been executed under the above numbers, will you please forward same or advise where they can be found.

Yours truly,

M. M. O'Reely

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

August 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Returned herewith please find claim for amount due the estate of William F. Walsh, forwarded with your letter of August 8th, with request that inquiry in the last paragraph of the General Accounting Office letter be answered. It is suggested also that indication be given of the periods during which Mr. Walsh was granted sick and annual leave, between May 1st and the date of his death.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

August 10, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

I am enclosing herewith Government Bill of Lading No. 296 549, covering shipment of new minor coin from Philadelphia to Charlotte, N.C. The indication are that this shipment is a consignment of "nickels" and not "cents" as indicated thereon. Please return the bill of lading with letter of explanation.

Yours truly,

Dr. M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 489

Government Facilities - August 11, 1934.

Superintendent, US Mint, Philadelphia, Pa.

Secretary of the Navy requests to be advised as to status of certain target insignia requested April twenty for the United States Marine Corps STOP Please reply by letter in time to enable the Bureau to make reply to the Secretary of the Navy on Monday morning

Nellie Tayloe Ross
Director

RG104 E-235 Vol 489

August 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

As per the enclosed Department Circular No. 520, dated July 15, 1934, the Secretary of the Treasury has called for the certification required by the laws of the United States, as to any moneys received by any officer of the United States, in his capacity as such, prior to July 1, 1934, arising from any source, that have not yet been covered into the Treasury. Will you please forward such certification to this Bureau as soon as possible.

Yours truly,

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

August 11, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Dear Sir:

Please prepare immediately to execute coinage of silver dollars. It now appears that the number required from your Mint will be four million.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

August 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that extensions of the temporary appointments of the following-named employees in your institution have been approved for periods not to extend beyond ninety days, effective in each case from the date indicated:

Name	Position	Salary	Beginning
Margaret E. O'Donnell	Sewing Woman	$4.96 p.d.	August 1, 1934
Owen P. Brady	Guard	$1200 p.a.	" 12, 1934.
John F. Malley	"	"	" 21, 1934.
Bernard M. Kolakowski	Helper	$5.00 p.d.	" 21, 1934
Ernest J. Mercer	"	"	" 21, 1934.
Samuel E. Richards	"	"	" 21, 1934
Robert Chas. Fleming	Unclassified Lbr.	4.00 p.d.	" 21, 1934.
Ernest L. Gaines	"	"	" 21, 1934

Yours very truly,

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your recommendation for the appointment of Mrs. Rachel Flaith to the position of File Clerk in your institution, to be paid from the emergency fund, has been received in duplicate.

In order that it may not be necessary to retype recommendations in this office, please forward all recommendations in triplicate. When a recommendation for appointment or termination of service contains more than one name, there should be two copies in addition to the original for each name involved.

Yours very truly,

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to your letter of August 10, recommending appointment of Mrs. Mary K. Mann to the position of Clerk at $1800 per annum in your institution, effective August 9, 1934, to be paid from the emergency fund, please be advised that Mrs. Mann's transfer to the above-mentioned position from her former position in Washington, was approved on August 7, 1934, to be effective as of date of oath.

Yours very truly,

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is no record in this office of personal history statement, standard form No. 6, having been received executed by Mr. Harold W. Smith, whose appointment as Executive Clerk at $2600 per annum in your institution, became effective on July 17, 1934. As this statement is required for the records of this office, it is requested that it be forwarded at an early date.

Yours very truly,

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is enclosed a supply of application forms to be used instead of the sample previously sent you when making recommendations for appointments of Clerks, Guards, or Professional employees to be paid from the appropriation, "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935."

Yours very truly,

Director of the Mint.

M/H

August 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please refer to deposit numbered 4004 and advise the Bureau by return mail whether the Colombian coin deposited by J. M. Saenz, an attache of the Colombian legation, has been melted or whether it is in condition to be returned to him in case such action is considered advisable.

Yours truly,

F-S

Director of the Mint.

August 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following pertains to your June accounts.

On your May 16 - 31 pay roll, page 15, data in remarks column concerning account of Bessie Evans, do not support the pay deduction made nor the data on absence report; explanation is requested. On the same roll, page 17, Arthur R. White is charged with one-eighth day without pay, which is not shown on absence report.

On your pay roll for June 1 - 15, page 18, $22.50 was paid Charles Butler, a $5.00 per diem employee, for stated 4-2/8 days overtime, which is $1.25 in excess of amount payable on the given basis. Please advise relative to proper adjustment.

Voucher No. 618, New Deal Lumber Co., has a proposal attached indicating bids were asked on 1st common, white pine lumber whereas award was mode for 3rd common, the alternate specification evidently having been inserted by the bidder. Unless all dealers were given opportunity to bid on 3rd common all bids should have been rejected and new bids invited on a competitive basis. This is for future guidance.

Memorandum voucher No. 656 is herewith returned; please forward original.

Proposal with voucher No. 676 is returned for signature of the bidder.

Reference is made to vouchers numbered 656, 657 and 658 for insurance charges. The St. Paul Fire Insurance Co. was paid 1¢ on one check, 6¢ on another and 18¢ on a third check. Is there any good reason why the 25¢ due this concern on the three vouchers should not have been paid by one instead of three checks. This applies also to each of the several other insurance companies concerned, and to the seemingly unwarranted issue of numerous checks for very small amounts.

It is noted that alloy charges were imposed on some deposits received at $20.67. Since coinage of gold has been discontinued by law there is no longer reason for providing alloy metal for coinage.

Early reply is requested.

Yours truly,

P-F-S
Encsl

Director of the Mint.

RG104 E-235 Vol 489

August 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to purchase additional equipment for the dust-conveyor system in the carpenter shop of your institution, from Munro & Sons, at $85.00 less 2% ten days.

It is understood that proposals to furnish and install this additional equipment were invited from three firms and three bids were received, the above named being the lowest.

It is further understood that the installation of this additional equipment not only will protect the workmen from having to inhale a quantity of dust but it will also reduce the fire hazard.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

August 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of August 11th, requesting authority to purchase Steel filing cabinets.

It is understood that no steel cabinets have been listed in this year's Schedule. The Schedule covering wooden cabinets has not yet been issued and until it is printed, the following is submitted:

Mahogany,
Cap size four drawer file cabinets
Without panel
26-S-6970 (b)..... $24.90
Panels alone
26-S-6140 (b)..... 9.45
Complete base
26-S-6925 (b)..... 3.00

These cabinets are listed by the Globe-Wernicke Company, and you are at liberty to consult their catalogue. After doing so, I would suggest that you forward a recommendation to the Bureau as to the articles you desire to be allowed to purchase.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

August 14, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Assay Office, New York, N. Y.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, San Francisco, Calif.

Use prefix N for series of deposit numbers covering the nationalized silver received under executive order of August ninth.

Nellie Tayloe Ross,
Director

RG104 E-235 Vol 489

August 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Statement and certificate of award pertaining to contract with the Fairmount Foundry Inc. was not received with other papers accompanying your letter of August 11th; please forward same.

Yours truly,

Nellie Taylor Ross

F-S

Director of the Mint.

Government Facilities - August 15, 1934.

Superintendent, US Mint, Denver, Colo.,
" " " San Francisco, Calif.
" " " Philadelphia, Pa.

Retel August eleventh impart no information relative order oriole Mozart.

Nellie Tayloe Ross
Director

August 15, 1934

GOVERNMENT FACILITIES

United States Mint, San Francisco, Cal.
United States Mint, Denver, Colo.
United States Mint, Philadelphia, Penn.
United States Mint, New Orleans, La.
United States Assay Office, Seattle, Wash.
United States Assay Office, New York, N. Y.

Re my telegram August fifteenth on no account must there be failure to send report each evening, straight wire, of silver receipts.

NELLIE TAYLOE ROSS
Director

August 16, 1934.

The Pennsylvania RR Co.,
Broad Street Station,
Philadelphia, Pa.

Dear Sir:

I am returning your bill No. 2.371.730 with the request that Transportation request No. 939,590 be detached and the amount deducted and that a separate bill be rendered covering the transportation charges from Philadelphia to Chicago, which bill should then be forwarded to the Chief Clerk, Treasury Department, for payment.

Yours truly,

Acting Director of the Mint.

P F

August 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointments of the following employees in your institution have been extended for a period of thirty days, effective in each case from the date indicated, pending approval of permanent appointments:

Name	Position and Salary	Effec. Date
Bertha O. Taylor	Jr. Stenographer, $1440	8/9/34
Victor H. Harkin	Payroll Clerk and Timekeeper, $1440	8/9/34
Martin C. Steinetz	Jr. Stenographer, $1440	8/9/34
Margaret C. Silberman	Junior Calculating Machine Operator $1440	8/16/34

Yours very truly,

[illegible]

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

August 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please submit formal application executed by Mrs. Rachel Flaith, whose appointment you have recommended for emergency work as File Clerk at $1260 per annum, (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as her services may be needed for such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

M/H

of the Mint

Government Facilities

August 17, 1934.

Superintendent, US Assay Office, New York, New York,
Superintendent, US Mint, Philadelphia, Pennsylvania,
Superintendent, US Mint, Denver, Colorado,
Superintendent, US Mint, San Francisco, California,
Assayer in Charge, US Mint, New Orleans, Louisiana,
Assayer in Charge, US Assay Office, Seattle, Washington.

The following order has today been received by this Bureau from the Secretary of the Treasury STOP Please put this order into effect immediately:

Quote In the Provisional Regulations issued under the Gold Reserve Act of 1934 and in the regulations relating to licensing the exportation of silver issued July five, nineteen thirty four, I designated the superintendents and assayers in charge of the several United States mints and assay offices to act as agencies for me in issuing licenses under those regulations STOP In those mints and assay offices where attorneys have been, or shall be, detailed by the Legal Division of this Department, it is my desire that in the future no license with respect to gold or silver be issued on my behalf by such mints and assay offices until the application has first been approved by such attorneys; that no affidavit filed in connection with any deposit of gold or silver be accepted or acted upon by such mints or assay offices until it has been so approved; and that the answers to all letters addressed to such mints and assay offices which require a construction of any regulations issued by me be prepared by such attorneys for the signature of the person in charge of such mint or assay office

Signed
H. MORGENTHAU, Jr.,
Secretary of the Treasury

end quote.

M. M. O'Reilly
Acting Director Mint.

RG104 E-235 Vol 489

August 17, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, United States Mint, New Orleans, La.
" " " U. S. Assay Office, Seattle, Wash.

Gentlemen:

Attention is invited to the question of payments to employees for annual leave, sick leave, and holiday leave - days on which no work is performed.

Regular per annum employees are entitled to pay, for absence as above, within the authorized limits, as are also regular per diem employees.

Both per annum and per diem employees who are appointed under authority of emergency legislation, for the duration of emergency work, or for such periods as their services may be required on such work, although the appointments are terminable at any time, are to be regarded as emergency employees and may be granted pay for absence as above, within the regularly established limits.

No employees whose appointments designate them to be temporary are entitled to pay except for the time during which they are actually employed, and thus are not entitled to pay for holidays, sick or annual leave. However, if temporary employees should later become regular or emergency employees by reason of issue of new appointments, employment being continuous, annual and sick leave of absence to the extent that it might have accrued may be allowed for such prior service.

Since regular Mint Service appropriations do not constitute emergency legislation, employees hodling temporary appointments with compensation chargeable to such appropriations are not entitled to pay for holidays or for any period during which service has not actually been performed.

Appointments to positions, the compensations of which are chargeable to the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts," if stated to be temporary, should be terminated and new appointments be issued as emergency if the employees in question

are not to be considered as strictly temporary - from day to day or for definitely fixed brief periods. It is understood from decisions of the Comptroller General that if such amended appointments are issued, and service is continuous, the employees in question will be entitled to pay for annual and sick leave computed from the time of their temporary appointments.

Yours truly,

M. M. O'Reilly

F-S

Acting Director of the Mint.

Government Facilities - August 17, 1934.

Superintendent, US Mint, Philadelphia, Pa.

Assay coins from delivery number twenty, half dollars, August fourteenth released however one coin weighs one nine four point ten which is too close to tolerance.

M.M.O'Reilly
Acting Director

RG104 E-235 Vol 489

Government Facilities - August 17, 1934.

Superintendent, US Assay Office, New York, N. Y.
Superintendent, US Mint, Philadelphia, Pa.,
Superintendent, US Mint, Denver, Colo.,
Superintendent, US Mint, San Francisco, Calif.

Please wire tonight total receipts of all classes of silver received during past week that is in addition to your usual weekly report please include silver received under August ninth Proclamation separating the actual silver delivered from certificates or warehouse receipts in case you have received any.

M.M.O'Reilly
Acting Director

RG104 E-235 Vol 489

August 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am enclosing copy of a telegram sent this date to Fred S. Devenport requesting him to report without delay to your institution for employment as Junior Assayer. He has been well recommended by Senator King and appears to be well qualified. When he reports for duty please have him fill out formal application and forward immediately to this office.

Yours very truly,

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

August 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary reinstatement of Mr. Norman T. Fulmer to the position of Assistant Bookkeeper at $2300 per annum (less 5%) in your institution has been approved for a period not to exceed ninety days, effective as of date of oath, pending permanent appointment.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

M/H

August 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separations of the following temporary employees of your institution have been approved effective at the close of business July 31, 1934:

Norbert A. Dolan	Annealer	$5.00 per diem
Frank R. Callahan	"	" "
Stanley Pearce	Roller	" "
John P. Anthony	"	" "
Frank J. Brennan	"	" "
Patrick J. Hogan	"	" "
Raymond W. Stirling	"	" "
John Wilson	"	" "
Thomas F. McMahon	Helper	" "
Isaac Nentes	"	" "
Richard Kennedy	"	" "
Bernard H. Yulsman	"	" "
Max Levin	"	" "
Samuel E. Richards	"	" "

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

August 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the Secretary of the Treasury has approved the abolishment of the position of Female Laborer at $4.00 per diem, occupied by Miss Mary M. Hiester, effective at the close of business August 31, 1934, and Miss Hiester's separation from the service effective that date by reason of abolishment of the position occupied by her.

Yours very truly,

A. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

August 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received from the State Department, requesting certain coinage for Nicaragua. With the return of the inclosures please advise the Bureau of the rates which should be imposed and any other pertinent information covering the cost of undertaking this coinage.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.
O'R/eh

RG104 E-235 Vol 489

August 18, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Enclosed find voucher of Johnson and Higgins, $5.53, insurance charges on shipments of minor coin made by your institution during June 1934. The rate is correct. Payment to be made from the profits on minor coinage.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P F

August 18, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint,
Philadelphia, Pa.

On August twentieth transfer two million three hundred thousand fine ounces silver received under executive proclamation December twenty one at one dollar twenty nine cents plus per ounce to an account entitled Silver Bullion Securing Certificates stop Transfer a like amount of such silver carried as seigniorage to the account Silver Bullion Securing Certificates comma and value it at one dollar twenty nine cents plus per fine ounce also deposit the total value thereof as seigniorage on silver bullion securing certificates stop Issue certificate of deposit on form one in support of the seigniorage stop Credit amount of seigniorage in Treasurers transcript and advise Treasurer by wire without fail the total monetary value taken into the account Silver Bullion Securing Certificates also the amount of the seigniorage stop Do not take this seigniorage through your regular accounts.

M. M. O'Reilly,
Acting Director

OR

GOVERNMENT FACILITIES

AUGUST 18, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

TEMPORARY APPOINTMENT BIGGINS EFFECTIVE SIXTY DAYS ADDITIONAL PENDING PERMANENT APPOINTMENT.

O'REILLY
ACTING DIRECTOR

OR

RG104 E-235 Vol 489

August 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please forward to the National Museum in addition to the numismatic collection of the United States, specimens of the coins struck during the calendar years 1933 and 1934. Also please send copies of the medal of President Franklin D. Roosevelt. The Museum requests that you supply two specimens of each of the coins.

These coins and medals are, as you know, to be paid for from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

August 20, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Dear Sir:

Receipt is acknowledged of your letter of August 17th. Your request for authority to purchase Steel filing cabinets is being held at the Bureau pending the issue of the schedule covering steel equipment. It is expected that this schedule will be released within a few days.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

August 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. Fred S. Devenport has been approved for emergency work in the position of Junior Assayer in the silver and gold unit of your institution, with compensation at the rate of $6.50 per diem (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Please note that this appointment is subject to review upon the prompt submittal of formal application executed by Mr. Devenport.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

August 13, 1934.

Mr D H Zollers,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Please sign before a notary the enclosed statement of your expenses for the use of your own automobile traveling between Philadelphia and Chicago in May 1933. Please return to the Bureau as soon as possible.

Yours truly,

Acting Director of the Mint.

P

RG104 E-235 Vol 489

August 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication of yesterday, stating that the Second Export-Import Bank of Washington has requested that you be instructed to continue the use of the old Cuban dies until you have completed the million pieces for shipment this week, that the use of the old dies be then discontinued and that preparation be made immediately to use the new dies from then on for the balance due on this order for coinage.

I am returning the letter of the Second Export-Import Bank of Washington, dated August 17th, inclosed with your letter of August 20th.

Very truly yours,

H. M. Roth,

Acting Director of the Mint.

Inclosure.
O'R/eh

August 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It has been noted in your payrolls for May 1934 that you have indicated Mattie Fambro as being carried on leave without pay from the 6th to the 31st day of May, inclusive, and as having been dropped from the service effective at the close of business May 31. The personnel records of this office, however, show that Miss Fambro was dropped from the service effective at the close of business May 5.

As authorized periods of absence without pay are included in computation of employees' service credit, the actual effective date of separation from the service is a matter of material importance. In order, therefore, that the payrolls may agree with the personnel records in this feature, I request that you indicate on the payroll, in all future cases, the actual effective date of separation approved by the Secretary of the Treasury. Please note that leave without pay can not be granted to any employee without formal approval by the Secretary and no leave without pay should be shown on the payroll unless such formal approval is obtained.

Respectfully,

M. M. O'Reilly

Director of the Mint.

M

RG104 E-235 Vol 489

August 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The records of this office do not show that oath of office has ever been received, executed by Mr. Joseph F. Burns under his appointment as Melter at $5.60 per diem in your institution, which was approved on June 1, 1934, to be effective as of date of oath.

Please advise whether this oath has been forwarded. If so, please furnish copy of letter of transmittal to assist in locating the oath in this office.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

August 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The records in this office do not show that formal notice has been received of the separation from the service of Philip J. Collins, Frank J. Donahue and Norbert MacConwell, temporary employees of your office.

Will you please send formal notice of separation in these cases, as well as in all future cases of termination of temporary employment. These notices should be separate from the monthly report of changes, in order that they may be forwarded to the Secretary of the Treasury for approval individually. The report of changes should be merely a summary of all changes reported during the month involve, for checking purposes only, and should not need to be used in this office as an original source of information.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

GOVERNMENT FACILITIES

AUGUST 24, 1934

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

TEMPORARY APPOINTMENTS EXTENDED NINETY DAYS AS RECOMMENDED YOUR LETTER AUGUST ONE LIST BEGINNING ETHEL COVER ENDING ALEXANDER A ZIMBA COMMA YOUR LETTER AUGUST NINE LIST BEGINNING ELIZABETH C COSTELLO ENDING PETER FARANO AND YOUR LETTER AUGUST THIRTEEN CONTAINING ONLY ONE NAME WILMER B WATSON

O'REILLY
ACTING DIRECTOR

RG104 E-235 Vol 489

August 24, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Assay Office, New York, N. Y.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.

All silver acquired under provisions of the Presidents proclamation of August ninth nineteen thirty four nationalizing silver will be carried in your books of account as Nationalized Silver at fifty point naught one naught five naught five plus cents per fine ounce until such time as it is revalued as a basis for the issuance of silver certificates stop Similarly all of each lot of silver hereafter acquired under authority of the Presidents proclamation of December twenty one nineteen thirty three will be carried in your books of account at sixty four point six four six four six four plus cents per fine ounce instead of in two differently stated divisions as specified in Mint Bureau letter dated January twenty nineteen thirty four stop Silver now on hand that was received under December twenty one proclamation and is being carried without value will be consolidated with the portion valued at one dollar twenty nine cents plus per ounce comma resulting in a rate per ounce of sixty four plus cents and will be

carried in the accounts in combination with the silver receivable hereafter under proclamation of December twenty one.

M. M. O'Reilly,
Acting Director

August 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

I am inclosing a letter addressed by the C. L. Downey Company to the Bureau of Standards, relative to the description of textiles used for coin bags.

With the return of this correspondence please advise the Bureau if you have any specifications covering fabrics purchased for coin bags.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

August 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is forwarded you to-day, by insured registered mail, one grains bar, approximate fineness gold 767, silver 96, base 137, weight 14.05 troy ounces; and one fine silver bar weighing 33.75 troy ounces.

In exchange please supply the Bureau with the equivalent in proof gold and inquartation silver in the form of 300 mg. discs.

Respectfully,

Acting Director of the Mint.

Q.

RG104 E-235 Vol 489

August 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. Charles H. Sherman has been approved for emergency work in the position of Guard in the Silver and Gold Unit of the Philadelphia Mint, effective as of date of oath, with compensation at the rate of $1200 per annum (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 and 1935", for such period of time as his service may be required for such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Acting Director of the Mint.

M/H

August 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of August 17, recommending that Miss Margaret R. Rooney, Sewing Woman in your institution at $4.06 per diem, be dropped from the Service effective at the close of business August 17 because of physical disability.

Please be advised that the customary procedure in cases of retirement by reason of physical disability is to place the employee involved on leave without pay (if unable to work) until such time as the application for retirement may be acted upon. It is, of course, possible in such cases to effect immediate separation under the usual rules governing separation of Civil Service employees. Further advise is desired, however, as to whether it was your intention to depart from the customary procedure in this case.

If you do not desire to effect Miss Rooney's immediate and final separation from the service please submit recommendation for the granting of leave without pay for a period of sixty days pending action upon her application for retirement.

Certificate of Administrative Officer is returned herewith, with the request that an unsigned copy be furnished. This certificate should be furnished unsigned in all cases of disability retirement.

Very truly yours,

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

August 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please forward to the Bureau as soon as possible a copy of the letter from the Secretary of the Treasury authorizing your Mint to supply proof gold when requested, mentioned in our letter to you under date of March 14, 1934.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

August 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following suppements instructions in Bureau telegram of July 7, 1934, relative to expenses chargeable to the emergency appropriation.

Payrolls for the month of September, and thereafter until further directed, will be segregated on the following basis: All employees whose appointments designate them as temporary or as emergency will be listed on the payroll, and paid from the appropriation, for Expenses Emergency Banking Gold Reserve and Silver Purchase Acts, 1934-1935. In addition to the positions thus transferred from the regular payroll that is paid from the appropriation Salaries and Expenses, Mints and Assay Offices, there will be likewise transferred from the regular to the emergency roll, with payment from the emergency appropriation, 10 Melters @ $6.56, 12 Skilled Workmen @ $6.32, 6 Skilled Workmen @ $5.94, 6 Sewing Women @ $4.96, and 6 Guards @ $1,320.00.

Payment of the following regularly recurring bills will be alternately charged to the appropriation Salaries and Expenses, Mints and Assay Offices and to the appropriation Expenses Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934-1935, beginning with the bills for July; viz.: bills for electric current, fuel, water, and telephone.

Yours truly,

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

Government Facilities - August 27, 1934.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Mint Denver twenty-five obverse nickel dies and ten reverse nickel dies

M.M.O'Reilly
Acting Director

OR

RG104 E-235 Vol 489

August 29, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

It is understood that you have received copies of General Accounting Office General Regulations No. 80 dated August 15, 1934, relative to the rendition of accounts.

It should be noted that the revised account current, Standard Form No. 1019, will not supersede the issue of the form now being used until the stock of old forms is exhausted (see paragraph 18). None of the revised forms are yet available.

Yours truly,

F-S

Director of the Mint.

Mr. Daniel D. Mullin,
Roller,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter addressed to the Civil Service Commission has been referred to my office.

I greatly regret what appears to be an inequity with respect to the per diem you receive as compared with that of others with whom you are working. I wish it were in my power to correct all injustices. Upon investigation I find that the Welch Act of 1928, providing for reclassification, worked to the disadvantage of some employees and to the advantage of others; also that arbitrary action taken by public officials in past years has done likewise. Nothing less than an Act of Congress, it seems, can now make adjustment in the Mint Service that would be fair to all groups and individuals.

The Economy Act has prevented, for some time, any administrative promotions with increases in pay. It is my earnest hope that the time is not far distant when the Country will be in a condition that will justify a return to the policy of rewarding employees with increases in pay for faithful and efficient service.

Be assured of my interest in this matter and of my good wishes.

Yours sincerely,

Nellie Tayloe Ross

Director of the Mint.

R/M

RG104 E-235 Vol 489

August 29, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of August 24 relative to the Oath of Office of Mr. Joseph F. Burns has been received. I regret, however, that the oath executed by Mr. Burns cannot be located in this office.

If possible please forward copy of the oath executed by Mr. Burns. If this is not possible please have him execute a new oath. The copy or new oath should be forwarded to this office accompanied by an affidavit by the Officer who administered the oath to the fact that Mr. Burns did execute an oath of office on June 4, 1934.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 29, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that promotions of the following-named employees in your institution have been approved, as indicated, to be effective as of date of oath:

Name	Present Designation & Salary		Designation and Salary Authorized	
Joseph A. Conhan	Machinist	$6.48 p.d.	Foreman of the Medal Room	$7.36 p.d.
Thomas W. Conville	Annealer	$6.40 p.d.	Foreman of the Whitening Room	$7.36 p.d.
William L. Edgar	Assistant Engineer	$6.72 p.d.	Chief Engineer	$7.98 p.d.
Margaret Gorman	Sewing Woman	$4.96 p.d.	Forewoman of Sewing Room	$5.60 p.d.
Patrick L. Leahy	Pressman	$6.32 p.d.	Transfer Engraver	$7.04 p.d.
John H. Maddux	Carpenter	$6.72 p.d.	Foreman Carpenter	$7.36 p.d.
Joseph L. Manion	Fireman	$5.60 p.d.	Skilled Workman	$6.56 p.d.
Frank J. Philippi	Guard	$1380 p.a.	Captain of the Guard	$1620 p.a.
John G. Higgin	Guard	$1320 p.a.	Helper	$5.60 p.d.
Charles F. Rumpp	Skilled Workman	$6.40 p.d.	Foreman of Cashier's Counting Room	$7.04 p.d.
Joseph L. Zaikis	Guard	$1320 p.a.	Machine Operator	$6.50 p.d.

Very truly yours,

Director of the Mint.

M/H

RG104 E-235 Vol 489

August 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Yesterday Mrs. Ross turned over to me your letter of August 21st, relative to letting visitors enter the Mint. She has asked me to say that you are free to open the Mint to visitors in your discretion.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

August 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of August 22nd, recommending that you be authorized to install a modern burglar alarm system or a communicating system of some type in your building, particularly between the shipping room and the main entrance.

This letter will be authority for you to invite proposals for this installation and forward them to the Bureau.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

August 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with your recommendation of August 29th, this letter will be authority for you to purchase 25 dozen pairs of horsehide gloves, size 10½, from M. Segal & Sons, at the rate of $5.90 per dozen pairs, this being the only bid received of three asked.

It is understood that when these gloves are too worn for further use, they will be burned to recover whatever precious metals may be adhering to them.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 4, 1934.

Superintendent, United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of September 1, 1934, you are authorized to purchase two (2) semi-steel retorts for the American Gas Furnace Company's #17 heating machines which are used in the annealing room of the Philadelphia Mint, from the American Gas Furnace Company, at a cost of $160.00 each, less 1%, ten days.

It is understood that the purchase of the retorts is necessary in order to increase the capacity of the machines to make possible the abstracting of the silver received under the Silver Purchase Act.

Payment is to be made from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 -35".

Very truly yours,

Acting Director of the Mint.

Approved:

Chief Clerk.
Approved:

~~Acting~~ Administrative Assistant
to the Secretary.

O'R:W

RG104 E-235 Vol 489

September 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Secretary of the Treasury, under date of September 4th, approved Mr. Lukeman's model for the Daniel Boone coin and it was sent to you by express yesterday. Will you please proceed with the preparation of this coin as early as practicable for, as you are probably aware, the Commission is in a hurry for this coinage.

The Bureau has asked the Commission to tell us how many coins they will need for the first shipment. They have been told that it will take about three weeks to prepare the die and that coinage can be undertaken immediately afterward.

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 7, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint,
Philadelphia, Pennsylvania.

Please forward as soon as possible one hundred pair asbestos mitts to San Francisco Mint.

M. M. O'REILLY
Acting Director

RG104 E-235 Vol 489

September 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The Second Export-Import Bank of Washington has today telephoned the Bureau that it is their understanding that you are to ship five hundred thousand pesos on September 11th, and they are making plans accordingly.

They have requested that the two final shipments be held and sent at once. That is, instead of dividing the remaining number of pesos to be shipped in two shipments, combine them in one shipment.

Very truly yours.

Acting Director of the Mint.

O'R/ch

RG104 E-235 Vol 489

September 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

A member of the Commission in charge of the Daniel Boone coin has requested that the first thousand coins be placed in order of coinage in envelopes which they are to provide. They have requested that the envelopes be numbered at the Mint and the coins encased in the order of their coinage.

I hope it will not be a great inconvenience to you to comply with this request.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 7, 1934.

Mr. Samuel E. Richards,
2125 So. Howard Street,
Philadelphia, Penna.

Dear Sir:

Your letter of August 25th, addressed to the Secretary of the Treasury, has been referred to this Bureau for attention.

Your letter was forwarded to the Mint at Philadelphia and this Department is today in receipt of a letter from the Superintendent of that institution which states as follows:

"When we decided to eliminate the two extra shifts in the Automatic Scales Department, it was necessary to dismiss some of our help and the foreman was called upon to select the most efficient workers. These were retained and the others dropped. Mr. Richards, unfortunately, was one of the latter.

As for having been approached by the foreman as to his political affiliations, I hasten to advise that this statement is in error. I have conferred with the Superintendent of Coinage and also with the foreman of the Automatic Scales and both assure me that this subject was never referred to."

I hope you will feel that the Superintendent did not discriminate against you unfairly.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

Government Facilities - September 8, 1934.

Superintendent, US Mint, Philadelphia, Pa.

Please forward reverse half dollar dies ordered August twenty-eighth for San Francisco as soon as possible need urgent.

M.M.O'Reilly
Acting Director
OR

RG104 E-235 Vol 489

September 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following pertains to your accounts for the month of July.

One copy of form 193, bronze metal, is enclosed for correction as regards seigniorage, and return.

One copy of the regular account current is enclosed for amendment to show the disbursements from the emergency appropriation in the regular disbursement column.

The foreign metal statement pertaining to the Government of Honduras lacked indication of the kind of metal represented; this has been added in the Bureau.

Voucher No. 74 is for metal for Chicago fair medal blanks, $16.16; apparently this should have been paid from the fair appropriation unless the metal is to be returned to you, in which latter case the matter should have been handled merely as a metal loan.

Voucher No. 57 and supporting papers are returned for inspection and further consideration; the proposal supports only one of the seven items on purchase order and dealer's bill.

The contract number for voucher No. 73 has been corrected to T2m-157.

Proposal and order with voucher No. 93 carry quotation for carriage bolts 3/16 x 1¼" as 66¢ per gross, while bill charges for 200 bolts 3/16 x 1½" at 66¢ per hundred; explanation is requested.

On the July 1 - 15 payroll some of the signatures differ somewhat from the typed names; in future please have them in agreement. On page 16, No. 5 omits the middle initial; on page 20, No. 17 signs McGary, not McGarry; on page 21, No. 9, it is not clear which is the surname.

Temporary per diem employees should not be paid for holidays; please make deductions on your current roll, with pertinent notations in remarks column, covering any such payments for July 4th.

RG104 E-235 Vol 489

[illegible]posit certificates numbered 5, 240, 420, 592, 604, 618, 1172, 1901 [illegible] are herewith returned for signature of Superintendent.

E. P. deposit certificate No. 4 is returned for completion of statement of delivery to include "for the credit of Anaconda Sales Co., New York, N. Y.", the depositor.

Inapplicable statement and certificate of award found with voucher numbered 58 is returned for your files.

Yours truly,

M. McOhaney

Acting Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 489

September 10, 1934.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Salaries and Expenses	$30,000.00
Emergency Banking	30,000.00

Request for $2,000.00, Contingent Expenses, Public Moneys has been referred to Division of Bookkeeping and Warrants for approval.

Yours truly,

M. M. Orr

P F

Acting Director of the Mint.

RG104 E-235 Vol 489

Government Facilities - September 12, 1934.

Superintendent, US Mint, Philadelphia, Pa.

Please refer to Mint Bureau letter August twenty-seventh relative to expenses to be charged to the appropriation Emergency Banking Gold Reserve and Silver Purchase STOP Amended directions by letter September tenth being mailed STOP Direction to charge alternate recurring vouchers for electric current etcetera to emergency appropriation revoked and these to be paid from salaries and expenses appropriation

M.M.O'Reilly
Acting Director

OR

RG104 E-235 Vol 489

September 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of September 10th, relative to minor coinage. Your suggestion is approved that in order to obtain funds to purchase blanks for minor coin you be allowed to manufacture new minor coin from metal previously uncoined, rather than from recoinage metal.

Very truly yours,

Acting Director of the Mint.

O'R/eh

September 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the permanent appointment by transfer of Mr. Edward A. Biggins to the position of Guard at $1200 per annum (less 5%), in your institution, has been approved, effective as of date of new oath.

Filling of this vacancy was approved by the President on August 22, 1934, Journal No. 77, Position No. 15167.

Respectfully,

N. M. Rose

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 13, 1934.

Mr. Francis A. Hudome,
6720 Woodland Avenue,
Philadelphia, Pennsylvania.

Dear Sir:

I have received, by reference from the Secretary of the Treasury, your letters of August 16 and September 5, 1934, relative to your separation from the position of temporary guard at $1200 per annum in the Philadelphia Mint.

I have this day referred your letters to the Superintendent of the Philadelphia Mint for attention and have requested him to communicate with you regarding the reason for your separation.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

September 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of September 7, 1934, forwarding copy of your letter of July 23, 1934, recommending separation from the service of Francis A. Hudome and Edward J. Donahue. Your recommendation of July 23 does not appear to have been received in this office.

Copy of recommendation forwarded by you contains the statement "I am recommending these separations by reason of the provision included in the Deficiency Act of June 29, 1934, as set forth in letter received from the Director of the Mint dated July 10, 1934." Although it is not necessary to bring formal charges against temporary employees in order to effect their separations, it is necessary that recommendations for such separations contain statements of tenable reasons therefor. The provision of the Deficiency Act does not require separation until December 1, 1934. Also, there appears to be nothing in letter of the Director of the Mint dated July 10, 1934, which would require separation until December 1, 1934. I, therefore, do not believe that your recommendation of July 23 may be submitted to the Secretary of the Treasury for approval in its present form. Please submit a new recommendation, giving true reasons for the separations, as, for example, "inefficiency" or "desirability of training new men for positions at present time rather than after December 1, 1934".

Returned herewith is letter of August 16 from Mr. Hudome. There are also transmitted herewith Mr. Hudome's follow-up letter of September 5 and copy of reply of this office. It is requested that you communicate with Mr. Hudome and explain to him the reason for his separation.

Respectfully,

N. M. Polier

Acting Director of the Mint.

M

September 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the promotion of Mr. James C. Dougherty from the position of Melter at $6.56 per diem to the position of Assistant Foreman of the Deposit Melting Room at $7.04 per diem has been approved, effective as of date of oath.

Creation of the position of Assistant Foreman of the Deposit Melting Room at $7.04 per diem was authorized by the President on August 23, 1934, Journal No. 78, Position No. 15181.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

September 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the reinstatement of Mr. Norman T. Fulmer to the position of Assistant Bookkeeper at $2300 per annum (less 5%), in your institution, has been approved, effective as of date of new oath.

Filling of the position of Assistant Bookkeeper by permanent appointment was authorized by the President on August 23, 1934, Journal No. 77, Position No. 15178.

Respectfully,

M. M. O'Reel,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of September 12th, together with proposals for repairing the pipe line which carries the waste water from the cooling tanks in the main melting room, has been referred to the Procurement Division, Public Works Branch with the request that this work be undertaken immediately.

The cost of this work is a proper charge against the appropriation under the control of the Procurement Division.

Very truly yours,

M. M. O'Reilly,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of August 31, 1934, calling attention to discrepancies with relation to the promotions of Patrick L. Leahy and Joseph L. Zuikis.

Please be advised that Mr. Leahy's promotion was approved to the position of Assistant to Transfer Engraver, and Mr. Zuikis' promotion was approved to the position of Machine Operator at $5.60 per diem. Advice contained in my letter of August 29, at variance with this information, was due to typographical error.

Very truly yours,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Edward A. Brown, temporary roller at $5.00 per diem in your institution, has been accepted without prejudice, effective at the close of business August 17, 1934.

Respectfully,

M. McRey

Director of the Mint.

M

RG104 E-235 Vol 489

September 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separation from the service of Mr. James P. Keenan, Machinist and Toolmaker at $6.32 per diem, in the silver and gold unit of your institution, effective at the close of business August 15, 1934, has been approved.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separation from the service of Mr. James P. Keenan, Machinist and Toolmaker at $6.32 per diem, in the silver and gold unit of your institution, effective at the close of business August 15, 1934, has been approved.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separations from the service of Mrs. Doris Beaupre, Mrs. Miriam E. Erick and Mrs. Mildred B. George, temporary sewing women at $4.96 per diem, on the regular roll of your institution, have been approved, effective at the close of business August 27, 1934.

Respectfully,

H. M. Kadel

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Exceptions have been taken by the General Accounting Office to payment of salaries of new permanent or probational appointees because of lack of proof of compliance with section 203 of the Act of June 30, 1932, as amended. In order to avoid unnecessary correspondence in these matters in the future, it is requested that you enter on the first payroll in which a name appears under permanent or probational appointment the date of approval of justification by the President, and the journal and position numbers. This date will hereafter be furnished you by this office in each case at the time you are notified of approval of appointment.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 14, 1934.

Superintendent, U. S. Assay Office, New York, N. Y.,
" U. S. Mint, Philadelphia, Pa.,
" U. S. Mint, Denver, Colo.,
" U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sir:

The Bureau has today forwarded to you a sufficient supply of a circular letter issued by the Secretary of the Treasury relative to political activity of Treasury employees. You will please cause a copy of this circular to be placed in the hands of each employee of your institution.

Please see that this circular is read and understood as it is imperative that each employee realize the importance of this document.

Please advise the Bureau upon receipt and accomplishment of these instructions.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This will confirm telephone request of this morning, requesting you to furnish the Mint at San Francisco with 100 pairs of asbestos mitts, and also requesting you to expedite the delivery of 100 pairs ordered on September 7th.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

O'R/H

RG104 E-235 Vol 489

September 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In order to comply with recent request of the Bureau of the Budget it will be necessary that the following changes be made in procedure when creating new positions on the regular permanent roll, whether such positions are to be filled by promotion, demotion, transfer, reinstatement or original appointment:

In each case, a statement must be furnished this office of the duties to be performed by the incumbent of the new position. This statement should be concise but should be in sufficient detail and should contain such technical explanations as to give a clear idea of the degree of difficulty and responsibility of the work. Statement should be made as to the degree of supervision exercised over the work of the incumbent; that is, "detailed", "general" or "administrative". Information should be furnished as to why it is necessary to create the new position; that is, why the work is necessary and why it can not be performed by some other employee or employees already in your organization (in addition to their other work).

For all supervisory positions information should be furnished as to the number of subordinate employees under the incumbent and the nature of the work performed by these subordinate employees. It should be stated whether they are permanent or temporary and whether they are paid from the regular or the emergency roll. There should be a statement as to the degree of supervision exercised over the subordinate employees by the incumbent and as to whether this supervision is exercised solely by the incumbent or by him jointly with one or more other supervisory employees.

There is inclosed a copy of classification sheet used when new positions are created in the Departmental Service in Washington, D. C. In general the information as to the nature of the work, required from your office, corresponds to that called for by the checked items of this sheet. It should be understood, however, that this form is not to be used by you but is simply furnished as a partial guide to the nature of the information desired.

RG104 E-235 Vol 489

Such information as required by the preceding paragraphs should be furnished in the following cases, as well as in all future cases:

Promotions

George F. Fannin	From Skilled Workman at $6.32 per diem to Assistant Foreman of Whitening Room at $6.72 per diem.
James H. Whitton	From Assistant Foreman of Die Room at $7.66 to Foreman of Die Room at $7.98 per diem.
Attilio C. Buonavolta	From Machinist at $6.72 per diem to Assistant Foreman of Die Room at $7.66 per diem.
Harold L. Bell	From Messenger at $1200.00 per annum to Helper at $5.00 per diem.

It will also be necessary that you submit as soon as possible an organization chart of your entire personnel. There is inclosed a photostat copy of skeleton chart which illustrates the scheme to be used in construction of the chart by you. The chain of authority should be shown from the Superintendent, through the department heads and foremen, to each employee in your institution. Temporary or emergency positions should be entered separately from the regular permanent positions and should be designated by the abbreviations "temp." or "emerg." If the designation does not indicate the nature of the duties of the position a word or two of explanation should be included. Vacant positions which you regard as an essential part of your organization should be shown in the chart and indicated as "vacant".

This chart should be made as large as necessary to include clearly all the information called for. It may, of course, be reduced as much as desired in photostating, so long as the print remains easily legible.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

September 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

With reference to the disability retirement of Miss Margaret A. Williams, I have to advise that the Veterans' Administration has informed this office that Miss Williams has been found totally disabled for useful and efficient service, and entitled to annuity.

For use in calculation of the amount of annuity to be paid Miss Williams, it will be necessary that the Bureau furnish information as follows:

Statement of all periods of leave which exceeded six months in the aggregate during any one calendar year.

Statement of aggregate basic pay received by Miss Williams during the periods when deductions for the retirement fund were not made from her salary, as follows:

			Aggregate Basic Pay
8- 3-25	to	12-31-25	XXX.XX
2- 1-26	to	6-30-26	XXX.XX
7- 1-26	to	12-31-26	XXX.XX
8-24-27	to	9-23-27	XXX.XX

Please furnish the above information at your early convenience.

Miss Williams may increase the amount of her annuity somewhat by depositing (with interest) deductions for the above periods. However, you may use your discretion as to advising her concerning this, as the Civil Service Commission will take the matter up with her.

I feel sure that action on Miss Williams' annuity will be completed within a few days after furnishing of the above information.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please furnish for use in the Bureau Laboratory fifty pounds of sheet lead in the form of five gram sheets.

Respectfully,

D. M. O'Reilly

Acting Director of the Mint.

Q.

RG104 E-235 Vol 489

September 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Replying to your letter of September 17th, relative to flags, these can be purchased by you from the General Supply Catalogue.

Very truly yours,

N. D. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The State Department, some time ago, advised this Bureau that the terms for the coinage to be executed for the Government of Honduras had been accepted.

This letter will be authority for you to proceed with this coinage at your earliest convenience. The State Department has also advised the Bureau that the National City Bank of New York has instructions to deal with you for the account of the Government of Honduras with reference to the coinage requested.

It has been understood, of course, that you could not have undertaken this coinage until after the completion of the Cuban coinage. Now that the Cuban coinage is about to be finished may I suggest that you make the necessary plans to proceed with the small order of six hundred thousand lempiras for the Government of Honduras under the terms set forth in your letter of July 5, 1934.

Will you please advise the Bureau when it will be possible for you to undertake this coinage.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 19, 1934.

Hon. A. Raymond Raff,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Raff:

This letter will introduce Miss Jessie Davies, who is a member of the staff of the Cashier's Office in the Treasury Department.

Miss Davies co-operates so cordially with the Bureau in her work that I am very glad to have an opportunity of bespeaking for her your generous courtesy in her visit to the Mint. She will appreciate and understand your attention and, I am sure, will profit by the visit in connection with her work.

Sincerely,

H. M. Kiesling

RG104 E-235 Vol 489

September 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Daniel Boone Bicentennial Commission has requested that some of the Boone coins be made at the Mint in Denver merely for the purpose of increasing the sale to collectors who might buy the coins from your Mint and the Denver Mint in order to complete a collection.

Would it entail much difficulty to the Mints to accede to this request? That is, would the Daniel Boone coin require special collars or could they be made at Denver by merely having the mint mark placed on a small number of the working dies for the Denver Mint?

I will not reply to the Commission until I have your advice in regard to this matter. I would appreciate it if you will expedite reply.

Very truly yours,

H. M. Robitz

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 19, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Thank you for your letter of September 17th, inclosing a report on the activities of Mr. Arthur Braunstein.

As far as the Bureau is concerned, nothing more need be done in this case.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

Government Facilities - September 21, 1934.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver fifteen pairs quarter dollar dies fifteen pairs dime dies twenty pairs one cent bronze dies Rush

M.M.O'Reilly
Acting Director

OR

RG104 E-235 Vol 489

September 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the request contained in your letter of September 19th, this letter will be authority for you to purchase from the J. E. Fricks Company, 2,000 pounds (approximately) of rags, near white, at the rate of 7½¢ per pound, this being the lower of two bids received of seven asked.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

RG104 E-235 Vol 489

September 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the request contained in your letter of September 20th, you are authorized to purchase approximately 2,500 pounds of bone ash, XX grade, for making assay cupels, from the Swann Chemical Company, at the rate of $7.605 per 100 pounds.

It is understood that this was the lower of two bids received of three asked.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 21, 1934.

Superintendent,
U.S. Mint,
Philadelphia, Pa.

Dear Sir:

The inclosed vouchers are returned for certification by the Superintendent, to the effect that the services have been rendered. Such certification and approval must be made in the lower left-hand corner of the approval certificate on the face of the voucher.

All bills having express charges must be supported by the receipted express bills.

Vouchers inclosed are as follows:

Attleboro Refining Co.	$ 27.27
Mrs. Mary Wingfield Scott	9.58

Kindly return these vouchers to the Bureau as soon as possible, as they must be forwarded to the General Accounting Office for pre-audit before payment.

Very truly yours,

Acting Director of the Mint

Incl.
ACP/MU

RG104 E-235 Vol 489

September 21, 1934.

Superintendent,
U.S. Mint,
Philadelphia, Pa.

Dear Sir:

The inclosed voucher is returned for certification by the Superintendent, to the effect that the services have been rendered. Such certification and approval must be made in the lower left-hand corner of the approval certificate on the face of the voucher.

All bills having express charges must be supported by the receipted express bills.

Voucher inclosed is as follows:

Attleboro Refining Co. $27.27

Kindly return this voucher to the Bureau as soon as possible, as it must be forwarded to the General Accounting Office for pre-audit before payment.

Yours very truly,

Acting Director of the Mint

Incl.
ACP/MU

RG104 E-235 Vol 489

September 21,1934.

The Pennsylvania RR Co.,
Philadelphia, Pa.

Dear Sirs:

Your bill No. 2,371,818 is herewith returned with request that transportation request No. T-939,620, be detached and separately billed to the Office of the Chief Clerk, Treasury Department.

Yours truly,

Acting Director of the Mint.

P F

September 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There was received in this office, a few days ago, your recommendation of August 16 for the probational appointment of Clemens J. Sylvester as Machinist and Toolmaker at $6.32 per diem, in your institution.

Please be advised that you should furnish information in this case in compliance with my letter of September 15, relative to justification of the creation of new positions.

You should submit recommendation for extension of Mr. Sylvester's temporary appointment immediately, if this has not already been done.

The information requested in letter of September 15 should, in all cases, be furnished in a letter separate from the formal recommendation for appointment. That is, in all cases of creation of new positions on the regular permanent roll, you should furnish two letters. One letter should include the information requested in letter of September 15 and should be mailed directly to this office, to be placed in the permanent files of this office. In no case should this letter be mailed through the local Civil Service office. The second letter should be a formal recommendation for probational appointment, promotion, transfer or reinstatement, prepared as heretofore, and should not contain all the information requested in my letter of September 15. This second letter, as before, should be forwarded through the local Civil Service office in case of probational appointment. In cases of promotions, transfers or reinstatements, it should be mailed directly to this office for submittal to the Civil Service Commission in Washington for approval.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In the case of Francis X. Welsh, Joseph Silcox and Louis G. Slade, as well as in many previous cases, recommendations for appointments have been received from you, bearing several names, but accompanied by only two carbon copies.

In order to avoid retyping of your recommendations in this office it will be necessary that you submit separate recommendations in triplicate for each person involved or, if recommendations for more than one person are to be included in one letter, that you submit in addition to the original, two copies for each person involved. This applies to recommendations for appointments or separations, requests for bonds and, in general, all correspondence which must be submitted to the Secretary of the Treasury for approval or other action. Correspondence intended solely for the information of this office should be accompanied by one copy for each person involved.

Respectfully,

Acting Director of the Mint.

x

RG104 E-235 Vol 489

September 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the probational appointment of Mrs. Margaret C. Silberman to the position of Junior Calculating Machine Operator in your institution has been approved, effective as of date of new oath, with compensation at the rate of $1440 per annum (less 5%), payable from the appropriation "Salaries and Expenses, Mints and Assay Offices.

Creation of this position was authorized by the President on August 23, 1934, position No. 15186, Journal No. 78.

Your recommendation of September 13 for extension of Mrs. Silberman's temporary appointment until her probational appointment may be made effective has been submitted to the Secretary of the Treasury for approval.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of September 14th, relative to purchasing steel filing cabinets.

As the equipment you need is listed in the General Supply Catalogue, in accordance with the third paragraph of your letter of September 14th, it will be necessary for you to purchase this equipment from the Supply Catalogue. You can not, as suggested in your final paragraph, invite competitive bids.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 22, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Bureau finds apparent material differences in your reports of gold receipts on form sixty one as compared with accounts stop Please forward memo reconciliations thereof with the accounts separately for both July to December nineteen thirty three and January to June nineteen thirty four also amended forms sixty one if needed stop Omit all revaluation increment from form sixty one and separately note the gold transferred from R. F. C. at thirty two dollars seventy five cents per ounce also separately show that received at thirty five dollars per ounce stop Please give immediate attention as data are needed for use at once.

M. M. O'Reilly,
Acting Director

RG104 E-235 Vol 489

September 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Relative to personnel correspondence of which multiple copies are desired for the files of this office and the Appointment Division of the Treasury Department, please be advised that it is only necessary that the originals of such correspondence be signed.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In checking over the case of Miss Margaret A. Williams, it is noted that the inclosed "Certificate of Administrative Officer", which was submitted by you some time ago, shows the deductions for the fiscal year 1928 as $36.68, 1929 as $52.13 and 1930 as $48.40. The deductions for these years are shown on Retirement Record Card on file in this office as $40.23, $52.05 and $52.90, respectively. Deductions shown on your statement for the fiscal years 1931, 1932 and 1933 are in agreement with those shown on the Retirement Record Card.

Please determine which of the amounts shown above are correct in each instance and advise this office as soon as possible, as no further action may be taken until this information is received. If no explanation of the discrepancy is apparent from your records, you should refer to the retained copies of the payrolls and determine which amounts are actually correct.

Respectfully,

N. M. O'Reilly

Acting Director of the Mint.

M

Inclosure.

September 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of September 20, relative to temporary employees on the regular roll in your institution whose employment will soon have reached a period of six months.

I am in agreement with your recommendation that these employees should be dropped from the regular roll and reappointed on the emergency roll. Will you please prepare formal recommendations for such action, listing the names of all employees whom you wish to have transferred. Please furnish all necessary copies of such recommendations, in accordance with previous advice. These copies may be mimeographed if this is found convenient.

It will probably be convenient to make all of the transfers effective on the same date and it is suggested that you word your recommendation accordingly. The effective date may be at any time prior to the expiration of the present appointments.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 25, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

You are requested to transfer to the Symbol No. 101-100, Chief Disbursing Officer, Mr G F Allen, Treasury Annex, Washington, DC, the sum of $10,000.00 of the profits on minor coinage for the purposes of, and in accordance with, Bureau letter of December 7, 1929.

Yours truly,

Acting Director of the Mint.

P F

September 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In response to your letter of September 24th, we are today forwarding a copy of the schedule including flags.

Very truly yours,

Acting Director of the Mint.

O'R/eh

September 26, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Philadelphia, Pennsylvania.

Appointments approved Caleb Silcox and Slade guards at twelve hundred per annum Dougherty and Turchi Counters at four dollars per diem and Doering Berry Bradley Boyer Murray Swanick Mealer Halpin Everett Steck Helpers at five dollars per diem payable Expenses Emergency Banking etcetera not to extend beyond June 30, 1935.

M. M. O'Reilly
Acting Director

RG104 E-235 Vol 489

September 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the temporary appointment of Mrs. Margaret C. Silberman has been extended to cover the period from date of expiration of previous appointment (September 15, 1934) to the date of oath under probational appointment.

Very truly yours,

Acting Director of the Mint.

M/H

September 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separation from the service of Francis A. Hudome and Edward J. Donahue have been approved, without prejudice, effective at the close of business July 31, 1934.

Very truly yours,

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

September 26, 1934.

Mr. Robert Hunter,
1529 Walnut Street,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of September 24th, requesting a copy of the Report of the Director of the Mint for the fiscal year ending June 30, 1934.

The Report of the Director of the Mint for 1934 will not be published until late in December or the first part of January of next year.

Your name has been placed on the mailing list to receive a copy of this document when it is issued.

Very truly yours,

Acting Director of the Mint.

O'R/eh

September 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of September 20, relative to temporary employees on the regular roll in your institution whose employment will soon have reached a period of six months, and to our telephone conversations regarding the matter.

In accordance with letter of September 10 from this office you transferred all temporary employees in your institution, as well as a few permanent employees, to the emergency roll, effective September 1, 1934. The formality of dropping these employees from their positions on the regular roll and appointing them to the same positions on the emergency roll was overlooked. Such action, however, is necessary in order that payment of their salaries from the emergency roll may be valid.

It is requested that you submit as soon as possible formal recommendations for these transfers, listing all employees involved by name. Names of all persons transferred to the emergency roll should be included regardless of the fact that some of them may subsequently have been separated from the service. It is requested that these recommendations be made in two letters; one letter for the temporary employees, and one for the permanent. Two carbon copies of each letter should be furnished for each name included in that letter. You may find it convenient to have the copies mimeographed, but the originals should, of course, be typed and signed.

Suggested forms for the letters requested above are as follows:

TEMPORARY EMPLOYEES

"I recommend that the following temporary Civil Service employees in this institution be dropped from the indicated positions at the salaries shown, payable from the appropriation "Salaries and Expenses, Mints and Assay Offices", and reappointed, effective September 1, 1934, for emergency work in the same positions, at the same salaries, payable

RG104 E-235 Vol 489

from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 and 1935" for such period of time as their services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935:

"Name	Position	Salary(less 5%)
-----	-----	-----
-----	-----	-----

PERMANENT EMPLOYEES

"I recommend that the following regular permanent employees in this institution be transferred from the indicated positions at the salaries shown, payable from the appropriation "Salaries and Expenses, Mints and Assay Offices", and appointed, effective September 1, 1934, to the same positions at the same salaries, payable from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 and 1935", for such period of time as their services may be required, and funds are available therefor, but not to extend beyond June 30, 1935, after which period their retransfer to the regular permanent roll of this institution will be recommended:

"Name	Position	Salary(less 5%)
-----	-----	-----
-----	-----	----- "

Please be advised that retirement deductions should continue to be made from the salaries of the regular permanent employees after their transfer to the emergency roll.

The Manager of the Third Civil Service District should be advised that it was necessary to transfer these employees from their positions on the regular roll to positions under the emergency roll in order that the appropriation for payment of the regular roll might be sufficient for payment of the salaries of the permanent employees. As positions paid from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 and 1935" are excepted from Civil Service requirements by Executive Order, the Civil Service Commission should show no further concern in the matter.

Very truly yours,

Acting Director of the Mint.

M/H

September 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of September 18 in which you state that on June 21 you requested a ninety-day extension of employment of the following temporary sewing women at your institution, beginning on the dates noted:

Josephine Cardone	July 19, 1934
Helen E. Fagan	July 19, 1934
Elizabeth C. McGarry	July 30, 1934
Margaret Quinn	July 26, 1934

There is no record in the personnel files of this office of receipt of your recommendation of June 21 for extension of these employments. It appears, also, that such recommendation was never submitted to the Secretary of the Treasury for approval. Will you please furnish a copy of recommendation of June 21 and forward same through the office of your local Civil Service Commission Manager for his approval.

Very truly yours,

N. K. Rhea

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

September 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please refer to your Cashier's Daily Statement of Receipts, Disbursements, and Balances, of September 18, 1934, and to item near the foot thereof, of Treasurer's gold bullion which includes only the cashier's holdings of certificate and commercial bars. Please advise the Bureau the correct figure for this item.

Yours truly,

F-S

Acting Director of the Mint.

RG104 E-235 Vol 489

September 27, 1934.

Mr A Raymond Raff,
Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Please advise the Bureau of the day and hour of deparature from and return to Philadelphia, Pa., on your trip to the Bureau the latter part of July, covered by T/R 939 641.

Yours truly,

Acting Director of the Mint.

P F

RG104 E-235 Vol 489

September 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your recommendations for probational appointment of Clemens J. Sylvester and Francis Walker, which (so far as the records in this office show) are the only recommendations now pending for probational appointments in your institution.

It is assumed that these employees were placed on the emergency roll September 1, along with all other temporary employees. Please note that it is not necessary that these employees be given probational appointments in order to carry them until June 30, 1935, on the emergency roll. In fact, to give them probational appointments at this time would require their return to the regular roll, payable from the appropriation "Salaries and Expenses, Mints and Assay Offices".

It appears, as the appropriation and the payrolls now stand, probational appointments of any employees (which would cause additions to the regular roll) must be compensated by transfer of other regular permanent employees to the emergency roll, in order that the appropriation may be sufficient to complete the fiscal year.

It is possible you believe that an advantage might be gained by making probational appointments at this time of exceptionally valuable employees who are now eligible for probational appointment but who might lose such eligibility before June 30, 1935. In this connection your attention is invited to Opinion of the Attorney General of June 10, 1932 (37 Op. Att. Gen. 7). This opinion is in the form of a letter to the President, the pertinent part of which reads as follows:

> "I have the honor to refer to your letter of April 1, 1932, enclosing a letter of March 31, 1932, from the Civil Service Commission, and requesting me to give consideration to the following questions propounded therein:
>
> * * * *

RG104 E-235 Vol 489

"3. Whether * * the Commission may hold that the filling of * an excepted position in any manner in which competitive positions may be filled accords to the employee

"(a) A status for promotion, transfer, or future reinstatement to a competitive classified position, but no status protecting him against arbitrary removal;

* * * *

" * * Questions 2 and 3 (a) are answered in the affirmative * * * "

It will be noted that the above quotation refers to status for employment in a competitive classified position. Although the field service is not classified the Civil Service Commission, apparently with complete justification, has interpreted the above-quoted opinion as applying to the competitive field service as well as the classified departmental service in Washington. It will be seen, therefore, that any of your employees on the emergency roll who were chosen from a Civil Service register will have the same eligibility for probational appointment or reinstatement at any time when the emergency roll may be discontinued as they have now.

Please note particularly the clause above, "no status protecting him against arbitrary removal". This applies to regular permanent employees who are transferred to the emergency roll. Accordingly, any Civil Service protection against arbitrary dismissal which might exist would be possessed by any new employees on your regular roll but not by the older employees who have been transferred to the emergency roll. If at any time in the future it should become necessary to reduce your force to a number less than the number of employees on your regular roll plus the number of permanent employees who have been transferred to your emergency roll, there might be great difficulty and embarrassment in removing any new employees from the regular roll in order to retransfer any of the older employees from the emergency to the regular roll.

In view of the above facts, it appears that justice to our old employees would not permit making probational appointments of new employees if this will require transfer of old employees to the emergency roll.

In view of these facts, I should like for you to reconsider the advisability of the probational appointments of the above-named persons, as well as any others which you contemplate. I shall hold the recommendations in abeyance pending receipt of further advice from you in the matter.

RG104 E-235 Vol 489

All recommendations submitted by you for extensions of temporary employments for periods beginning on any date subsequent to September 1 are being held in abeyance in this office pending receipt of your recommendation for transfer of all these employees to the emergency roll, as such extensions will not be necessary in order to carry these employees on the emergency roll.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

September 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. James M. Pickel has been approved for emergency work in the position of Machinist in the Silver and Gold Unit, your institution, effective as of date of oath, with compensation at the rate of $6.32 per diem (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required for such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Acting Director of the Mint.

H

RG104 E-235 Vol 489

September 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. William P. Hershey has been approved from the position of Assistant Assayer at $2600 per annum in your institution, to the position of Foreman of the Assay Laboratory in your institution, with compensation at the rate of $2600 per annum (less 5%), payable from the appropriation "Salaries and Expenses, Mints and Assay Offices", effective as of date of oath.

Creation of the position of Foreman of the Assay Laboratory at $2600 was authorized by the President on September 21, 1934, Journal No. 84, Position No. 16523.

Very truly yours,

Acting Director of the Mint.

H

RG104 E-235 Vol 489

September 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received from Mr. R. Horatio Thompson, 41 Goode Street, Germantown, Pennsylvania, who made application to the Mint for the purpose of visiting the institution.

With the return of this letter will you give me your advice as to how this letter should be handled. If you deem it appropriate that the order excluding visitors be sustained, I shall be glad to write to Mr. Thompson to that effect. However, if you consider that an exception can be made in his case and you care to consent to this, will you please advise me.

Very truly yours,

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

September 28, 1934.

Electro Dynamic Company,
Bulletin Building,
Philadelphia, Pennsylvania.

Gentlemen:

Attention: Mr. J. A. Simons

Reference is made to your recent visit and letter of August 28th, addressed to this Bureau and your letter of September 24th, addressed to the Superintendent of the Mint at Philadelphia, relative to the installation of two motors.

No recommendation has yet been received by this Bureau from the Superintendent of the Mint as to the letting of this contract.

Very truly yours,

Acting Director of the Mint.

O'R/eh

September 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication authorizing you to accept bids of the Scovill Manufacturing Company and the Riverside Metal Company, to have each of them furnish your Mint with 100,000 pounds of 1¢ U. S. bronze blanks and 50,000 pounds of 5¢ nickel blanks at the rate of 38¾¢ per pound and 46½¢ per pound, respectively, delivered at the Mint ready for the presses.

It is understood that the prices submitted by these two firms were exactly alike and that the deliveries promised are in accordance with your specifications.

It is further understood that the bids were made with the proviso that if the demand warrants it, the amounts would be doubled in each case and authority for such purchase is accordingly made.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

September 29, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication asking that you expedite shipment of carpet mitts ordered by the Superintendent at Denver on September 14th, and make partial shipment if possible.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

October 2, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Dear Sir:

The inclosed voucher is returned for certification by the Superintendent, to the effect that the services have been rendered and material received, Such certification and approval must be made in the lower left-hand corner of the approval certificate on the face of the voucher.

All bills having express charges must be supported by the receipted express bills.

The voucher inclosed is as follows:

Austin W. Young $4.40

Kindly return this voucher to the Bureau as soon as possible as they must be forwarded to the General Accounting Office for pre-audit before payment.

In the future please see that the above certification is made when the voucher is originally forwarded to the Bureau.

Yours very truly,

Acting Director of the Mint

ACP/MU

October 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am enclosing a letter forwarded by this Bureau inadvertently to the United States Assay Office in New York.

This letter should have been referred to you. Will you kindly look up your records and see if you can assist us in identifying the deposit described in the attached letter from Mrs. A. Dyussew.

Very truly yours,

Acting Director of the Mint.

O'R/H

RG104 E-235 Vol 489

October 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Will you please cause to be forwarded to the United States Mint at San Francisco, and the United States Mint at Denver, a few of the working dies for the Daniel Boone Bicentennial coin.

I have an idea that the orders for these coins will be small, and I would suggest that enough working dies be sent to each of the western mints to coin about 5,000 at each institution.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

O'R/H

RG104 E-235 Vol 489

October 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mr. William White, fireman at $5.60 per diem, in your institution, has been accepted without prejudice, effective at the close of business September 30, 1934.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

October 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to purchase approximately 10,000 yards of muslin, 54" wide, 68 x 72 count and weighing a pound to each 2.08 lineal yards, from A. Berkman Co., at the rate of $0.1871 per yard; this being the lowest of five bids received of seven asked.

It is understood that this material is required for the manufacture of coin bags for minor coins, and that clearance for these has been granted by the Department of Justice.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/H

October 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Certificate of Administrative Office, Form 3R-39, does not appear to have been received from you in the case of Miss Mary M. Hiester, who was separated from the position of Female Laborer at $4.00 per diem, effective at the close of business August 31, 1934, due to abolishment of the position. Will you please furnish this certificate at as early a date as possible.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

October 4, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am enclosing a quarter dollar from delivery 114, and would call your attention to the lettering near the rim of the coin, and the words "of America". This is probably an accidental strike, but fear others carrying this defect have gotten into that delivery. Will you kindly review some of them.

Please return to the Bureau this identical coin for assaying.

Very truly yours,

M M. O'Reilly

Acting Director of the Mint.

O'R/H
Enc.

RG104 E-235 Vol 489

October 4, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am enclosing a letter received from the Navy Department requesting the manufacture of target insignia.

Before undertaking the execution of this order will you be kind enough to advise the Bureau of the cost. Some doubt might arise as to the knowledge the Navy Department had in computing for themselves the cost of these gold and silver medals.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/H

RG104 E-235 Vol 489

October 5, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will confirm telephone communication of today, requesting you to forward to the Mint at San Francisco one dozen collars for Columbia fifty centavos coinage.

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

O'R/H

RG104 E-235 Vol 489

October 5, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This office is in receipt of your letter of October 4, relative to the compressor in your gas-boosting service for the melting furnaces.

Your letter has been forwarded to the Procurement Division, Public Works Branch, with the request that immediate attention be given your recommendation.

Very truly yours,

N. N. Oliver

Acting Director of the Mint.

O'R/H

RG104 E-235 Vol 489

October 5, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Dear Sir:

The inclosed voucher is returned for certification by the Superintendent, to the effect that the services have been rendered, and material received. Such certification and approval must be made in the lower left-hand corner of the approval certificate, on the face of the voucher.

All bills having express charges must be supported by the receipted express bills.

The inclosed voucher is as follows:

Samuel Kirk & Son, Inc. $175.68

Kindly return this voucher to the Bureau as soon as possible, as it must be forwarded to the General Accounting Office for pre-audit before payment.

In the future please see that the above certification is made when voucher is originally forwarded to the Bureau.

Yours very truly,

N. M. O'Reilly

Acting Director of the Mint

Incl.
ACP/MU

October 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please refer to our letter of August 30, relative to the installation of a modern burglar alarm system, or a communicating system of some type in your building, which was written in response to your letter of August 22.

Will you please advise the Bureau if any action has been taken on this letter.

Very truly yours,

M. J. O'Reilly

Acting Director of the Mint.

O'R/H

RG104 E-235 Vol 489

October 8, 1934.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Salaries and Expenses	$45,000.00
Expenses, Emergency Banking, etc	40,000.00

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 489

October 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mr. Matthew J. Walsh, temporary Selector in your institution at $4.96 per diem, effective at the close of business September 29, 1934, has been accepted without prejudice.

Very truly yours,

M. M. Rosell,

Acting Director of the Mint.

H

October 9, 1934.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Dear Sir:

The inclosed voucher is returned for certification by the Superintendent, to the effect that the services have been rendered, and material received. Such certification and approval must be made in the lower left-hand corner of the approval certificate on the face of the voucher.

All bills having express charges must be supported by the receipted express bills.

The inclosed voucher is as follows:

Mr. A. M. Lynn $8.23

Kindly return this voucher to the Bureau as soon as possible as it must be forwarded to the General Accounting Office for pre-audit before payment.

In the future please see that the above certification is made when voucher is originally forwarded to the Bureau.

Yours very truly,

D. M. Reeder

Acting Director of the Mint,

Incl.
ACP/MU

RG104 E-235 Vol 489

October 9, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pennsylvania.

This is to advise that appointments have been approved of all persons included in your letter of October 5 beginning with Paul I. Donnelly and ending with Gertrude Stockes, all payable from the emergency fund.

M. M. O'Reilly
Acting Director

RG104 E-235 Vol 489

October 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a letter received today from the Assistant Director of Procurement, Mr. W. E. Reynolds, in which he states that an engineer of his Division visited the Philadelphia Mint relative to your request for the installation of a new 500 K. W. motor generator set.

He further reports that in view of statements made by his engineer that the expenditure would cost $15,000.00, the installation of the motor generator set asked for is not warranted.

A copy of the report made by the engineer is also inclosed.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.
O'R/eh

October 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of the highest bidders for scrap metal and old discarded metal lockers which are of no further service to your institution.

Proceeds for the sale of this material will be deposited in the Treasury Department as a miscellaneous receipt.

Very truly yours,

M M O'Reilly

Acting Director of the Mint.

O'M/eb

RG104 E-235 Vol 489

October 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There are enclosed six copies of Civil Service Commission form 375, which should be executed by the following employees of your institution in connection with promotions recommended by you:

George P. Fannin
Edward H. McGowan
Samuel G. Walker
James H. Whitton
Attilio C. Buonavolta
Harold L. Bell

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

m/d

RG104 E-235 Vol 489

October 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer has been approved of the regular permanent employees listed in your letter of October 1, 1934, beginning with the name of Oliver Bishop and ending with the name John F. Zag, from the regular roll to the emergency roll.

Very truly yours,

J. H. O'Kelly

Acting Director of the Mint.

H

RG104 E-235 Vol 489

October 12, 1934.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Please advise the Bureau of the day and hour of deparature from and return to Philadelphia, Pa., on your trip to the Bureau July 27, 1934, covered by T/R 939 641.

Yours truly,

Acting Director of the Mint.

P F

RG104 E-235 Vol 489

October 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer has been approved of the temporary Civil Service employees listed in your letter of October 1, 1934, beginning with the name of Philip D. Dougherty and ending with the name Emil Sauvegeot, from the regular roll to the emergency roll.

Very truly yours,

Acting Director of the Mint.

H

RG104 E-235 Vol 489

October 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

I am inclosing a copy of a file which has recently reached the Bureau covering transactions by the Department in regard to coin and currency redemption in the Virgin Islands.

A copy of the entire file is forwarded for your information and guidance.

Very truly yours,

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

October 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of M. Segal & Sons to supply your Mint with 25 dozen pairs each of horsehide gloves, horsehide mittens and buckskin mittens, the gloves at $5.90 per dozen pairs and the mittens at $10.25 per dozen pairs. It is understood that these prices are the lowest received.

It is also understood that these gloves and mittens will be used in the melting of precious metals and when too much worn for further use will be burned to recover the metals adhering to them.

Very truly yours,

Acting Director of the Mint.

O'R/eh

October 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to purchase approximately three thousand pounds of high-grade tool steel for the manufacture of coinage dies, from The Midvale Company, at $0.1969 per pound less ½ of 1% ten days.

It is understood that five firms were asked to submit prices on this steel and four replied, their quotations all being the same.

It is further understood that as your experience with the Midvale steel has been most satisfactory, you feel that you should not make any change at this time when there is such an urgent demand for coins.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

October 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received from the Commercial Attache of the French Embassy in New York, relative to Indo-China coinage.

Under date of April 9th, you quoted the cost of this coinage and gave the quantity of metal required. For your convenience I am inclosing your letter with the request that with the return of both of these inclosures you advise the Bureau of the cost of the metal required for this coinage at the market price on the day you make up this estimate.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.
O'R/eh

October 15, 1934.

Superintendent, U. S. Assay Office, New York, N. Y.,
Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sir:

Under the provisions of the Act of Congress approved February 16, 1889, as amended by Sundry Civil Act, approved March 2, 1895, relative to the disposition of papers, documents, etc., which are not needed or useful in the transaction of current business and have no permanent value or historical interest, you are requested to prepare in quadruplicate a list of the papers, documents, etc., in your institution which, in your judgment, are covered by the provisions of the Acts cited, and transmit the list with your recommendation in the premises, in order that the subject may be submitted to Congress for action.

Samples of such papers and documents as you recommend shall be disposed of should be submitted with your list.

The Congressional Joint Select Committee on the Disposition of Useless Executive Papers requests that the specific dates covered by the papers to be destroyed be set forth. Please comply with this request as far as practicable. Also please state the approximate weight in pounds.

Please forward this list as quickly as possible for the reason that we are now beyond the date when this information should be in hand.

Very truly yours,

Acting Director of the Mint.

O'R/sh

RG104 E-235 Vol 489

October 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a card received by this Bureau some time ago, which has been overlooked in the Bureau. Have you received this deposit and have you addressed Mrs. Tyndall?

Very truly yours,

A M O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

October 16, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, United States Mint, New Orleans, La.
" " " U. S. Assay Office, Seattle, Wash.

Gentlemen:

Herewith please find communication from the Assistant General Counsel of the Bureau of Internal Revenue, relative to claims of the United States with regard to certain corporations. Please forward to this office at an early date your reply relative to the question submitted.

Yours truly,

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

October 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to silver receipts under the Executive Proclamation of December 21, 1933, it is necessary that the Bureau have information as to your receipts "on and after June 15, 1934." It is understood from the annual settlement report that receipts covering this period are carried in your July accounts. It is therefore requested that you advise the Bureau, relative to your July accounts, the totals of such receipts, in ounces and value, to an including June 14th, and July account totals for the period following June 14th. These figures should check with your accouts current for the month of July. Please supply this information by letter at an early date.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

October 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter left with this Bureau by Mr. Paul Brockett, relative to the die for the Daniel Giraud Eliot medal belonging to the National Academy of Sciences.

After reading the letter will you please return it with a suggestion as to a way of accounting for the Tiffany & Company statement that the die had been altered.

Very truly yours,

M. M. O'Reel

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

October 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will acknowledge receipt of your letter of October 13th, relative to repairing the building at Philadelphia, together with your letter of October 16th, recommending that Mr. Jones, of the Supervising Architect's Office, be notified in regard to the boilers, and your letter of October 16th in regard to storm doors.

Copies of these letters have this day been forwarded to the Procurement Division for the attention of Mr. Clark.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

October 18, 1934.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Denver as soon as possible twenty reverse and fifteen obverse nickel dies.

O'Reilly, Acting Director

RG104 E-235 Vol 489

October 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find pages 12 and 15 of your payroll for the first half of August, for correction. The amount receipted for by Katherine Rivel is $68.54, while the computation indicates that the amount should be $58.54. The amount receipted for by Bessie Evans is $40.05, while computation indicates that it should be $42.75.

Statement and Certificate of Award pertaining to vouchers numbered 100 and 176 are returned for indication whether the lowest bid was accepted.

It is noted that an offer of discount of 2%, 36¢, was not taken on voucher No. 103. The amount being small may be disregarded unless collection is required by the General Accounting Office.

Voucher No. 122, for repairs made in July to calculating machine, was charged to the 1934 appropriation instead of to 1935 appropriation. No action by you need be taken - the question of adjustment to be left to the General Accounting Office.

Please forward receipt for the coins delivered to the Honduran Government, to support the foreign metals statement.

Reply by return mail is requested, as this account is due for forwarding to the General Accounting Office on the 20th instant.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

October 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Again referring to your August voucher No. 122 for repairs to Monroe calculating machine, it is noted from your letter that an order was placed in May, 1933 (presumably intended to be May, 1934), and that the voucher indicates that no prior agreement was made becuase of exigency. An exigency order presumably contemplates immediate necessity for action, which would not seem to be supported by services rendered in July against an order placed in May. This is for future guidance.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

October 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Bureau is unable to find your schedule of encumbrances for the month of September. If it has been forwarded, please forward a duplicate.

Yours truly,

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

October 23, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Philadelphia, Pennsylvania.

Appointments of following persons payable from expenses emergency banking etc not to extend beyond June thirty nineteen thirty five have been approved Frank J. Brennan Joseph Glaser Patrick J. McClain and Harry Wiese Helpers at five dollars per diem and Marie Horan Julia M. Minnick Anna D. Stinson and Lenora Williams counters at four dollars per diem.

M. M. O'Reilly
Acting Director.

OR

RG104 E-235 Vol 489

October 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

After all surplus copies of your recommendations for transfer of regular employees, temporary and permanent, to the emergency roll had been destroyed, informal request was received from the Appointment Division of the Department for two additional copies of each of these recommendations. If you have two mimeographed copies of each of these two letters available, which you do not need for your own records, this office would appreciate being furnished with such copies in order that we might accomodate the Appointment Division. Please understand, however, that this request is not in line with regular procedure and if you do not have the copies available, you should not make them. If copies are not available, please advise this office to that effect at your earliest convenience.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

October 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to the letters recently received from you relative to the creation of new positions in your institution in response to my letter of September 15.

It appears that the last sentence of the second paragraph of my letter of September 15, reading as follows, has been overlooked: "Information should be furnished as to why it is necessary to create the new position; that is, why the work is necessary and why it cannot be performed by some other employee or employees already in your organization (in addition to their other work)." This information is of even more importance than the statement of duties and should no doubt have been given greater prominence in my letter. Briefly, the information desired is well described by the term "Justification for Creation of the Position". It is especially important that any changed conditions be mentioned which tend to show that creation of the position is more necessary than heretofore.

It should be borne in mind that the statement of duties and "justification" required are to be entirely impersonal. The position is the sole topic concerned. When the justification is submitted by this office, through the Bureau of the Budget, for the President's approval, not even the name of the employee involved may be mentioned.

It is requested that you furnish further information justifying creation of the positions of Foreman of the Die Room at $7.98 per diem, Foreman of the Make-Up Room at $7.98 per diem, and Helper at $5.00 per diem, to be filled by James H. Whitton, Bernard F. Staub and Harold L. Bell, respectively.

Please understand that exception is not taken to these cases because of any doubt on the part of this office as to the necessity of the appointments but simply because the law requires that this information be furnished for submittal to the President. The justification for these appointments must, therefore, be stated, however self-evident it may be.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

October 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Division of Appointments of the Treasury Department has furnished this office with the enclosed copy of letter of December 19, 1933, addressed to Mr. John E. Maddux, requesting that he execute a new bond, with statement that the bond in question has not been received.

Please advise this office as to what your records show in this case.

Very truly yours,

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

October 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There are enclosed oath of office and personal history statement executed by Mr. Reinard S. Keeler. It appears that this person was appointed under the name of Roland S. Keeler. If the person who executed these papers is the same person who was appointed under the name of Roland S. Keeler, will you please submit recommendation for amendment of the appointment to apply under the changed name, with return of the enclosure.

Very truly yours,

M M O'Keeley

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

October 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that approval has been given for a 90-day extension of employment of the following temporary Sewing Women in your institution, at a salary of $4.96 per diem, beginning on the dates noted:

Name	Beginning
Helen E. Fagan	July 19, 1934
Josephine Cardone	July 19, 1934
Margaret Quinn	July 26, 1934
Elizabeth C. McGarry	July 30, 1934

Very truly yours,

M. M. O'Reel

Acting Director of the Mint.

H

RG104 E-235 Vol 489

October 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Wayne L. Cockrell has been approved for emergency work in the position of Metallurgist in the Silver and Gold Unit, your institution, effective as of date of oath, with compensation at the rate of $6.72 per diem (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 and 1935", for such period of time as his services are required for such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

H

RG104 E-235 Vol 489

October 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Viola M. Stites has been approved, effective as of date of oath, from the position of Clerk at $1920 per annum, your institution, to the position of Calculating Machine Clerk at $1800 per annum, payable from the appropriation "Salmries and Expenses, Mints and Assay Offices".

Creation of the position of Calculating Machine Clerk was authorized by the President on September 21, 1934, Journal No. 84, position No. 16516.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

H

RG104 E-235 Vol 489

October 25, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Treasurer of the United States has advised this Bureau that he can supply to the National Museum two 1933 Philadelphia cents and two 1933 San Francisco half dollars, amounting to $1.02.

Will you please purchase these from the Treasurer from the fund provided for augmenting the collection. I would suggest that you communicate with Mr. Weber's Office in regard to the manner of adjusting this purchase.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

October 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received by this Bureau from the Astronomical Society of the Pacific, relative to the preparation of a gold medal.

After reading this letter will you please return it to the Bureau with your report as to the practicability of this medal being made at the Mint.

I am also inclosing a copy of the memorandum of the Secretary of the Treasury to which the notation attached to this letter refers. Please return this notation with the rest of this correspondence in making report.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.
O'R/eh

RG104 E-235 Vol 489

October 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that approval has been granted your recommendation that Vincent Gaitley, temporary Roller at $5.00 per diem, your institution, be dropped from the service, effective at the close of business September 29, 1934.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

H

RG104 E-235 Vol 489

October 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Anna Curran has been approved, effective as of date of oath, from the position of Clerk at $1980 per annum, to the position of Calculating Machine Clerk at $1800 per annum, your institution, payable from the appropriation "Salaries and Expenses, Mints and Assay Offices".

Creation of the position of Calculating Machine Clerk was authorized by the President on September 21, 1934, Journal No. 84, Position No. 16517.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

H

RG104 E-235 Vol 489

October 24, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Receipt is acknowledged of your letter of October 22nd, relative to the Daniel Giraud Eliot medal.

Will you please return the letter of Tiffany & Company addressed to Mr. Paul Brockett, which was forwarded to you on the 17th instant.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

October 25, 1934.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

Authorized to accept proposal of Scobel Manufacturing Company and Riverside Company each to supply your Mint with one hundred fifty thousand pounds of bronze blanks at thirty-eight and one quarter cents per pound it being understood that the bids were equal.

O'Reilly, Acting Director.

RG104 E-235 Vol 489

October 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The bullion to be used for standard silver dollars which you have been authorized to coin, other than for those dollars already delivered from the coining department, should all be from the account of silver received under the Executive Proclamation of December 21, 1933. The present expectation is that you will coin 5,000,000 of such dollars. It appears probable, from the record of your receipts of bullion under the Executive Proclamation of December 21, 1933, that sufficient such silver for the dollar coinage will be available by the time the coins may be needed for issue. The silver dollar coinage should not interfere with the execution of fractional coins that may be needed to fill the Treasurer's orders, but the Department would like you to make 2,000,000 silver dollars by the end of the current calendar year, if possible.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

October 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Under date of October 25th, you were authorized to accept the proposal of the Scovill Manufacturing Company and the Riverside Metal Company to supply your institution with one-cent blanks.

This letter will augment that authority by authorizing you to double the quantity if the demand warrants, it being understood that the quotations were made with that option.

Very truly yours,

N. M. Rueff,

Acting Director of the Mint.

C'R/eh

RG104 E-235 Vol 489

October 26, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Reference is made to Bureau's letter of August 17, 1934, forwarded to all Mint Service institutions relative to the question of pay for leave of absence.

Since four hours have been declared to constitute a full day's work on Saturday, the 4th and 5th paragraphs of the above mentioned letter should be modified to the extent that temporary employees who work four hours on Saturday are entitled to a full day's pay therefor.

Yours truly,

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

October 27, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Please forward to the Bureau, at an early date, your reply to the attached Circular Letter No. 61 of the Procurement Division relative to drayage. The circular letter is accompanied by a sheet of instructions and a sheet on which to indicate the requested data.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

November 1, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of October 26, transmitting application for payment of unpaid salary, application for payment of accumulated deductions, copy of death certificate and certificate that letters of administration have been granted.

Your attention is invited to paragraphs 5 and 6 of my letter of October 22.

You were advised that applications for payment of deductions should hereafter be forwarded by the claimant directly to the Civil Service Commission, Washington, D. C., together with copy of death certificate and letters of administration. The application for payment of accumulated deductions, executed by Mrs. Nellie King, is returned herewith and should be returned by you to Mrs. King for transmittal to the Civil Service Commission. It will also be necessary for Mrs. King to forward additional copies of the death certificate and certificate regarding letters of administration to the Civil Service Commission with her application for payment of deductions, as the copies furnished this office are required in connection with claim for payment of unpaid salary.

Certificate of administrative officer has been detached from Mrs. King's application for the use of this office. It will only be necessary for Mrs. King to forward the application itself to the Civil Service Commission.

Very truly yours,

N. N. Oakes

Acting Director of the Mint.

M/H

November 1, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Philadelphia, Pennsylvania.

Appointments of persons listed in letter of October twenty six have been approved payable from the emergency fund for the positions and at the salaries indicated in such letter.STOP List begins with name John E. Hess and ends with name William J. Young.

M. M. O'Reilly,
Acting Director

November 2, 1934.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

Please forward as soon as possible to San Francisco one dozen standard silver dollar collars.

O'Reilly

O'Reilly, Acting Director.

RG104 E-235 Vol 489

November 2, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of Miller, Bain, Beyer & Company, to furnish your mint with approximately 2,000 yards of olive-drab twill about 36" wide, at the rate of $0.1618 per yard, net.

It is understood that this is not the lowest of four bids received but is recommended for the reason that the lowest bidder covered a very inferior grade of twill as compared with that of Miller, Bain, Beyer & Company's sample, which is the same as the mint sample on which the bids were asked.

It is also understood that when the aprons, etc., for which this material is being purchased, are worn out, they will be burned to recover the adhering precious metals.

It is further understood that authority has already been received from the Department of Justice for the purchase in commercial market.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

November 3, 1934.

Government Facilities

United States Mint, San Francisco.
United States Mint, Denver.
United States Mint, Philadelphia.
United States Mint, New Orleans.
United States Assay Office, Seattle.

Please report immediately by letter general results of instruction under Coast Guard supervision during the past month. Suggest you incorporate in report number of men receiving instruction, number of hours, improvements in marksmanship records, installation of target ranges, etc. STOP In future please make this a monthly report, to be received at Bureau before tenth of month.

M. M. O'REILLY
Acting Director.

November 3, 1934.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Mint at San Francisco 100 pairs asbestos mitts.

O'Reilly, Acting Director.

RG104 E-235 Vol 489

GOVERNMENT FACILITIES

November 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

RETEL NOVEMBER SECOND ONE HUNDRED FIFTY COPIES FORM SIX SENT YOU NOVEMBER ONE

O'REILLY
ACTING DIRECTOR

RG104 E-235 Vol 489

November 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

This letter will be authority for you to purchase the following metals to be used in minor coinage:

2,000 pounds of tin at the rate of $0.5182½ per pound,
8,000 pounds of zinc at the rate of .0520 per pound,

both from Nathan Trotter & Company, these prices being the lower of two received of three asked.

Very truly yours,

H. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

November 5, 1934.

Superintendent,
US Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Salaries and Expenses	$45,000.00
Emergency Banking	52,000.00

The Division of Bookkeeping and Warrants has been requested to advance the sum of $3,000.00 Contingent Expenses, Public Moneys to your credit.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 489

November 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Personnel organization chart submitted by you is returned herewith. This chart is not satisfactory because the designations of the majority of the employees have not been indicated; these have been indicated simply as "others".

I regret that the skeleton chart furnished you by this office may have been susceptible of misunderstanding. That chart was intended, however, merely as an indication of the form to be followed, and the term "others" as it appeared in that chart was intended merely to indicate employees that you should list by designations in your chart.

The title block of your chart should contain the title "Personnel Organization Chart of the United States Mint at Philadelphia, Pennsylvania", as well as the effective date and the signature of the Superintendent.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

November 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please advise me if there were ever any Norse-American medals made in gold.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

C'R/eh

RG104 E-235 Vol 489

November 8, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please advise the Bureau as to when we may receive your reply to our letter of October 17, 1934, requesting segregation as of June 15, 1934, of receipts of silver under the Executive Proclamation of December 21, 1933.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

F-S

November 8, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Please refer to Bureau circular letter of October 16, 1934, enclosing printed communication from the Assistant General Counsel of the Bureau of Internal Revenue, relative to claims of the United States with regard to certain corporations, and make reply relative to an additional list herewith enclosed of concerns similarly situated.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

November 8, 1934.

Superintendent, U. S. Assay Office, New York, N. Y.,
Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sir:

There is forwarded for your information copy of a decision of the General Counsel relative to reimbursement for transportation charges on silver received under the Executive Proclamation of August 9, 1934.

Reference is made to the last paragraph of this decision wherein it will be noted that such transportation charges are not to be paid by the Government on silver received under the Proclamation of December 21, 1933.

In the future please note the deposit number and include in the certification on the voucher the fact that the charges are for silver deposited under the Proclamation of August 9, 1934.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

November 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the request contained in your letter of November 7th. authority is granted to purchase approximately 10,000 yards of heavy twill, 54" wide, from Miller, Bain, Beyer & Company, at the rate of $0.30365 per yard; this being the lowest of four bids received of six asked.

It is understood that clearance for the purchase of this material in the commercial markets has already been granted by the Department of Justice.

Very truly yours,

M. N. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

November 9, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a silver dollar which was paid out to a member of the staff of the Secretary's Office at the Cash Room in the Treasury building.

No formal complaint has been made nor any particular attention called to this dollar by the recipient who was, however, curious about the color. We were able to explain to him that the oxidized appearance might have been caused by having the coin in contact with rubber bands. This particular condition was not regarded as important.

However, it might be worth while to notice the defect in the coin under the letter "Y" in the word "Liberty". The Bureau appreciates that this is not a serious defect but one which you would rather have corrected.

Will you please send the Bureau a dollar in place of this one. You need not return the inclosed.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

November 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the request contained in your letter of November 9th, you are hereby authorized to purchase from the Singer Sewing Machine Company, five motors at a cost of $32.25 each, total $161.25.

It is understood that this is the lowest of three bids asked.

Very truly yours,

M. H. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

November 12, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Philadelphia, Pa.

San Francisco Mint entirely out of form four A deposit certificate stop Send them about one thousand at once by air mail if you can spare and advise Bureau by wire today.

M. M. O'Reilly,
Acting Director

OK

November 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Bureau is advised from the office of the Federal Reserve Board in Washington that they have not been receiving promptly carbon copies of your Cashier's Daily Statement - that none has been received since that of February 5th. We are advised that it is important they receive such statements promptly, as information thereon is used for compiling daily data used for purposes of the Board. Will you please have the daily statements forwarded promptly.

Yours truly,

M. D. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

November 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that approval has been granted for a further extension of leave without pay, commencing October 19, 1934, for Mr. Thomas P. Halpin, Skilled Workman at $6.32 per diem, who was injured in the performance of his duties, and who has made application for retirement on account of total physical disability.

Very truly yours,

Acting Director of the Mint.

H

RG104 E-235 Vol 489

November 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Wilmer B. Watson, temporary Helper, your institution, at $5.00 per diem, has been approved, effective at the close of business September 23, 1934.

Mr. Watson's resignation has been accepted without prejudice.

Very truly yours,

M. M. Kahle

Acting Director of the Mint.

H

RG104 E-235 Vol 489

November 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Samuel E. Amato has been approved, from Elevator Operator at $1080 per annum, your institution, to Helper in the Coining Department, with compensation at the rate of $5.00 per diem (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase A cts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935. Mr. Amato's appointment as Helper is to become effective as of date of oath.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

H

RG104 E-235 Vol 489

November 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Inclosed please find voucher of Carl Weschcke. We would appreciate an explanation of the item "Transportation in the amount of $1.00" as we are at a loss to understand just what it is.

Kindly return this voucher as soon as possible, as it must be forwarded to the General Accounting Office for preaudit before payment.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

November 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

On October 6th, this Bureau addressed a letter to you requesting that we be advised in regard to our letter of August 30th, relative to the installation of a modern burglar alarm system or a communicating system of some type in your building.

Will you please advise this Bureau if any action has been taken on this letter.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

November 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your reply of November 9th to the Bureau inquiry of October 17th relative to your receipts of bullion under the Executive Proclamation of December 21, 1933. The data in your letter of November 9th is on the basis of such bullion taken into the accounts and includes the transfer between the Philadelphia and San Francisco mints. The information desired is on the basis of your receipts of bullion rather than the basis of values taken into your accounts, as indicated in the Bureau letter of October 17th. Please give this your early attention.

Yours truly,

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

November 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. George P. Fannin from the position of Skilled Workman at $6.32 per diem to the position of Assistant Foreman of the Whitening Room at $6.72 per diem (less 5%), on the regular roll of your institution, has been approved, effective as of date of oath.

Creation of the position of Assistant Foreman of the Whitening Room was authorized by the President on November 2, 1934, Journal No. 96, Position No. 18179.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

November 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to purchase from the West Disinfecting Company, an electric diffusing machine with centrifugal action, copper, at a cost of $147.75, less 1% ten days, this being the lowest of three bids received.

It is understood that this machine is to be used to rid the building of vermin which you have not been able to control by the use of small spray guns.

After this equipment has been in operation for a few weeks, will you please report to the Bureau on the success you have had with it in order that your report may be submitted to the Chief Clerk with a view to giving him the benefit of our experience with this particular disinfecting machine.

Payment is to be made from the appropriation, "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

November 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Civil Service Commission has advised that Miss Mary S. Corcoran attained a rating of 87.30 in the general clerical examination recently given her and that she is eligible for change of status from Selector to first grade Clerk. If you find that Miss Corcoran's services in the position of Clerk will be required permanently, I would suggest that you submit recommendation for her change in status.

I regret that Miss Rose Lynch attained an ineligible rating of 22.00. If you wish to have Miss Lynch reexamined, request will be made on the Civil Service Commission upon receipt of advice from you.

Very truly yours,

H. M. O'Reilly

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

November 16, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It appears that no form 375 has been executed by Bernard F. Staub in connection with his promotion which has been recommended by you. Blank form is enclosed for his execution.

As Mr. Staub's case is now awaiting approval of justification by the President, no additional delay need result in connection with the form 375 if it is forwarded promptly.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

M/H

November 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please forward to support papers pertaining to contract No. TZm-254 for rolls ordered from the Midvale Company, copy of Department authorization for the purchase.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

November 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to the standard silver dollars which you have been authorized to make, please be advised that the resulting seigniorage should be handled in the same manner as any other seigniorage on coin - that is, be covered into the Treasury by C/D and be carried through the regular account current.

Yours truly,

M. M. O'Reilly

T-S

Acting Director of the Mint.

RG104 E-235 Vol 489

November 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find one copy of the regular account current pertaining to your September accounts, with request that it be amended by adding the collection of $35.10 handling charges on bullion sold, as well as C/D No. 89 covering same into the Treasury. This item was erroneously taken into the Bullion Fund Cash Account, but since it was also taken out by transfer to the Treasurer no further adjustment of that account need be made.

Please forward copy of C/D No. 123 which apparently has not been received in this office. Also forward voucher to support collection of $150.00 on account of charges on Cuban coinage, this being the difference between the amount shown as collected and the amount shown on the Foreign Metals Statement. Please forward short form payroll, voucher No. 359 charged to the emergency appropriation in the amount of $49.87, which voucher was not found with the other papers.

Please forward copy of the Department authorization for purchase of Monroe Calculating Machine, voucher No. 375, charged to the emergency appropriation, also assign a contract number to this transaction and advise the Bureau in order that the papers constituting this contract may be forwarded for separate filing in the General Accounting Office, as required by the regulations.

Prompt reply by return mail is requested.

Yours truly,

H. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

November 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mr. Joseph F. Burns, temporary Melter at this Mint at $5.60 per diem, has been approved, effective at close of business October 13, 1934.

Very truly yours,

N. M. Olney

Acting Director of the Mint.

H

RG104 E-235 Vol 489

November 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In connection with the annuity claim of Nels August Russell, the Civil Service Commission has requested a statement of all leave taken by him in the calendar years 1909 and 1910. Please furnish this information, if available, as soon as possible, in order that the annuity claim may not be unnecessarily delayed.

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

M/H

November 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Secretary of the Treasury has directed the establishing in Philadelphia of a regional office of the Division of Disbursement, Treasury Department, and has directed the transfer to that regional office of the function of disbursement now being exercised by you, effective November 16, 1934, or such subsequent date as may be determined by the Chief Disbursing Officer.

The functions to be transferred are those relative to the payment of payrolls and vouchers for expenses incurred by the mint, and include the handling of all collections - in other words, all transactions regularly reported by you on the regular account current, and, in addition, collections as custodian. The payments for bullion and other transactions that have to do only with the business reported on the bullion account current will continue to be handled by you and be reported by you to the Treasurer of the United States and to this Bureau, through the medium of the bullion account current and other established reports.

It is understood that you have been supplied with copies of a memorandum of proposed procedure for consolidating disbursing functions, and for handling collections, for your information and guidance.

Section 4 of Executive Order of June 10, 1933, provides:

> "The Division of Disbursement shall disburse moneys only upon the certification of persons by law duly authorized to incur obligations upon behalf of the United States. The function of accountability for improper certification shall be transferred to such persons, and no disbursing officer shall be held accountable therefor."

Enclosed herewith please find a group of signature cards for supplying the signatures of those authorized to certify vouchers for payment. Those to be so authorized are the Superintendent of the mint and any others who have been duly authorized to act for him. Three of these cards should be signed by each such officer and be returned to the Bureau for certification.

It is requested that you advise the Bureau whether, in your opinion,

RG104 E-235 Vol 489

the volume of the work that is to be taken over by the regional disbursing office is sufficient to equal the services of one or more of your employees, to be transferred with the work to the regional disbursing office, also what equipment, if any, is transferable with the work, and if no employees are transferable with the work, an estimate of the approximate present personnel cost of such work, with a view of possible allocation of such amount from our appropriation to help meet the expenses of the regional disbursing office during the remainder of this fiscal year.

All records heretofore kept as regards operating costs, encumbrances, payrolls, and vouchers will continue to be maintained after the changes have been put into effect, the only difference being that the ordinary account disbursing, collecting, and accounting transactions will be by the regional disbursing office instead of by you. Checks drawn on the bullion fund for bullion charges, surplus bullion, etc., will be delivered to the regional disbursing office as revenues. It is anticipated that the future accounts current and supporting vouchers will be forwarded by the Disbursing Division to the Mint Bureau for the usual administrative examination prior to their being forwarded to the General Accounting Office for Audit.

Your usual full cooperation in effecting the directed changes and their future operation will, of course, be accorded those actively engaged therein.

Yours truly,

Acting Director of the Mint.

F-S
Encl.

November 21, 1934.

Government Facilities.

Superintendent, US Mint, San Francisco, Calif.

Philadelphia Mint shipping twelve silver dollar collars today.

O'Reilly, Acting Director.

OK

RG104 E-235 Vol 489

November 21, 1934.

Mr. Edward Bennett,
127 Christian Street,
Philadelphia, Pennsylvania.

Dear Mr. Bennett:

This bureau has received, by reference, your letter of August 31, addressed to the President, concerning employment in the United States Mint at Philadelphia.

All of the permanent positions in the Mint Service are under the Civil Service and are filled by open competitive examinations announced and held by the Civil Service Commission at such times as required to supply the needs of the service. Although some appointments of an emergency and temporary nature have been made in recent months without regard to Civil Service rules, I regret very deeply that there appears to be no prospect of any additional positions for which you might qualify at the present time.

Very truly yours,

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

November 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that appointments have been approved of the list of persons contained in your letter of November 16, 1934, beginning with the name John Barnes and ending with the name Walter Steppacher.

These persons have been appointed under the Silver and Gold Unit, your institution, and the appointments are effective as of date of oath. Compensation for these appointees is payable from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 and 1935".

Very truly yours,

Acting Director of the Mint.

H

RG104 E-235 Vol 489

November 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Clemens J. Sylvester, temporary Machinist and Toolmaker, your institution, at $6.32 per diem, has been approved, effective at close of business November 10, 1934.

Very truly yours,

Acting Director of the Mint.

H

RG104 E-235 Vol 489

November 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mrs. Rose R. Holland, temporary Junior Stenographer, your institution, at $1440 per annum, has been approved, effective at close of business November 12, 1934.

Very truly yours,

Acting Director of the Mint.

H

RG104 E-235 Vol 489

November 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Will you please forward to the Bureau early in December, schedule of receipts of gold and silver during the first 11 months of the calendar year 1934, mined in the United States, as shown by your record of receipts classified as to source. Please give date of each deposit, name and address of the depositor, locality and mine in which mined, with the quantity in fine ounces, of gold content and of silver content. Values need not be given. The data are for the Bureau of Mines and are used in making their preliminary estimate of production of gold and silver for the calendar year 1934, and they have requested that the information be supplied by December 10th.

The Bureau of Mines has particularly requested information relative to the output of a placer near Helena, Mont., operated by the Winston Brothers Company of Minneapolis. Their understanding is that this concern shipped to you, prior to April, bars numbered 11, 12, 13 and 14 from this placer, their subsequent deposits having been sent to the Denver mint.

Yours truly,

M. W. O'Neill

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

November 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The Bureau is unable to find samples of envelopes requested in your stationery requisition of November 6, 1934, listed as follows:

Item 1470 -	kraft envelopes		3" x 5½" - - - - - -	15,000
" 189 -	white envelopes		3-7/8 x 8-7/8 - -	10,000
" 192 -	"	"	4-1/8 x 9-1/2 - -	5,000
" 194 -	"	"	4-1/2 x 10-3/8 - -	10,000

Please forward samples of the above listed envelopes at your earliest convenience. Request for prompt shipment of other items listed on requisition has been made.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

GOVERNMENT FACILITIES

November 22, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

PLEASE WIRE SOON AS POSSIBLE EXPENDITURES FOR SALARIES FROM JULY FIRST TO DATE FROM APPROPRIATION EXPENSES EMERGENCY BANKING ETCETERA AND ESTIMATE OF EXPECTED REQUIREMENTS FROM THIS APPROPRIATION FOR SALARIES FROM DATE TO JUNE THIRTIETH NINETEEN THIRTY-FIVE STOP FURNISH SAME INFORMATION FOR EXPENDITURES OTHER THAN SALARIES FROM THIS APPROPRIATION STOP FOUR FIGURES IN ALL STOP ALSO FURNISH THIS INFORMATION BY WIRE WITHIN ONE DAY AFTER EACH SEMI-MONTHLY PAY PERIOD.

O'REILLY
ACTING DIRECTOR

RG104 E-235 Vol 489

November 22, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Please forward at an early date the usual report on form 61-A of bullion receipts during the first eleven months of the calendar year 1934, plus estimates of expected receipts for the month of December, for use by the Bureau in making the usual preliminary estimate of gold and silver production of the United States during the Year 1934. The estimates for December can be inserted above the figures for the eleven months, on the same sheet.

Yours truly,

Nellie Tayloe Ross

Director of the Mint

F-S

RG104 E-235 Vol 489

November 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am forwarding by registered mail some gold coins and jewelry scrap forwarded to the Department anonymously.

Please melt these articles and turn in the proceeds as a miscellaneous receipt - Symbol 4880, Moneys Received from Unknown Persons.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

November 23, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The inclosed vouchers are returned for certification by the Superintendent, to the effect that the services have been rendered and material received. Such certification and approval must be made in the lower left-hand corner of the certificate on the face of the voucher.

All bills having express charges must be supported by the receipted express bills.

Vouchers inclosed are as follows:

Nathan Rosenberg	$ 1.88
Vernon-Benshoff	3.20
J. Roland Stolzenback	49.65
Western Casket Hardware Co.	2.62
The Cowell & Hubbard Co.	3.80

In the future please see that the above certification is made when vouchers are originally forwarded to the Bureau.

Kindly return these vouchers to the Bureau as soon as possible, as they must be forwarded to the General Accounting Office for preaudit before payment.

Very truly yours,

Nellie Taylor Ross

Director of the Mint

Incl.
ACP/MU

November 24, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

I am returning herewith the memorandum copy of short form payroll pertaining to your accounts for the month of September, with request that a duplicate of the original be provided carrying certification of the Superintendent and receipt of the payee, etc., to take the place of the lost original. The General Accounting Office will not accept, as a voucher evidencing disbursement, the incomplete copy returned herewith.

Yours truly,

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

November 24, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing correspondence received today from the Department of State, requesting the manufacture of twenty million bolivars at your Mint.

Have you sufficient information as to the dies, the weight and the fineness of this coin, assuming that no recent change has been made in the coinage laws of Venezuela? If so, please advise the Bureau of the cost of manufacturing these coins and the amount of silver required.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

November 24, 1934.

Superintendent, U. S. Assay Office, New York, N. Y.,
Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sir:

Please refer to my letters of instructions relative to the receipt of silver under the Proclamation of August 9 which were sent to you under dates of September 1, 1934* and _____**. The instructions contained in this letter supplement those contained in those letters.

1. You should not purchase any silver on the basis of the prevailing market price of silver except as provided in subdivisions 1(b) and 2(b) of item B of the September 1* instructions.

2. You may, of course, continue to receive under the Proclamation of December 21, 1933, silver mined or recovered after that date from natural deposits in the United States or a place subject to the jurisdiction thereof, provided such silver is accompanied by appropriate documents and papers and is not required to be delivered under the Executive Order of August 9 pursuant to the provisions of section 43 of the Silver Regulations.

3. You should receive all silver deposited with you which was required to be delivered by the Executive Order of August 9, 1934, but which was not delivered to a carrier for shipment to you until after midnight of the last day on which delivery to you should have been made (see section 51, as modified by section 49, of the Silver Regulations), but such deposits should be held intact and settlement therefor should be postponed until further instructions are received from this office., You should forward to this office a complete report of all the material facts concerning each such deposit of silver made with you, including, if known, the reason why the delivery of such silver was delayed. It should be said in this connection that silver delivered in accordance with the terms and conditions of licenses issued by the Treasury Department or in

RG104 E-235 Vol 489

accordance with delivery dates specified in instruments of transfer which were accepted on behalf of the United States prior to the date on which the silver transferred by such instruments was required to be delivered, should be settled for without delay on the basis established in the Proclamation of August 9, 1934.

4. Except as provided in the three preceding paragraphs, all silver deposited with you may be accepted by you and settled for on the basis established in the Proclamation of August 9, 1934 unless you are satisfied that such silver was not situated in the continental United States on August 9, 1934, in which case the silver should be returned to the depositor.

5. Silver which is not required to be delivered under the Executive Order of August 9 should not be accepted by you if it is of a fineness of .8 or less unless the spread between the basis of settlement for silver established in the Proclamation of August 9 and the market price of silver at the time of the purchase is sufficiently large to offset the refining charge and other expenses which the mint incurs in handling such silver.

6. You may in your discretion reject any deposit of silver which weighs less than 50 fine troy ounces unless the silver is or was required to be delivered under the Executive Order of August 9, or unless the silver forms an integral part of gold accepted by you.

7. You, no doubt, will have in mind in determining whether or not to reject deposits of silver of a fineness of .8 or less or of less than 50 fine troy ounces that when the market price of silver is higher than the basis for settlement established in the Proclamation of August 9, in many instances it will be to the Government's interest to accept the deposit of silver.

In fairness to depositors of silver you should not melt the silver and make settlement on the basis established in the August 9 Proclamation in those cases where silver which is not required to be delivered by the Executive Order of August 9, 1934 has been deposited without a covering affidavit containing the information required by section 31 of the Silver Regulations until the depositor has consented to accept settlement on the basis established in the August 9 Proclamation. I enclosed with my letter dated _____** a draft of a letter which should be sent to the depositor in such cases.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Note-*In the case of the N. Y. Assay Office your letter of instructions was dated August 31, 1934.

Note-**Insert date of letter of instructions issued pursuant to my memorandum of October 18, 1934.

RG104 E-235 Vol 489

November 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your recommendation that Mr. Norman T. Fulmer's reinstatement be amended to specify his position as Clerk at $1800 per annum instead of Assistant Bookkeeper at $2300.

Please be advised that it will be necessary for you to furnish information for the Bureau of the Budget in compliance with previous instructions in connection with the creation of new positions.

The information desired should include specific statement of the duties of the position of Clerk, as well as an explanation of the need of an additional Clerk at the salary of $1800 per annum.

Very truly yours,

Nellie Darlie Ross

Director of the Mint.

M/H

RG104 E-235 Vol 489

November 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that approval has been granted for the separation from the service of Lawrence E. Rihl, temporary Roller at your institution, at $5.00 per diem, effective at close of business November 12, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

H

RG104 E-235 Vol 489

November 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that approval has been granted for the separation from the service of James D. Reed, temporary Roller, your institution at $5.00 per diem, effective at close of business November 3, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

H

RG104 E-235 Vol 489

November 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise the resignation of Herman M. Golove, temporary Clerk, your institution, at $1620 per annum, has been approved, effective at the close of business November 21, 1934.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

H

RG104 E-235 Vol 489

November 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In order that this office may have available at all times necessary data concerning field personnel, it is requested that you submit, as soon as possible, a statement of any persons whose appointments in your institution have been approved but who have not entered on duty, together with a statement as to whether the actual employment of such persons is now contemplated.

It is also requested, in the future, that you advise this office promptly if any person whose appointment has been approved does not enter on duty promptly.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M/H

RG104 E-235 Vol 489

November 26, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Oath of office has been received, bearing the typed name of "Anna D. Vinson", which appears to have been signed "Anna B. Vinson". Appointment was approved under the name of "Anna D. Stinson".

Please submit recommendation for amendment of the appointment to apply under the changed name and advise whether the correct middle initial is D or B.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

November 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

We are inclosing herewith, voucher for certification, to the effect that the services have been rendered and material received. Such certification and approval must be made in the lower left-hand corner of the approval certificate, on the face of the voucher.

Voucher inclosed is as follows:

Jacobs Jewelers, Inc. $3.34

In the future please;note the deposit number and include in the certification on the voucher the fact that the charges are for silver deposited under the Proclamation of August 9th, 1934.

Kindly return this vouchef to the Bureau as soon as possible as it must be forwarded to the General Accounting Office for preaudit before payment.

Very truly yours,

H. R. Neill

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

November 30, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

It appears that it would be very desirable to have oaths of office executed by Wilmer B. Watson and Matthew J. Walsh covering their transfers from the regular to the emergency roll on September 1, 1934. I wonder whether these men would be willing to execute oaths in order to clear the records.

Please advise, also, whether you will be able to secure an oath executed by Mr. Washington George Nicolai.

Very truly yours,

N. M. Reily

Acting Director of the Mint.

M/H

RG104 E-235 Vol 489

December 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received today from the National City Bank of New York, relative to the proposed coinage for the Government of Honduras.

With the return of this letter will you please advise the Bureau the cost of making this coinage, together with other information necessary to make pertinent reply to this letter.

Very truly yours,

M. P. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

December 3, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of November 30th, relative to the preparation of dies for domestic coinage for 1935.

This letter will confirm telephone request of today, asking you to prepare for shipment five sets of dies for each denomination of silver and minor coins, including the standard silver dollar, for the Mint at San Francisco and also for the Mint at Denver.

Very truly yours,

N. M. Broach

Acting Director of the Mint.

O'R/eh

December 4, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your letter of December 1, 1934, concerning the amount paid Wilmer B. Watson, pertaining to your September accounts, and stating that you are unable to locate Mr. Watson for obtaining his signature to a short form duplicate pay roll, it is suggested that you write to the Regional Office of the Veterans' Administration in New York City in an effort to locate him, and that if your effort is unsuccessful an inquiry be made of the Veterans' Administration in Washington, D. C. This suggestion is on the presumption that Mr. Watson is a veteran, in view of your statement that he went to New York City for Government hospital treatment.

Another effort has been made to locate the original pay roll in this office, but without success.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

RG104 E-235 Vol 489

December 4, 1934.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Short form payroll form No. 1013-d, covering slary due William T Oves, deceased employee of your mint is herewith enclosed for your signature and return to the Bureau. Please forward memorandum copy of this form for retention in this office.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P Y

RG104 E-235 Vol 489

December 5, 1934

Government Facilities

Superintendent, U. S. Mint,
Philadelphia, Pennsylvania.

Please secure samples of muslin material in controversy and forward to this Bureau for test STOP Samples should be full width including selvage edge and at least one yard long.

NELLIE TAYLOE ROSS N.T.R.
Director.

RG104 E-235 Vol 489

December 5, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 3rd, you are authorized to purchase 250 No. 4 graphite dipping cups with strainers, from the Lava Crucible Company of Pittsburgh, at the rate of 70¢ each less 1% ten days.

It is understood that five bids were received and all were identical in price, your reason for recommending acceptance of the Lava Crucible Company bid being that their sample is the best-shaped and most substantially constructed.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

December 5, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 3rd, you are authorized to purchase from the Joseph Dixon Crucible Company, 350 no. 5 graphite dipping cups at 75¢ each less 1% ten days, and 250 graphite stirrers at 60¢ each less 1% ten days.

It is understood that this bid was one of five received, all of which were the same in price, but your reason for recommending this particular firm is that they offer a much more prompt delivery, which is what you desire.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

December 5, 1934.

Superintendent,
U S Mint,
Philadelphia, Pa.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Salaries and Expenses	$40,000.00
Emergency Banking	65,000.00

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P F

RG104 E-235 Vol 489

December 6, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 4th, you are authorized to purchase 50,000 pounds of copper cathode plates, for use in your coinage alloy, from the American Smelting & Refining Company, at the rate of 9¢ per pound.

It is understood that this was the lower of two bids received of three asked.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

December 7, 1934.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

Please furnish Denver Mint with five thousand coin sacks twelve inches by twenty and one half inches as soon as convenient.

Nellie Tayloe Ross,
Director.

RG104 E-235 Vol 489

December 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 6th, you are authorized to accept the proposal of the J. Bishop & Company Platinum Works to supply your institution with two platinum parting baskets with sixteen capsules each, at a cost of $0.38 per gram, it being understood that your institution will supply the metal.

It is noted you state that if the Philadelphia Mint can supply the metal it will mean a saving of about $230 but since you have on hand only about 25 grams which could be used for the purpose, it is respectfully asked that the New York Assay Office be authorized to transfer about 220 grams to your institution. The Superintendent at New York will be authorized to comply with your request and a copy of this letter is being sent to him for his information and guidance.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

eh

RG104 E-235 Vol 489

December 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of November 30th, relative to coinage dies, collars and punches for the Mint at Manila, P. I. Your letter was forwarded to the Chief, Bureau of Insular Affairs, War Department, and this Bureau is today in receipt of the following reply:

"In response to the request contained in your letter of December 1, 1934, the quotation from letter of the Superintendent of the Mint at Philadelphia contained therein, relative to the ten centavo punch, was, on December 3rd, dispatched to the Governor General of the Philippines by radiogram.

A reply has now been received in a radiogram (No.530, paragraph 6, December 6) which reads as follows:

> 'Your 592, December 3, following for Superintendent, Philadelphia Mint: Diameter large end 10 centavo punch is seven-eighths inch. Thimble used is twenty-one thirty-seconds inch inside diameter and one and one-eighth inch outside diameter. Murphy.'

It is understood that you will communicate the foregoing to the Superintendent of the Mint at Philadelphia."

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

eh

RG104 E-235 Vol 489

December 7, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 6th, authority is granted for you to purchase from the American Smelting and Refining Company, 200,000 pounds of electrolytic ingot copper, at the rate of $0.0905 per pound; this being the lowest of three bids received of three asked.

This copper is to be paid for out of the Minor Coinage Metal Fund as it is understood the copper will be used in the manufacture of minor coinage blanks.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

eh

December 7, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, U. S. Assay Office, New York, N. Y.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
Assayer in Charge, United States Mint, New Orleans, La.

Refer Bureau telegram November twenty second and in lieu of the semimonthly data therein requested under the appropriation emergency banking etcetera please wire without fail on the first and sixteenth of each month the total amount accrued during the prior half month for personnel expense that is amount payable plus retirement deduction, also the total net encumbrances or commitments for other expenses than personnel stop If final figures are not then available give close approximations leaving final figures for the regular written encumbrance and other statements stop Give also the total actual payments since July one nineteen thirty four under the same appropriation in one combined sum stop Three amounts desired.

Nellie Tayloe Ross,
Director Mint

December 11, 1934.

Government Facilities

Superintendent, United States Assay Office, New York, N. Y.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Assayer in Charge, United States Mint, New Orleans, Louisiana.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, San Francisco, Calif.

Please wire the total value of gold coin received as bullion to Friday December seventh since revaluation of gold at thirty five dollars ounce stop Include this item on your future weekly wires of gold and silver receipts

Nellie Tayloe Ross
Director

RG104 E-235 Vol 489

December 10, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Constantly there are arising in your institution (as in the other mints and assay offices) matters involving perplexities which you must refer to the Bureau with a request for instructions.

In instances where they involve legal questions the Bureau in turn must submit them to the Office of the General Counsel for decision.

This procedure, I realize, frequently prevents your expediting payments for deposits or sending a prompt reply to letters sent you by licensees and the public generally.

Owing to these facts, it is of utmost importance that in all such cases you send, without delay, a brief letter stating that it has been necessary for you to refer to the Bureau questions relating to the affairs of your depositor or correspondent, in order to avoid criticism of you or the Bureau for what may appear to be neglect of duty. Wherever practicable mention should be made of the unusual circumstance that occasions your seeking advice from the Bureau.

As an example of complaints that reach my desk or that are sent other officials in the Department I quote the following from a letter received this morning, addressed to the Secretary's Office, referring to one of the mints: "On November 24th, we wrote the mint, applying for a license to secure a quantity of silver. This letter was followed up on December 3rd and to date I have received no reply.".

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

R/W.eh

When transmitting letters for action by the Bureau, please state that acknowledgement has been made.

RG104 E-235 Vol 489

December 11, 1934.

Government Facilities

Assayer in Charge, United States Mint, New Orleans, Louisiana
Assayer in Charge, United States Assay Office, Seattle, Washington
Superintendent, United States Assay Office, New York, N. Y.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Mint, Denver, Colorado
Superintendent, United States Mint, San Francisco, Calif.

Stop

Re Wire gold coin receipts Totals both foreign and domestic gold coin receipts seperately are requested

N.T.R.

Nellie Tayloe Ross
Director

RG104 E-235 Vol 489

December 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the promotion of Mr. Attilio C. Buonavolta has been approved, from the position of Machinist at $6.72 per diem to the position of Assistant Foreman of the Die Room at $7.66 per diem (less 5%), payable from the appropriation "Salaries and Expenses, Mints and Assay Offices", effective as of date of oath, but not before the effective date of transfer of Mr. Whitton from the position.

Filling of the position of Assistant Foreman of the Die Room, upon transfer of Mr. Whitton, was approved by the President on November 2, 1934, position No. 18178, Journal No. 97.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

December 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the promotion of Mr. James H. Whitton has been approved, from the position of Assistant Foreman of the Die Room at $7.66 per diem to the position of Foreman of the Die Room at $7.98 per diem, payable from the appropriation "Salaries and Expenses, Mints and Assay Offices", effective as of date of oath.

Creation of the position of Foreman of the Die Room was authorized by the President on December 6, 1934, position No. 19178, Journal No. 104.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 489

December 11, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the promotion of Mr. Harold L. Bell has been approved, from the position of Messenger at $1200 per annum to the position of Helper at $5.00 per diem (less 5%), payable from the appropriation "Salaries and Expenses, Mints and Assay Offices", effective as of date of oath.

Creation of the position of Helper at $5.00 per diem was authorized by the President on December 6, 1934, position No. 19392, Journal No. 104.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

O'R/eh

December 12, 1934.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

Please forward as soon as possible balance of coin bags six inches by fourteen inches ordered by Denver on September eleventh.

Nellie Tayloe Ross, N.T.R.
Director.

RG104 E-235 Vol 489

December 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

Referring to your weekly telegrams of Gold receipts, we wish to advise that it is also necessary for you to include in these telegrams the amount of silver received weekly under the President's Proclamation of August ninth, in order for us to check our records.

Very truly yours,

Director of the Mint

ACP/MU

RG104 E-235 Vol 489

December 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the demotion of Mr. Norman T. Fulmer to the position of Clerk on the emergency roll has been approved, effective as of date of new oath, with compensation at the rate of $1620 per annum (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

N. M. Reed

M Director of the Mint.

RG104 E-235 Vol 489

December 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your recent requisition for four volumes of "Register of Deposits of Bullion", form 189, please be advised that the New York and San Francisco offices are using loose-leaf record in order that it may be available for more than one person to work on if needed. Herewith please find a copy of the San Francisco Mint form, for your consideration and report as to whether you care to use the loose-leaf form and, if so, whether the same form will serve your purposes. The form is used with two separate binders.

Yours truly,

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

December 13, 1934.

Government, Facilities

Superintendent, United States Mint, Philadelphia, Penna.
Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Assay Office, New York, N.Y.
Assayer In Charge, United States Mint, New Orleans, Louisiana.

Re Your telegram of December eleventh reporting gold coin received please give the value for the domestic portion at the rate of twenty dollars sixty-seven cents per ounce

M. M. O'Reilly
Acting Director

RG104 E-235 Vol 489

December 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

For your information I am inclosing a copy of the coinage laws of Venezuela, received by this Bureau today.

The State Department has notified this Bureau over the telephone that the terms for this coinage have been accepted and as soon as the formal notice is received by the Bureau you will be notified to proceed with the coinage as early possible.

Very truly yours,

M. M. Leech

Acting Director of the Mint.

Inclosure.
O'R/eh

December 12, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Mr. Joseph Pickard as Electrician at $6.00 per diem, on the emergency roll of your institution, has been accepted, without prejudice, effective at the close of business November 3, 1934.

Respectfully,

M. M. O'Reilly

M Director of the Mint.

RG104 E-235 Vol 489

December 12, 1934.

Mrs. Mary K. Mann,
c/o United States Mint,
Philadelphia, Pennsylvania.

Dear Mrs. Mann:

I send you a copy of a letter which I have received from Mrs. McMillin with reference to your Civil Service status.

You have no more need to worry than dozens of other people in Mint employ and we must hope that when the funds now available are exhausted that some other provision will enable us to retain them and you. I know of nothing further that can be done about the Civil Service matter. If you do, I am sure you will take care of it.

I hope sincerely that in due time your eligibility will be established.

Very truly yours,

Director of the Mint.

Inclosure.
R/eh

December 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your recent requisition for a new blank book entitled Record of Uncurrent or Light-Weight Domestic Gold Coin Received, Form 967, please advise the Bureau whether or not you will have any further use for a book of this kind, since the gold coins have been withdrawn from circulation.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

✓
F-S

December 13, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Please refer to Bureau circular letter of October 16, 1934, enclosing printed communication from the Assistant General Counsel of the Bureau of Internal Revenue, relative to claims of the United States with regard to certain corporations, and make reply relative to an additional list herewith enclosed of concerns similarly situated.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

December 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of Nathan Trotter & Company to supply your Mint with 10,000 pounds of electrolytic zinc at the rate of $0.0515 per pound, and 2,000 pounds of pig tin at the rate of $.51-5/8 per pound.

It is understood that the Nathan Trotter bid is the lowest on the tin and that your reason for not accepting the lowest bid on the zinc is that the quotation of $0.0490 per pound is on a brand in which the zinc content is low and contains excessive lead, while the brands on which the other bids are based showed a zinc content of at least 99.99% with practically no lead.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

December 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

Vouchers inclosed are returned for your signature, as to whether or not the "Pick-up at origin" or the "Pick-up at destination" was or was not by the Government.

Kindly return these vouchers as soon as possible.

Very truly yours,

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

December 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The following pertains to your accounts for the month of October.

Please forward vouchers to support the handling charges collected on gold bars sold, amounting to $47.28.

Please also forward retirement deductions statement to support that item on your October regular account current, $1,140.21.

Yours truly,

Acting Director of the Mint.

P-F-S

RG104 E-235 Vol 489

December 14, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Your report on form 61-A, of gold and silver receipts for the eleven months of this calendar year, includes 1,412.345 ounces gold received from the Reconstruction Finance Corporation. Please advise the Bureau whether you have a record of the sources from which this bullion came at the time it was deposited with you, and, if so, give the usual segregation by states.

Yours truly,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 489

December 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 13th, you are authorized to purchase approximately 4,000 feet of 1" maple lumber from the Gibson-Walker Company, at the rate of $77.00 per thousand feet, less 2% 30 days, this being the lowest of three bids received of seven asked.

It is understood that this lumber is to be used in the manufacture of boxes for the handling and storage of silver dollars.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

December 13, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of December 1st, this letter will be authority for you to accept the proposal of the Miller, Bain, Beyer & Company to supply your Mint with approximately 15,000 yards of muslin, 54" wide, at a cost of $0.1749 per yard, to be used in making coin bags for minor coins.

It is understood that seven firms were invited to supply samples of material and that three submitted quotations. It is understood that Olson and French, the lowest bidder, submitted a sample which was inferior to the sample submitted by the next higher bidder, namely Miller, Bain, Beyer & Company. Due to the importance of having staunch material to prevent the breaking of bags and scattering of coins, your recommendation for the purchase of the muslin to be supplied by Miller, Bain, Beyer & Company, is approved.

Payment for this material is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

December 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Bureau is in receipt of a letter from the State Department, advising that the Government of Venezuela has approved our estimate of the cost of the mintage of silver coins, and, therefore, you are formally authorized to proceed with the preparation of this coinage at your earliest convenience.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

December 15, 1934.

Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sir:

The Division of Appointments has called attention to the fact that many of the bonds being executed at our institutions reach the Department deficient in the following respects:

The location of the Surety Company should be indicated on the first line of the bond. (See check mark on attached blank form of bond)

Witnesses should give not only city but streetaddress (as indicated on the form inclosed).

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

December 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Edward H. McGowan has been approved, from the position of Machinist at $7.34 per diem, to the position of Assistant Foreman of the Automatic Scale Department at $7.66 per diem (less 5%), payable from the appropriation "Salaries and Expenses, Mints and Assay Offices", to be effective as of date of oath, but not before the effective date of transfer of Mr. Samuel G. Walker from the position.

Respectfully,

N. M. Reed,

Acting Director of the Mint.

M

December 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Bernard F. Staub has been approved, from the position of Skilled Workman at $6.92 per diem, to the position of Foreman of the Make-Up Room at $7.98 per diem (less 5%), payable from the appropriation "Salaries and Expenses, Mints and Assay Offices", to be effective as of date of oath.

Respectfully,

Dr M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

December 15, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the promotion of Mr. Samuel G. Walker has been approved, from the position of Assistant Foreman of the Automatic Scale Department at $7.66 per diem, to the position of Foreman of the Automatic Scale Department at $7.98 per diem (less 5%), payable from the appropriation "Salaries and Expenses, Mints and Assay Offices", effective as of date of oath.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

GOVERNMENT FACILITIES

DECEMBER 17, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

SUPPLEMENTING MY WIRE THIS DATE MR. ELLSWORTH MAY BE RETAINED AND PAID

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 E-235 Vol 489

December 17, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is with reference to your letter of December 6, in which you list the names of 27 persons (list beginning with Jacob Ottmiller and ending with Ralph Welbury) whose appointments were approved, but who have not entered on duty for various reasons.

In order to avoid confusion in the records of this office and of the Secretary's Office, it is desirable that appointments should not remain unexecuted for an indefinite period of time. I request, therefore, that you submit recommendations for new appointments if, at any time in the future, you have occasion to employ any of the persons named in your letter.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

December 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

Vouchers inclosed are returned for your signature as towhether or not the "Pick-up at origin" was or was not by the Government.

Your immediate attention in this matter will be appreciated.

Very truly yours,

Nellie Taylor Ross

Director of the Mint

ACP/MU

RG104 E-235 Vol 489

December 18, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your pay roll for the last half of September please refer to the account of Ethel L. Emig, selector, line 14, page 11. She is credited with $4.80 for overtime stated to be for 29/32 day. At her rate of $4.96 per diem the amount of $4.80 is equivalent to 31/32 instead of 29/32.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S

RG104 E-235 Vol 489

December 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of November 26th, requesting authority to purchase another time clock. It is understood that you believe this clock is needed because of the large number of emergency employees.

May I suggest that you postpone the purchase of this clock for the time being. It is important that we expend money for only the most essential equipment at this time and I should like to delay authorizing the purchase of this clock until a later period.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

December 20, 1934.

Superintendent,
United States Mint ,
Philadelphia, Pennsylvania.

Dear Sir:

I am transmitting herewith, for your files and reference, one copy of pamphlet of the United States Employees' Compensation Commission showing the medical facilities available to employees of the United States Government injured in the performance of duty.

Very truly yours,

Director of the Mint.

M

December 20, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please be advised that it will be necessary for you to furnish information for submittal to the Bureau of the Budget in connection with creation of the position of Clerk in Charge of Deposit Weigh Room at $2800 per annum, to which you have recommended the demotion of Robert S. Graham. If you intend to substitute this position for the Deposit Weigh Clerk position, please include statement to that effect.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 489

December 21, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to purchase from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935", the following equipment:

DESKS Number	Description	GSC Contract Number	Price FOB Point of shipment	
1	Flat top single desk, 30½" high, 66" long, 36" wide, quartered oak	26-d-190 (a) (4) (aa)	$31.54 less 1%-10 ds.	$31.54
3	Typewriter desks, flat top, 30½" high, with typewriter compartment in left pedestal, 60" long, 34" wide, quartered oak	26-D-190 (d) (2) (aa)	$31.03 less 1%-10 ds.	93.09
1	Flat top double desk, 30½" high, 66" long, 54" wide, quartered oak	26-D-190 (b) (2) (aa)	$42.87 less 1%-10 ds.	42.87
1	typewriter desk, flat top, 30½" high, 44" long, 32" wide, typewriter drop at one side, mahogany finish	26-D-190 (c) (1) (aa)	$23.01 less 1%-10ds.	23.01
CHAIRS Number				
1	posture type, wood seat, padded back, oak finish	26-C-2795 (b)	$9.10 less 1%-10 ds.	$ 9.10
3	department type, No. 1-C, rotary with arms, quartered oak	26-C-2420 (a)	$11.78 less 1%-10 ds.	$ 35.34
				$234.95
			Less 1% - 10 days.....	2.34
				$232.61

RG104 E-235 Vol 489

It is understood that these items are in accordance with the quotations in the General Supply Schedule.

It is noted that you feel that the furniture listed is necessary because of additional help caused by augmented gold and silver deposits, as well as the additional help required in the gold and silver license section.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

December 22, 1934.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

Referring to your weekly reports of Domestic and Foreign Coin received, please report both Domestic and Foreign at $35.00 per ounce.

Very truly yours,

Nellie Taylor Ross

Director of the Mint

ACP/MU

RG104 E-235 Vol 489

December 27, 1934.

GOVERNMENT FACILITES

Superintendent,
United States Mint,
Philadelphia, Pa.

Please expedite reply to Bureau letter December fourteenth concerning source classification eleven months gold and silver receipts.

Nellie Tayloe Ross,
Director

December 27, 1934.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to San Francisco as early as convenient fifteen silver dollar obverse dies.

Nellie Tayloe Ross,
Director.

RG104 E-235 Vol 489

December 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Dennis J. Cannon has been approved, for emergency work, to the position of Assistant Superintendent of the Coining Department, effective as of date of oath, with compensation at the rate of $2900 per annum (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 489

December 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Wayne L. Cockrell has been approved, from the position of Metallurgist at $6.72 per diem, on the emergency roll of your institution, to the position of Helper, also on the emergency roll, effective December 3, 1934, with compensation at the rate of $5.00 per diem (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

December 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In response to your inquiry of December 18, there are given below the dates of approval by the President of the creation of certain new positions, or the filling of old positions, together with the position and journal numbers:

Name	Date of approval	Position No.	Journal No.
Samuel G. Walker	12- 6-34	19179	104
Edward H. McGowan	9-21-34	16511	83
Bernard F. Staub	12- 6-34	19177	104

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

December 27, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. John Breen has been approved for emergency work in the position of Fireman in the Silver and Gold Unit of your institution, effective as of date of oath, with compensation at the rate of $4.24 per diem (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Director of the Mint.

M

O'R/eh

December 28, 1934.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

In addition to dies already forwarded Denver for nineteen thirty five please forward ten obverse half dollar dies fifteen pairs quarter dollar dies fifteen obverse dime dies fifteen obverse nickel dies fifteen obverse one cent dies.

Nellie Tayloe Ross, N.T.R.
Director.

RG104 E-235 Vol 489

December 28, 1934.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Papers pertaining to contracts numbered T2m-264 and T2m-267 are enclosed herewith for segregation and completion individually, in order that each may be filed in its numerical sequence, or for assigning different numbers such as T2m-264 and T2m-264-A. It is noted in this connection that the statement and certificate of award pertains only to contract numbered T2m-267, and that the certificate "I have satisfied myself", etc., has not been signed.

Yours truly,

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

December 26, 1934.

Mr. Bernard H. Yulsman,
735 South 5th Street,
Philadelphia, Pennsylvania.

My dear Mr. Yulsman:

Your letter of November 29th, addressed to the President, has reached my desk with the request that I acknowledge it.

I very much regret the misfortune that has left you unemployed, and note your statements with reference to your former service with the Philadelphia Mint. I have made inquiry at the Mint whether your services are now needed, and am told that there is no opening where they could use you, for which you have demonstrated qualifications.

While, as you say, there have been some appointments made of late (Most of them of an emergency and temporary nature) there were no positions, I learn, which you could fill with satisfaction to the executives of the Mint.

With good wishes to you, I am

Yours sincerely,

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 489

December 31, 1934.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Please refer to Bureau circular letter of October 16, 1934, enclosing printed communication from the Assistant General Counsel of the Bureau of Internal Revenue, relative to claims of the United States with regard to certain corporations, and make reply relative to an additional list herewith of concerns similarly situated.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P-S
Encl.

RG104 E-235 Vol 489

December 31, 1934.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received from the Superintendent of the Mint at San Francisco, relative to asbestos mitts prepared at your Mint.

I desire that this request be carried out without fail. I saw when I was in the San Francisco Mint the condition of the gloves as described by the Superintendent and want corrected danger to the hands of our men. If the head of your sewing division has any suggestions to make that would insure greater protection, I desire that they be considered.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

R/eh

RG104 E-235 Vol 489

December 31, 1934.

Government Facilities.

Supt., US Mint, Phila., Pa.,
Supt., US Mint, Denver, Colo.,
Supt., US Mint, San Francisco, Calif.
Supt., US Assay Office, New York, N. Y.
Assayer in Chg., US Mint, New Orleans, La.
Assayer in Charge, US Assay Office, Seattle, Wash.

Discontinue daily wires of silver received under Executive Proclamation of August ninth STOP Continue to report total weekly receipts of this silver at close of each Friday as is practice with other gold and silver weekly receipts.

Nellie Tayloe Ross, Director. N.T.R.

RG104 E-235 Vol 489

January 2, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I regret to advise that I have been informed by the Civil Service Commission that Miss Rose Lynch attained an ineligible rating of 23.50 in the recent non-competitive general clerical examination which was given her to test her qualifications for change in status to the position of Clerk. The rating attained by Miss Lynch in the previous examination was 22.00.

In view of the very low grades attained, your opinion is requested as to whether Miss Lynch should not be given a considerable period of time for preparation before she is again examined.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

January 2, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I regret that I have been informed by the Civil Service Commission that Mr. Jacob Gassel attained an ineligible rating of 64.80 in the general clerical examination recently given him to test his qualifications for promotion to the position of Assistant Shipping Clerk. The rating attained by Mr. Gassel in the previous examination was 56.80.

I note that the rating in the second examination is very little short of passing and I assume that you may wish to give Mr. Gassel another opportunity. Please advise in this regard. If you wish to have Mr. Gassel given another examination, please state approximately how soon you wish this to take place (that is, state whether any time is desired for preparation).

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

January 2, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I have received, this date, your letter of December 28, requesting that your recommendation of December 17 for the promotion of Walter G. Knight to the position of Assistant Foreman of the Milling Room be disregarded, as it is noted from your files that this promotion was previously recommended under date of November 24.

Your recommendation of November 24 specified a salary of $7.04 per diem for the position of Assistant Foreman of the Milling Room, whereas your recommendation of December 17 specified a salary of $6.96 per diem for this position. The recommendation of December 17 was therefore regarded as an amendment of the recommendation of November 24 and justification has been submitted to the President for approval, specifying the lower salary.

In view of your letter of December 28, advice is requested as to which rate of pay you wish Mr. Knight to receive. Although amendment of our recommendation to specify $7.04 per diem would be embarrassing to the Bureau, it could no doubt be accomplished if you consider it necessary.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

January 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to the settlement report made at the time of transfer of the Philadelphia Mint from ex-superintendent Freas Styer to superintendent A. Raymond Raff, which transfer included certain lots of unverified coins received for recoinage, which were to be later verified, and such verification evidenced by a final and definite receipt from the incoming to the outgoing superintendent, for the amounts transferred.

Will you please advise the Bureau whether such verification has been made and, if so, execute and forward the contemplated unconditional transfer receipts.

Yours truly,

M. W. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

January 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find one copy of approved contract No. T2m-269 of the Fairmount Foundry, Inc., for supplying your institution with iron castings.

Yours truly,

M M O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

January 5, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find copy of report of the San Francisco Mint relative to coinage dies of 1934, those condemned and defaced, and those reserved for future coinage, also a statement on life of coinage dies during the year 1934.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

January 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

Vouchers inclosed are returned for your signature, as to whether or not the "Pick-up at origin" was or was not by the Government.

Kindly return this as soon as possible.

Very truly yours,

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

January 5, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find copy of letter dated January 3, 1935, of the Chief Disbursing Officer, indicating his assumption of certain disbursing functions heretofore exercised at the Philadelphia Mint, as of January 16, 1935.

In connection with the second paragraph of the above mentioned letter your attention is directed to paragraph beginning at the foot of page 1 of Bureau's letter dated November 20, 1934, relative to the same matter, to which no reply has been received. Will you please advise the Bureau relative thereto.

Yours truly,

W. M. Gabrielson

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

January 5, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of December 20th. This letter will be authority for you to order flags through the General Supply Catalogue when they are needed for your institution.

Please refer to #5-F-4031-33-37-42 and 70.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 5, 1935.

Government Facilities.

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, U. S. Assay Office, New York, N. Y.
Assayer in Charge, United States Mint, New Orleans, La.

Bureau must have regularly more prompt monthly reports of regular salaries and expenses appropriation obligations incurred stop Please wire December data at once and have future reports sent promptly.

M. M. O'Reilly,
Acting Director

JR

RG104 E-235 Vol 489

January 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The voucher inclosed is returned for your signature, as to whether the "Pick-up at origin" was or was not by the Government.

Kindly return this to us as soon as possible.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint

ACP/MU

GOVERNMENT FACILITIES

JANUARY 8, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

DEPLETION OF EMERGENCY FUND AND NEW SUMS AVAILABLE FOR REGULAR ROLL MAKE RETRANSFER OF REGULAR EMPLOYEES TO REGULAR ROLL DESIRABLE STOP WIRE RECOMMENDATION FOR RETRANSFER GIVING NAMES STOP MAKE NO TRANSFER OF NAMES ON ROLLS TILL NOTIFIED OF APPROVAL.

M. M. O'REILLY
ACTING DIRECTOR.

GOVERNMENT FACILITIES

JANUARY 8, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

RETEL THIS DATE THIS OFFICE WILL MAKE REPLY TO GENERAL ACCOUNTING OFFICE EXCEPTION IN CASE OF MARGARET A HOGAN.

M. M. O'REILLY
ACTING DIRECTOR

January 8, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Papers pertaining to contracts numbered T2m-264 and T2m-264A are again returned to you for amendment. There is no statement and certificate of award to support contract numbered T2m-264.

Also please advise the Bureau whether contract No. T2m-255 has been assigned to a contract, and if so, where papers pertaining thereto may be found. We have no record of its having passed through the Bureau.

Yours truly,

W. M. O'Reilly

Acting Director of the Mint.

E-2
Encl.2.

RG104 E-235 Vol 489

January 9, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of December 6, 1934, included the name of Ralph Welbury, Metallurgist, among those whose appointments had been approved but who had not entered on duty. However, with your letter of December 5, you forwarded personal history statement and oath of office, executed by Mr. Welbury on November 30, 1934, showing date of entrance on duty as December 3, 1934.

In view of this discrepancy, please advise concerning Mr. Welbury's status.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

January 9, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of January 7th, giving a list of equipment to meet immediate requirements of the Engraving Department, the limit of cost for these proposed expenditures being $10,000.00.

This letter will be authority for you to invite proposals and forward the same to the Bureau with your recommendations.

Very truly yours,

M. N. Kelly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 10, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The inclosed voucher is returned for your signature, as to whether or not the "Pick-up service" at origin was by the Government.

Kindly return this as soon as possible.

Very truly yours,

Nellie Taylor Ross

Director of the Mint

ACP/MI

RG104 E-235 Vol 489

January 10, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to Bureau letter of November 21, 1934, in reply to which you supplied, for use of the Bureau of Mines, detailed data pertaining to your receipts of newly mined domestic gold and silver during the eleven months of 1934. Will you now kindly supply similar data for the remaining month of December.

Yours truly,

Arthur Taylor Ross

F-S

Director of the Mint.

RG104 E-235 Vol 489

January 10, 1935.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer In Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

In preparing your reports for the calendar year 1934, of gold and silver receipts, by source classification as per forms 61-A and 61-B, it is required that, supplementing regular procedure, the following procedure be followed to the extent that your receipts include the items mentioned.

Domestic gold, newly mined domestic silver, and nationalized silver with the exception of refined bars, should be credited to the States in which mined, in so far as possible.

Nationalized silver receipts consisting of refined bars should be stated as "Nationalized refined bars" immediately preceding the line "Total deposit purchases."

Silver receipts under the Silver Purchase Act of 1934, which reach you as transfers from the Federal Reserve Bank of New York, should be stated as "Silver Purchase Act bullion" following the "Grand total," and a new grand total be indicated below.

Receipts of gold at other than $35 per ounce should be shown on a separate sheet of the form.

Form 61-B should carry, as heretofore, only analysis of the items reported as "Domestic Bullion Refinery Bars" and "Domestic Bullion Refined."

Yours truly,

Director of the Mint.

F-S

January 11, 1935.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional lists of certain corporations, and communications from the Assistant General Counsel of the Bureau of Internal Revenue dated January 4 and January 10, 1935, relative to claims of the United States that may be outstanding against the listed corporations. Please forward to this Bureau your answer stating whether or not your institution has any claims against any of these concerns.

Yours truly

Nellie Taylor Ross

Director of the Mint.

F-S

January 14, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Your Cashier's Daily Statement of Receipts, Disbursements and Balances, for January 9th, apparently has not reached this office, and the office of the Federal Reserve Board advises that it has not reached them. As heretofore advised these statements are needed promptly, therefore it is requested that steps be taken to insure that they are forwarded promptly. Statements for the 10th and 11th have arrived.

Yours truly,

Nellie Tayloe Ross

F-S

Director of the Mint.

RG104 E-235 Vol 489

January 14, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find copies of reports of the Denver Mint, relative to coinage dies of 1934 - a report of the number of pieces struck by dies and a list of unused reverse dies and dies received for the calendar year 1934.

Yours truly,

F-S
Encls.

Director of the Mint.

RG104 E-235 Vol 489

January 15, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In confirmation of my verbal request, I write to ask if Mr. Ziegler from your Mint can be spared to serve upon a Settlement Committee at New York beginning February 1st. The settlement, as you know, is incidental to a change of Superintendents at that institution.

Transportation orders will be forwarded in due time.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 15, 1935.

The Pennsylvania Railroad,
Audit Section (Claims)
Philadelphia, Pa.

Dear Sirs:

On January 4th I procured in the Union Station, Washington, DC, on government transportation request No. T-942,243, a round trip ticket, Washington to New York and return to Washington, $10.90. I used this ticket from Washington to New York but through an inadverence did not use the return ticket from New York to Philadelphia. I did, however, used the return ticket from Philadelphia to Washington. Your number of the ticket L-334 #34196. Transportation from New York to Philadelphia was procured on government request No. 942,248, your road, $3.24. I therefore request refund for the unused portion of the ticket procured on request No. T942,243. As I have already reimbursed the Government, $3.24, value of the transportation recived by request No. 942,248, I request the refund claimed above be made direct to me. I regret the incident.

Yours truly,

NELLIE TAYLOE ROSS,
Director of the Mint.

P

RG104 E-235 Vol 489

January 16, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of January 10th, relative to an electrically driven pump, was called to the attention of Mr. Clark and he has told me that provision has been made for this equipment in his new plans.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 16, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of January 11th, written in behalf of Miss Rose Lynch, who has not succeeded in passing a clerical examination for promotion.

I approve your recommendation that a request be made upon the local Civil Service Secretary that Miss Lynch be given a Telephone Operator examination.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 16, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of January 11th, in reference to a Civil Service examination requested for Mr. Jacob Gassell.

Since Mr. Gassell's second examination resulted in an average a little short of passing, your recommendation that he be given another examination is approved and you are authorized to make this request upon the local District Secretary of the Civil Service Commission.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 15, 1935.

Mrs. Anna Jarvis,
P. O. Box 5473,
Philadelphia, Pennsylvania.

Dear Madam:

Your letter of December 29th, relative to a special coin for Mother's Day, addressed to the Secretary to the President, has been forwarded to this Bureau for attention.

The conditions bearing upon the subject remain the same as when I recently wrote to you under date of January 12th. I feel, therefore, there is nothing I can say further that would interest or help you. I can understand, however, your great interest in this matter.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 16, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I conferred with Chief Moran concerning investigation of our employees by the Secret Service and the representation made to you by the agent at Philadelphia that time could not be spared for him to go to the Mint for that purpose. The result of my interview is indicated in the inclosure, written by the Chief.

You will, of course, carry out the suggestion by calling upon Mr. Houghton when you require his aid.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosure.
R/eh

January 16, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In confirmation of verbal instructions you are hereby authorized to proceed with the execution of Cuban coinage, for which request was made by the Cuban Government in letter of January 7th and for which approval has been given by the Secretary of the Treasury.

It is understood that a certain portion of the Venezuelan order previously contracted for must be finished before initial operations are undertaken for the execution of the Cuban coinage.

Very truly yours,

Director of the Mint.

R/eh

January 16, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of January 15th, relative to the purchase of forgings to be used in the manufacture of hand trucks for the Assay Office at New York.

Our letter of January 9th authorized the purchase of 120 axles, 60 yokes and 60 handles. It is understood that you now wish to withdraw the recommendation for the purchase of the yokes until better specifications can be drawn up and new proposals received. Your recommendation is approved.

It is further understood that you are to purchase the 120 axles and the 60 handles authorized.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 16, 1935.

Superintendent of the Mint,
Philadelphia, Penn.

Dear Sir:

I bring to your attention an innovation established in the assaying department of the New York Assay Office which has proven to be highly valuable in increasing the volume of assays.

Instead of using platinum baskets for boiling and parting operations that contain 16 thimbles, they have made and are using baskets containing 25 thimbles. This necessarily requires a somewhat larger boiler. They tell me that the smaller boilers are satisfactory for parting base deposits but for fine gold and coin work they use boilers that are 5" in diameter and 2¾" deep. I submit this for your consideration.

In this connection I want to inform you that we have lately secured a man at the New York Assay Office who is an expert worker in platinum. If therefore, there is anything you require in platinum articles, you can have the benefit of his services.

The high cost of platinum, of course, limits our use of it. If, however, it should seem advantageous for you to adopt the innovation I have suggested, with reference to the size of the baskets and boilers, you might turn in the smaller ones to be melted, with a view of the required amount of the metal being added to meet your needs.

Please let me know the reaction of your assayer in charge with reference to this matter.

Yours sincerely,

Nellie Ross

NELLIE TAYLOE ROSS
DIRECTOR OF THE MINT

R:W

RG104 E-235 Vol 489

January 16, 1935.

Mr. A. Raymond Raff,
Superintendent, United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Raff:

I, like you, regret that our friend, Mr. Bennett, finds it necessary to have senators from all over the country importuning us on his behalf. I merely submitted his appeal for your consideration, thinking that you probably had no place which one so physically handicapped could fill.

Yours sincerely,

Nellie Tayloe Ross

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 489

January 17, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The vouchers evidencing collections taken into your November account as a result of sales of old material are incomplete in that there is no evidence present that you accepted the tenders made; please forward copies of your acceptances to complete these sales contracts.

Please forward vouchers evidencing the quantities of silver received under the silver purchase act.

Vouchers have not yet been received evidencing your deliveries in November of Nicaraguan coin.

Please advise as to the General Schedule item number of fourth item on bill with voucher No. 618, Lycoming Furniture Industries, as the Bureau is unable to identify it in order to verify the price charged on bill.

On voucher No. 542 for linoleum procured from a General Supply contractor, 50¢ freight is charged. When orders are placed with General Supply contractors transportation should be arranged in conformity with directions in the General Schedule.

Vouchers numbered 566 and 573 are certified on their faces, therefore the indication thereon "per certified bill attached" should have been lined out.

Please advise whether award was to the lowest bidder in the case of voucher No. 632, Edgar O. Oeters Co., for micabond heater plate.

Extra copy of voucher No. 623 is returned for your files.

Early reply is requested.

Yours truly,

Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 489

GOVERNMENT FACILITIES

JANUARY 18, 1935.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

TEMPORARY APPOINTMENTS NINETY DAYS ON REGULAR ROLL APPROVED FOR FOLLOWING EMPLOYEES EFFECTIVE DATE OF OATH PENDING PRESIDENTIAL APPROVAL FOR PERMANENT APPOINTMENTS BISHOP CRILLEY KIRBY KOETTKER RAPP THOMAS HENNEBERRY HUTELMYER LAMAR LEWIS MAGUIRE MARTIN NEIMAN RATZKE THOMAS HYLAND KAUFMAN LYNCH McEVOY MULLER RIVEL DUNN HERBLIN HILL HOGAN HOLTON KISTER LACEY MAY O'BRIEN O'CONNOR PAGUM PARKER PENN RUSSMAN SASSANY SIMKOVITZ STRAIN ZAG.

DIRECTOR OF THE MINT.

RG104 E-235 Vol 489

January 18, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your letter of January 10, 1935, relative to the matter of receipting for certain of the assets of the Philadelphia Mint, as of March 1, 1934, which were accepted at that time subject to verification.

It is suggested that receipts be executed, worded approximately as below, which will clear the records as regards the transfer, leaving for further consideration the question of the bonding company's obligations.

Receipt, without reservation, is hereby acknowledged of all the items accepted March 1, 1934 subject to verification but remaining unverified as per report dated March 20, 1934 of the settlement committee representing the Director of the Mint, the retiring Superintendent Freas Styer, and incoming Superintendent A. Raymond Raff, of the Philadelphia Mint, as of close of business February 28, 1934, these items having been satisfactorily verified since March 20, 1934; viz.:

Uncurrent silver dollars - - - - - - - -	$ 400,051.00
Stone Mountain half dollars - - - - -	500,000.00
Coin for recoinage -	
Silver - - - - - - - - - - - - - -	3,718,815.44
Nickel - - - - - - - - - - - - - -	715,516.33
Bronze - - - - - - - - - - - - - -	103,519.03
Copper cents - - - - - - - - - - -	120.93

The inclosures received with your letter of January 10th are herewith returned. The Bureau is retaining copies of communications of the bonding company.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

January 18, 1935.

Superintendent, U. S. Mint,
Philadelphia, Pennsylvania.

Dear Sir:

At the request of Congressman William Sirovich, Senior Member of the Civil Service Committee of the House of Representatives, I have sent to you circular letters to be distributed among your employees. Please see that they reach them promptly.

Yours sincerely,

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 489

January 18, 1935.

Mrs. Mary K. Mann,
c/o Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mrs. Mann:

I am greatly pleased at the news contained in your letter of January 16, indicating the favorable position in which you appear to be placed on the Civil Service list. Mrs. Moore will follow without delay, I am sure, the course I suggested to her over the telephone in an effort to get you securely placed under Civil Service shelter.

Sincerely yours,

Nellie Tayloe Ross

R/M

Director of the Mint.

RG104 E-235 Vol 489

January 19, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is inclosed correspondence from Mrs. Anna A. Thomas relative to the illness of her husband, Harry Thomas, since his resignation from the position of Melter in your institution on October 31, 1918.

With return of the inclosures, will you please furnish all available information relative to Mr. Thomas' service, with particular reference to any illness which he suffered during or subsequent to his service in your institution or any injuries sustained during such service.

Very truly yours,

Director of the Mint.

M

Inclosures.

RG104 E-235 Vol 489

January 19, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

This is to advise that the transfer of Mr. Robert S. Graham has been approved, from the position of Assistant Superintendent of the Coining Department, on the regular roll of your institution, to the position of Clerk in Charge of the Deposit Weigh Room, on the emergency roll of your institution, effective as of date of oath, with compensation at the rate of $2800 per annum (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

This transfer has been made in order to eliminate the condition of two incumbents of the Assistant Superintendent position, one on each roll. Both the Assistant Superintendent of Coining and the Clerk in Charge of the Deposit Weigh Room will be returned to the regular roll when Presidential authority is granted.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 489

January 21, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your request for bills of lading. The Government Printing Office promised the Bureau today that the blanks would be sent to you either today or tomorrow.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 23, 1935.

PERSONAL AND CONFIDENTIAL.

Mr. A. Raymond Raff,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Raff:

I, like you, am deeply concerned over the episode you relate reflecting upon the integrity of one of our employees, even though it does not involve an offense against the Regulations of the Mint.

I am today transmitting a request that a thorough investigation be made by the intelligence division, with a view to a report thereon with recommendation as to the advisable course to be followed.

Yours sincerely,

Nellie Tayloe Ross

NELLIE TAYLOE ROSS
Director of the Mint

R/H

RG104 E-235 Vol 489

January 24, 1935.

Mr. A. Raymond Raff,
Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Mr. Raff:

Further with reference to the instructions sent you relative to the investigation by the Secret Service of temporrary employees at your institution, it must by all means include finger printing. In that requirement there is not the least implication of distrust of any person. Every Civil Service employee, man and woman, in the Government Departments, in the Army, Navy and Marine Corps is finger printed. You may give that information to any employee who indicates dissatisfaction.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint

R/H

RG104 E-235 Vol 489

January 23, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

We are returning the inclosed vouchers for your information as to whether or not there is a special rate to be used.

It so appears that a special rate has been used, but as we have no data in our files, we request that you forward same to us.

Yours very truly,

Director of the Mint

ACP/MU

RG104 E-235 Vol 489

January 25, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

It is necessary to replenish funds available to the Disbursing Officer in Washington for paying expenses of distributing new minor coin. Beginning in February, as profits on minor coinage accrue, please forward to the Mint Bureau the bullion fund checks representing such profits, to a total of $20,000, drawn in favor of G. F. Allen, Chief Disbursing Officer, Washington, D. C. No supporting documents need be drawn by you. The Bureau will forward the checks to the Disbursing Officer with advice for taking them into account as collections in his Special Deposit Account. On the bullion fund account current, in the B. F. Depositary Account, insert the disbursing officer's name against the item representing amount forwarded for charge in his special deposit account. This procedure supersedes that heretofore in effect on similar transactions.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P-S

RG104 E-235 Vol 489

January 25, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of January 23rd, you are authorized to purchase 60,000 pounds of alloy copper, in cathode plates, from the American Smelting & Refining Company, at the rate of 9¢ per pound, net.

It is understood that the American Smelting & Refining Company's bid was the lower of two received of three asked.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

eh

RG104 E-235 Vol 489

January 28, 1935.

GOVERNMENT FACILTIES

Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, U. S. Assay Office, New York, N. Y.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, San Francisco, Calif.

Instructions in Bureau telegram of July eleven nineteen thirty four relative to procedure to be followed in handling silver receipts under the Silver Purchase Act of nineteen thirty four are hereby modified stop You are authorized to accept refined silver bars at invoiced weights and finenesses if the invoiced and stamped finenesses are in agreement and test weights and finenesses reasonably support the invoices comma provided that finenesses higher than nine ninety nine are invoiced and computed as of nine ninety nine stop Test weights and assays should be made on one bar in every twenty five or less of the same brand or refinery in each lot stop If tests do not reasonably support claimed weights and finenesses of any lot such lot to be kept segregated until adjustment of differences can be made.

Approved:

Nellie Tayloe Ross
Director

Assistant Secretary of the Treasury.

RG104 E-235 Vol 489

January 28, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing reports received by this Bureau from the Secret Service. Please examine these reports carefully.

Where there is positive evidence of dishonesty it will be necessary to drop the person involved. Some of the charges contained in these reports are not serious. However, after reviewing them carefully I shall discuss the matter further with you by letter.

I am forwarding these reports today in order that you may have time to look them over before I talk with you tomorrow on the telephone. Where the evidence is sufficient to seriously incriminate an employee, I would suggest that he be dropped in the usual course of reducing the force. This, too, I will discuss with you over the telephone tomorrow morning.

Very truly yours,

A. W. Mellon

Director of the Mint.

RG104 E-235 Vol 489

January 28, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am enclosing correspondence received from the Secretary of State through the Secretary's office, requesting the execution of coinage for Columbia. Will you please forward to the Bureau an estimate for the cost of this coinage, together with the amount of material required.

It is possible that arrangements can be made to have this coinage executed at San Francisco. However, the estimate of cost I shall be glad to have from you at your earliest convenience.

Very truly yours,

Director of the Mint.

O'R/H

RG104 E-235 Vol 489

January 28, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The report of the annual assay coins reserved at the several mints during the calendar year 1934, submitted with your letter of January 16, 1935, accurately checks with the reports received from time to time by the Mint Bureau from said mints; namely:

Denomination	Philadelphia		San Francisco		Denver	
	Pieces	Value	Pieces	Value	Pieces	Value
S. S. Dollars -	481	$ 481.00	506	$ 506	792	$ 792.00
Half dollars - Regular - - -	3,482	1,741.00	1,826	913	1,187	593.50
Memorial - -	123	61.50	- - -	- - -	- - -	- - - -
Quarter dollars	15,956	3,989.00	- - -	- - -	1,765	441.25
Dimes - - - - -	12,040	1,204.00	- - -	- - -	3,387	338.70
Total - - -	32,082	7,476.50	2,332	1,419	7,131	2,165.45

Yours truly,

Director of the Mint.

F-S

RG104 E-235 Vol 489

January 29, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find voucher in favor of The Pennsylvania Railroad Company, supported by bill of lading, for transportation of iron castings from Denver Mint to your institution, accompanied by memorandum of the General Accounting Office. With return of all papers will you please supply the information requested by the General Accounting Office.

Yours truly,

Director of the Mint.

T-S
Encls.

RG104 E-235 Vol 489

January 30, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be authority for you to accept the proposal of the Electro Dynamic Works and the Crocker-Wheeler Electric Manufacturing Company to supply your Mint with two 50-HP motors, with the necessary starters, etc., at a cost of $1071.28 each.

It is understood that these motors are to be used in equipping the two rolling mills which you are building for the Denver Mint and the San Francisco Mint.

You are authorized to purchase the following items from the lowest aggregate bidder, namely the Electro Dynamic Works, as follows: (2 of each)

Starters	Rheostats	Switches	Breakers
$55.44 ea.	$ 7.98 ea.	$ 8.00 ea.	$105.00 ea.

Payment is to be made from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1935".

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 31, 1935.

Superintendent, U. S. Assay Office, New York, N. Y.,
Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sir:

The Chief Clerk of the Department has called the attention of this Bureau to vouchers covering transportation charges on shipments of silver being deposited under the Proclamation of August 9, 1934, which are paid from "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934-35".

Your attention is called to the fact that in a few cases two vouchers covering the same transportation have been submitted. Fortunately, these duplications have been discovered so that it is believed no duplicate payments have been made. You are requested to check future vouchers carefully with this point in mind, and not to certify or submit vouchers covering charges which have been submitted, unless it is established that the original voucher has been lost.

The General Accounting Office is returning all of these transportation expense vouchers which do not have the gross weights of the shipments and the actual value of the silver stated on the vouchers. This information should be indicated on all future vouchers of this kind.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

January 31, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

There is being forwarded you today, under separate cover by registered mail, three silver bars resulting from the reduction of silver chloride, weighing 30.83, 34.27, and 48.75 ounces respectively, a total of 113.85 troy ounces.

Please furnish the Bureau with the equivalent in inquartation silver, 50 ounces of 300 mg. discs and the balance in 200 mg. discs.

Very truly yours,

N. M. O'Reilly

acting Director of the Mint.

Q.

RG104 E-235 Vol 489

February 1, 1935.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find a small supply of Procurement Division form No. 1 "Purchase Authority", to be used in ordering supplies carried on their "stock" schedule, or any ordered from the "definite quantity" or "additional quantity" items quoted in the General Schedule of Supplies or supplements thereto.

Please note that items appearing in the "stock" schedule are carried in stock in Washington and are available for immediate shipment, and that in placing such orders they should be designated as being "stock" items.

Since the Mint Service does not request the Procurement Division to make contracts for "definite quantities" of specific items, if you should order items designated as such in the schedules, your orders should not be stated to be "definite quantity" items but "additional quantity" items. However, if, in very special cases, the Procurement Division has been requested by you to make contract in definite quantity for any items, the Purchase Authority (form 1) subsequently issued against the contract should be designated as covering the "definite quantity" in question until the entire amount of such definite quantity has been ordered, after which any surplus should be indicated as "additional quantity."

Also please note that items ordered from the Procurement Division are charged, together with transportation costs, to our regular appropriations, and should be treated in your records the same as any other encumbrances created against the appropriations. Purchase through or from the Procurement Division is not mandatory on the Mint Service; if orders are so placed the question of economy should be a considered factor.

Yours truly,

M. M. Roberts

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

February 2, 1935.

Superintendent, U. S. Assay Office, New York, N. Y.,
Superintendent, U. S. Mint, Philadelphia, Pennsylvania,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sir:

I am inclosing for your information and guidance a copy of a circular issued under date of January 31st which affects appointments. This policy must control when you are considering recommending appointments to positions in your institution.

You will note that the order applies to appointments after January 31st.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

January 31, 1935.

Mr. A. Raymond Raff,
Superintendent, United States Mint,
Philadelphia, Penn.

My dear Mr. Raff:

I am enclosing a copy of a letter received from the Chief Clerk of the Treasury Department, in reply to our request for 22 caliber ammunition to be used for target practice at the Philadelphia Mint.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 489

February 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find voucher in favor of the Reading Company, accompanied by bill of lading and other papers relative to freight on one bundle of revolving chairs. With return of all enclosures please supply the information requested by the General Account Office.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

February 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The inclosed letter, addressed to the President by Mr. Elmer W. Brock, was forwarded to me. I know nothing of the merits of this man's contention. You doubtless do and have given them consideration. I pass it on to you relying upon your good judgment.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.

R:M

RG104 E-235 Vol 489

February 5, 1935.

Mr. A. Raymond Raff,
United States Mint,
Philadelphia, Penn.

My dear Mr. Raff:

I have sent to Mr. Reynolds a copy of your letter stating that you were delaying your trip to Florida in the hope that he might be able to visit the Philadelphia Mint in the near future, and that you might be present.

I, too, hope that his visit will not long be deferred, and regret exceedingly that your trip to Florida need be postponed, as I am sure you are much in need of rest.

Yours sincerely,

Nellie Tayloe Ross

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 489

February 5, 1935.

Mr. A. Raymond Raff,
United States Mint,
Philadelphia, Penn.

My dear Mr. Raff:

I have given careful consideration to the record you submit of Mrs. Rivel. It seems plain that her frequent and continued absences impairs her value to you, to a degree that justifies dropping her from your rolls.

I will, therefore, approve a recommendation to that effect if you care to make it.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint.

R:W

RG104 E-235 Vol 489

February 6, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of February 2nd, recommending the purchase of a surface grinder from the Swind Machinery Company, at $1,533.50.

It is noted from your letter that the Swind Machinery Company bid on a manually operated machine while the other two bid on a hydraulically operated machine.

Did E. L. Fraser and the Delta Equipment Company have equal opportunity with the Swind Machinery Company to bid on a manually operated machine?

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

February 7, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Department has authorized Mr. Arthur A. DeTitta, representative of Movietonews, Inc., to make pictures of the Assay Commission and its work.

A formal letter of introduction has been written to Mr. DeTitta which he will present at the door of the Mint on Tuesday afternoon. He will have with him two assistants.

Will you kindly provide Mr. DeTitta with the necessary assistance to accomplish his mission.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 489

February 7, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This letter will be presented by Mr. Arthur A. DeTitta, who has been authorized by the Department to take moving pictures of the Assay Commission and its work. Mr. DeTitta will have with him two assistants. It is understood that he will need to place his apparatus in the Mint on Tuesday. This is being done for the purpose of interfering as little as possible with the work of the Commission when it is undertaken on Wednesday morning.

I will appreciate your courtesy in providing Mr. DeTitta with the necessary co-operation to accomplish his work at the Mint.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 489

February 7, 1935.

Mr. Elmer W. Brock,
1819 North Taney Street,
Philadelphia, Pennsylvania.

Dear Mr. Brock:

Upon receipt of your recent letter I made inquiry of Mr. Raff, Superintendent of the Philadelphia Mint, concerning the circumstances surrounding your separation from service there. I send you a copy of his reply. It is evident that Mr. Raff is endeavoring to conform to the policy and spirit of the Administration.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

R:M

RG104 E-235 Vol 489

February 7, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of February 6th, you are authorized to purchase from the Tolhurst Machine Works, Inc., one basket for the Tolhurst centrifugal extractor, at a cost of $409.90, this being the only bid received of three asked.

It is understood that this equipment is needed because the basket in one of the machines you have is worn out and must be renewed without delay so as not to hold up the work in the cleaning and whitening room.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 489

February 8, 1935.

Mr. E. F. Hirsch,
c/o Harper & Turner,
Walnut Street above Broad,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of January 30th, addressed to the Superintendent of Documents, Government Printing Office, has been forwarded to this Bureau for attention.

This Bureau has no knowledge of the publication entitled "Crimes in Monetary History" or "Monetary Crimes in History".

It may be of interest to you to know that Mr. A. Del Mar has written several books on monetary matters, among them being "History of the Precious Metals" and "History of Monetary Systems". The publishers are G. Bell and Sons, and Effingham Wilson, London, respectively. It is possible that these publishers may be able to assist you as to whether or not Mr. Del Mar has issued a publication entitled "Crimes in Monetary History" or "Monetary Crimes in History".

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 489

February 8, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

There is inclosed, for your guidance, Retirement Circular No. 76, Supplement No. 2, issued by the Civil Service Commission, which concerns certain retirement forms.

Very truly yours,

Director of the Mint.

M

Inclosure.

RG104 E-235 Vol 489

February 8, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The Civil Service Commission has advised that Mr. Thomas P. Halpin has been found to be totally disabled for useful and efficient service and is, therefore entitled to annuity.

Will you please furnish, at your early convenience, Form 3-R 39 concerning Mr. Halpin, including statement of the last day of active service, the last day of pay and a statement of all kinds of leave taken during each calendar year in which the aggregate of absences exceeded six months. This statement should, as usual, be prepared for the signature of the Director of the Mint and should not be signed by you.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

February 8, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separation of Mr. John J. Hadley from the position of Helper at $5.00 per diem on the emergency roll of your institution, because of inefficiency, has been approved, effective at the close of business December 6, 1934.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

February 8, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of Peter F. Burke from the position of Helper at $5.00 per diem, on the emergency roll of your institution, has been accepted without prejudice, effective at the close of business November 28, 1934.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

February 8, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the probational appointment of Mr. Earl G. Loser to the position of Assistant Bookkeeper at $2300 per annum (less 5%), on the regular roll of your institution, has been approved, effective as of date of oath.

Mr. Loser will remain in a probational status for a period of six months from the date of his oath. Retention in the position after the expiration of that period will confirm the permanent appointment.

Filling of the position of Assistant Bookkeeper was authorized by the President on August 23, 1934, position No. 15178, Journal No. 77.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

February 8, 1935.

Railway Express Agency, Inc.,
119 West 19th Street,
New York, N. Y.

Gentlemen:

Herewith please find your bill No. E/9/35157 with supporting bill of lading No. T-110051 and General Accounting Office memorandum requesting a showing of land grant deduction.

With return of all the papers please supply the information requested.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

February 8, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a letter received by this Bureau from the Electro Dynamic Company.

Will you please give the Bureau a report on this letter in order that we may make appropriate and satisfactory reply to this Company in regard to the subject matter of the letter.

Very truly yours,

Director of the Mint.

Inclosure.
/

RG104 E-235 Vol 489

February 9, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. John R. Hulme has been approved, for emergency work in the position of Guard in the Silver and Gold Unit of your institution, effective as of date of oath, with compensation at the rate of $1200 per annum (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

February 9, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the resignation of William L. Loehr from the position of Guard at $1200 per annum, on the emergency roll of your institution, has been accepted without prejudice, effective at the close of business January 22, 1935.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

February 9, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please reply to the questions contained in the inclosed copy of letter of February 2, 1935, from Congressman William D. Sirovich, and transmit to the Bureau at the earliest possible moment.

Very truly yours,

Director of the Mint.

R:M

RG104 E-235 Vol 489

February 11, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the Secretary of the Treasury has approved your recommendation that the following emergency employees of your institution be dropped from the rolls, effective in each case at the close of business on the date indicated, because of lack of work:

Ernest Everett	Helper	$5.00 per diem	1-30-35
William T. Holiday	"	5.00 "	1-29-35
Clare Lancaster	"	5.00 "	1-16-35
Nicholas J. Lamuto	"	5.00 "	1-15-35
Cornelius Saunders	Weigher	5.00 "	2- 4-35

Very truly yours,

M. D. O'Reilly

Director of the Mint.

M

RG104 E-235 Vol 489

February 9, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that your recommendation of January 29, 1935, for the separation of 147 emergency employees (list beginning with Anna A. Ash and ending with Arthur R. White, Jr.), effective on various dates in January 1935, has been approved by the Secretary.

Very truly yours,

M. M. O'Reilly,

Director of the Mint.

M

RG104 E-235 Vol 489

February 11, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Under date of July 18, 1934, you were advised of approval of your recommendation for temporary appointments of the following-named persons, each as roller at $5.00 per diem, for periods not to exceed 90 days, effective in each case as of date of oath:

Griffith T. Bostic
Paul I. Donnelly
John L. Gallagher

Oaths of office executed by these persons, under these appointments, were never received. Please advise whether these persons ever entered on duty as a result of these appointments, in order that our records may be closed in their cases.

Respectfully,

M. M. Orkey

Acting Director of the Mint.

M

February 11, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Under date of July 18, 1934, you were advised of the approval of your recommendation for the temporary appointment of Samuel H. Ross as helper on the regular roll of your institution, at $5.00 per diem, for a period not to exceed 90 days, effective as of date of oath.

As oath of office has never been received, please advise whether Mr. Ross entered on duty under this appointment, in order that our records may be closed in this case.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

February 11, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your recommendation of February 7, 1935, for the reinstatement of Mr. William W. Gildner to the position of Machinist at $6.72 per diem. As you know, this reinstatement must await Executive authority.

I note that Mr. Gildner is now serving on your emergency roll as Die Setter at the same salary as recommended above. If any object is to be attained by having the transfer take effect before Executive authority is obtained, you should submit recommendation for temporary appointment pending reinstatement, through your Civil Service Manager.

When you recommend new appointments of persons who are already in the employ of your office, or who have previously been in such employ, possible confusion may be avoided in this office if you will mention such previous status in your recommendation.

Respectfully,

M. McFarland

Acting Director of the Mint.

M

RG104 E-235 Vol 489

February 11, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the separation from the service of Mr. Torquato Macchiavelli, Carpenter at $6.72 per diem on the emergency roll of your institution, because of incompetence, has been approved, to be effective at the close of business February 8, 1935.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

M

RG104 E-235 Vol 489

February 11, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The vouchers inclosed are returned for your signature as to whether the "Pick-up at Origin" was or was not by the Government.

Kindly sign in the executed space on the Government Bill of Lading and return to us at your earliest possible convenience.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

February 12, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Reference is made to your letter of February 5th, recommending the purchase of certain equipment for the Engraving Department of your Mint. This letter will be authority for you to accept the proposal of the following firm to supply this equipment:

1. Swind Machinery Company, 2 tool-room lathes, $5,026.08 net.

This purchase is approved on the strength of the following statement made by you: "The bid of the Delta Equipment Company covers a 14" lathe, as built by the Sidney Machine Tool Company, which is larger and heavier lathe than that required by us. As a matter of fact, the Sidney Machine Tool Company does not make a standard 12" TOOL-ROOM lathe as evidenced by the attached descriptive circular embodied in formal proposal of the bidder. In other words, the bid covers their standard 14" lathe with an actual swing of 16½", as per Bulletin No. 80, which is not classified nor described as a strictly precision type tool-room lathe, as required and specified for our particular class of work."

2. Swind Machinery Company, 1 speed lathe, $359.27 net.

This purchase is approved on the strength of the following statement presented by you in connection with this purchase: "Special attention is directed to the Sidney machine specifications on page 8, Bulletin No. 80, showing base weight of machine at 3500 lbs., which is 600 lbs. heavier than a 12" tool-room lathe. Additional and extra weights are more adaptable to regular machine shop use than to tool-room service, as needed. It is apparent that the "Sidney" lathe is a production type engine lathe to which they attempt to add

RG104 E-235 Vol 489

tool-room features, as against a strictly precision type tool-room lathe specifications and does not conform to the opening paragraph of our inquiry specifications."

3. Swind Machinery Company, 1 polishing head, $101.33 net.

This purchase is authorized on the strength of your statement, which is as follows:"Our specifications call for an "AUTOMATIC FORCE-FEED LUBRICATION" for providing oil in sufficient quantities to all bearing surfaces in the bed, as well as to the bearing surfaces between the carriage and the compound rest. Special attention is directed to pages 6 and 7 of Bulletin No. 80 of the Sidney Machine Tool Company under caption "Apron" and "Carriage" where no reference or description whatever is found with respect to the up-to-date system of lubrication as specified. Please refer to page 33 "Monarch" Bulletin No. 132 D. 5 M 10-33, clearly showing and describing the "automatic force-feed lubrication" desired by us, because of the additional sensitivity of the screw and slide controls to be had. This is vital to accurate and sensitive micrometer dial reading adjustments required on our work. Also it adds substantially to the life of the slide-bearing members."

4. Swind Machinery Company, 1 grinding machine, surface, $1,375.50 net.

This purchase is authorized on the strength of the following statement made by you: "In our judgment the circular and descriptive matter of the manufacturer of the machine quoted should govern the determination of type, design and general characteristics of his product. This vital question has had the special attention of both the Bureau of Engineering, Navy Department, Washington, D. C. (Commander R. J. Walker) and the War Department "Brig. General H. W. Schull, Chief of Mfg. Service, Munitions Building, Washington, D. C.) and it is respectfully suggested that contact be had with these parties, especially with Comm. Walker, U. S. Navy, who has made a special study of "Performance Record" of machines offered as substitutes against machine tool specifications issued by the various Governmental plants for specific use and service. This procedure insures satisfaction to Governmental departments prior to making awards."

5. Swind Machinery Company, 1 crank shaper and slotter, $734.72 net.

This purchase is authorized upon the strength of the following statement made by you: "Investigation has shown that some of the so-called lower bidders are without adequate facilities

RG104 E-235 Vol 489

for testing accuracy of head-stock gears to tolerance required by purchaser. Further, the practice of adapting the next size larger production type lathe to conform with inquiry specifications, calling for a bona fide precision type tool-room lathe of a given size, is regarded with suspicion and concern on the part of any purchaser."

6. Swind Machinery Company, 1 drilling machine, sensitive, $366.71 net.

This purchase is authorized on the strength of your statement, as follows: "In making an installation of a machine of the particular quality desired we should like to feel that whenever occasion is had to obtain additional attachments or replacement parts in the future, that the source of supply is always available to us."

7. Swind Machinery Company, 3 motor drives, $480.00 net.

This purchase is authorized on the strength of the following statement, made by you: "We recommend that award be made to the lowest bidder meeting our specifications and requirements, which is available to us in the 12" Type C, MONARCH HELICAL-GEARED TOOL-ROOM LATHE."

I am returning the statements attached to your letter covering a description of the specifications, together with the proposals, which are to be attached to your accounts when forwarding the same to this Bureau.

Very truly yours,

D. M. O'Reilly

Acting Director of the Mint.

Inclosures.
O'R/eh

RG104 E-235 Vol 489

February 12, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The inclosed vouchers are returned for your signature as to whether the "Delivery Service at Destination" was or was not by the Government.

Kindly sign in the executed space on the Government Bill of Lading and return to us at your earliest possible convenience.

Very truly yours,

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

February 12, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The inclosed voucher is returned for your signature as to whether the "Delivery Service at Origin" was or was not by the Government.

Please sign in the executed space on the Government Bill of Lading and return to us at your earliest possible convenience.

Very truly yours,

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

February 12, 1935.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to Mint San Francisco one dozen small dime collars and one dozen large dime collars

O'Reilly, Acting Director.

RG104 E-235 Vol 489

February 13, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your letter of yesterday returning bills of the Railway Express Agency, Inc., with supporting bills of lading covering shipments made by you of standard silver dollars and subsidiary silver coins. These bills should not have been forwarded to the Philadelphia Mint. In this connection reference is made to your directions near the top of the bills of lading that the charges be billed to the Director of the Mint. Charges on these bills should be billed to the Secretary of the Treasury instead of the Director of the Mint, and it is suggested that in future similar cases you have the directions on the bills of lading correctly indicated.

Yours truly,

W. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

February 13, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Your reply of February 9th, with accompanying papers, relative to the request of the General Accounting Office for information concerning trucks shipped to the New York Assay Office is returned herewith, with request that your reply be amplified relative to the question of trucks' standing ends, sides, stakes or standards.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

February 13, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to your request of February 11th for advance to you under the emergency appropriation, of $18,000. This request is not understood, unless you desire an advance to Mr. Allen for disbursement by his Philadelphia deputy. Early this month request was made for advance of $30,000 for disbursement by Mr. Allen's Philadelphia deputy under this appropriation, but it is understood that it did not get placed to his credit until today. Please advise whether you still anticipate that you will need the $18,000, and if so, the reasons therefor and anticipated procedure in connection with disbursement thereof.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

February 13, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The inclosed voucher is returned for certification by the Superintendent, to the effect that the services have been rendered, and material received. Such certification must be made in the lower left-hand corner of the approval certificate on the face of the voucher.

The voucher inclosed is as follows:

A. S. Lipsius $ .95

In the future please see that the above certification is made when vouchers are originally forwarded to the Bureau.

Kindly return this voucher to the Bureau as soon as possible as it must be forwarded to the General Accounting Office for preaudit before payment.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

February 14, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please advise the Bureau when we may expect to receive your reports on form 61-A, etc., covering your receipts of gold and silver during the last half of 1934. Also please advise when we may expect your report on receipts of domestic gold and silver during the month of December, as requested some time ago, for use by the Bureau of Mines.

Yours truly,

M. D. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

February 15, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please forward vouchers, in duplicate, to support the amount of $35.25 taken into your December accounts as having been received from unknown persons; no explanation of this item was found with the other papers pertaining to the December accounts.

Please forward Foreign Metals Statement pertaining to the balance, as at the end of November, of 158.34 ounces nickel received from the Government of Honduras.

Also please forward retirement deductions statement covering retirement collections during December. Presumably such statement was forwarded with the pay rolls but, if so, it has been misplaced. In future please forward this statement with other account current papers instead of with pay rolls.

The December schedule of collections has been amended in this office, in accordance with the bullion abstract recapitulation, to carry, in lieu of the amount thereon -

Melting charges -	$1,944.20
Parting and refining charges - - - - - - - - - - - - - -	5,192.62
Handling charges -	2,880.25
Bar handling charges - - - - - - - - - - - - - - - - - - -	35.11
Total -	10,052.16

Apparently the names of some of the employees on emergency pay rolls are incorrectly spelled, as the signatures do not appear to be in agreement with the typed names: On page 4, Joseph F. Crilley apparently is signed Crilly; on page 6 the name Raphael George is signed Rafael George; on page 8 the name Bernard Brooks is signed Brook; on page 9 the name Anthony K. Fantozzia is signed Anthony C. Fantozzia on one roll and Anthony K. Fantozzia on another.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 489

February 15, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The inclosed voucher is returned for your signature as to whether the "Delivery Service at Destination" was or was not by the Government.

Please sign in the executed space on the Government Bill of Lading and return to us at your earliest possible convenience.

Yours very truly,

M. D. Orlady

Acting Director of the Mint

ACP/MU

February 15, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The inclosed voucher is returned for your signature as to whether the "Pick-up Service at Origin" was or was not by the Government.

Please sign in the executed space on the Government Bill of Lading, and return to us at your earliest possible convenience.

Yours very truly,

M. M. O'Reilly

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

February 15, 1935.

Mr. John R. Sinnock,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Replying to your inquiry concerning the relative merits of 12" lathes manufactured by the Sidney Machine Company and the Monarch Lathe Company, respectively, I find as follows:

Of the 96 lathes last purchased by the Navy Department from the Sidney Machine Company, practically all were found uniformly defective in many respects. One or more gears in each machine were found to be soft, due to non-uniform hardening. The scleroscope figures for the Sidney gears ranged from 40 to 80 while other manufactures, including the Monarch, range from 65 to 80. The nose of spindle on one machine showed a hardness of only 35 while the specifications called for not less than 50. The micrometer stop on the cross feed screw of another machine was found to be practically worthless, being inaccurate within .010".

The Navy Department has temporarily barred the Sidney lathe until they make good on all the defects of the 96 machines on hand. All these defects have been corrected to date except the hardening of the gears. To do this will necessitate substitution of new gears.

Very truly yours,

F. J. Lisle

Assayer, Bureau of the Mint.

Q/eh

RG104 E-235 Vol 489

February 15, 1935.

Confidential

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

An agreement has been reached between the Cuban Government and the Federal Reserve Bank of Atlanta for the exchange of $418,100.00 into American silver, nickel and bronze coins. This silver will be shipped to you from Atlanta and it is expected will arrive in Philadelphia on Monday.

The Cuban Charge d'Affaires has requested that the operation of inspecting, counting and classification of this coin shall be carried out at the Mint in Philadelphia and Mr. Eduardo I. Montoulieu has been appointed by the Cuban Government to audit and inspect this work.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

February 16, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of 112.44 fine ounces of silver discs furnished in exchange for three silver bars forwarded you January 31, 1935.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

Q.

RG104 E-235 Vol 489

February 16, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The voucher inclosed is returned for your signature as to whether the "Delivery Service at Destination" was or was not by the Government.

Kindly sign in the executed space and return to us at your earliest possible convenience.

Very truly yours,

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

February 16, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

The inclosed voucher is returned for your signature as to whether the "Pick-up at Origin" was or was not by the Government.

Kindly sign in the executed space and return to us at your earliest possible convenience.

Very truly yours,

M. N. Oakley

Acting Director of the Mint

ACP/MU

RG104 E-235 Vol 489

February 18, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In reply to your letter of February 15, please be advised that Form 3R-39 submitted by your office has been located and you may therefore ignore the recent request for this form.

Retirement Record Card on file in this office indicates that Mr. Halpin was absent from duty 19 days in excess of six months in the calendar year 1924. Please advise the number of days each of sick and annual leave and leave without pay during this year, as this information is required by the Civil Service Commission.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

February 19, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Reference is made to a contract recently received from you in the Bureau carrying the number 269, for the purchase of 60,000 pounds of cathode plate copper from the American Smelting & Refining Company. A prior contract with the Fairmount Foundry, Inc., for iron castings, appears to have been assigned the contract No. 269. It also appears that the number 263 has not been assigned to a contract, or if so assigned our records do not indicate it. Please advise the Bureau relative to the above.

Yours truly,

Director of the Mint.

F-S

RG104 E-235 Vol 489

February 19, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of February 18th, you are authorized to purchase five barrels of bone ash (approximately 2500 pounds), for use in making assay cupels, from the Swann Chemical Company, at the rate of $7.605 per 100 pounds, less 1% ten days.

It is understood that this is the lower of two bids received of three asked.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

/

RG104 E-235 Vol 489

February 19, 1935.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.

Gentlemen:

Herewith please find sample sheet of new Bullion Account Current form, No. 948-AA, a supply of which is being forwarded you under separate cover. It is contemplated that it will be used as sheet 2 of the complete bullion account current.

A new edition of the remaining Bullion Account Current sheets has been printed, carrying slight modifications from the edition now being used. It is requested, however, that the old forms be used up before starting on the new forms, which latter will be supplied in filling your requisitions, when the old forms are exhausted.

Yours truly,

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

February 19, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

The annual interrogatory of the Royal British Mint contains the following question, to which it is requested you supply a reply:

Were any medals struck at the mint or mints during 1934? If so, give particulars as to numbers, metals, etc.

Yours truly,

Director of the Mint.

F-S

RG104 E-235 Vol 489

February 20, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of February 19th, you are authorized to purchase 25 sets of fire brick cylinders for your large melting furnaces, from the Corundite Refractories, Inc., at the rate of $12.06 per set.

It is understood that this is the lowest of three bids received.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

February 19, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is transmitted herewith, for your information and such action as you may see fit, report submitted by the Secret Service relative to investigation of Alton Warren, an employee of your institution.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 489

February 19, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Robert S. Graham has been approved, from the position of Clerk in Charge of the Deposit Weigh Room at $2800 per annum (less 5%), on the emergency roll of your institution, to the same position at the same salary, on the regular roll, effective as of date of oath.

Creation of the position of Clerk in Charge on the regular roll was approved by the President on January 30, 1935, Journal No. 120, position No. 20987.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

February 20, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Herewith please find a copy of Procurement Division circular letter No. 61, supplement No. 1, dated February 16, 1935, relative to the execution of consolidated drayage contracts for the fiscal year beginning July 1, next. Will you kindly co-operate with those having charge of the preparation of the contract, as requested in the Procurement Division's circular letter.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 489

February 20, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing for your consideration copy of letter from the Department of Justice to the Secret Service Division, relative to the results of fingerprint search in the case of Michael J. Dempsey, and will leave to your judgment whether the record of Mr. Dempsey's behaviour during his employment at the Mint has been such as to justify his retention. You will note that the offense of which he was convicted does not relate to honesty.

Very truly yours,

Director of the Mint.

R:M

RG104 E-235 Vol 489

February 20, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. Frank Waldraff has been approved, for emergency work in the position of Carpenter in the Silver and Gold Unit of your institution, effective date of oath, with compensation at the rate of $6.72 per diem (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 489

February 21, 1935.

Government Facilities.

Superintendent, US Mint, Philadelphia, Pa.

Please forward to San Francisco twelve standard dollar coin collars.

Nellie Tayloe Ross,
Director.

RG104 E-235 Vol 489

February 21, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is with further reference to your recommendation for the reinstatement of Mr. William W. Gildner (now on your emergency roll as Die Setter) to the position of Machinist at $6.72 per diem.

As you recommended Mr. Gildner's reinstatement vice James X. Kelley, it did not appear that statement of duties and justification would be necessary. However, it is found that Mr. Gildner was retired on June 30, 1932, and his position was subsequently abolished. It will, therefore, be necessary that you furnish the same information as required with entirely new positions. The only positions which are not subject to this requirement are such positions as were vacated subsequent to June 30, 1933, and have not since been abolished.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 489

February 21, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

With reference to your letter of yesterday concerning the assignment of contract numbers, will you please advise the Bureau as to where contract numbered 263, with M. Segal & Sons, may be found; also please advise what contract number in lieu of number 269 should be assigned the contract with the American Smelting & Refining Company for 60,000 pounds of cathode copper.

Yours truly,

F-S

Director of the Mint.

RG104 E-235 Vol 489

February 21, 1935.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Herewith please find additional lists of certain corporations, and communications from the Assistant General Counsel of the Bureau of Internal Revenue dated February 4, 13 and 16, 1935, relative to claims of the United States that may be outstanding against the listed corporations. Please forward to this Bureau your answer stating whether or not your institution has any claims against any of these concerns.

Yours truly,

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 489

February 23, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

You are authorized to place Mr. Thomas C. Callahan, Skilled Workman in your institution, on leave without pay for a period of sixty days beginning February 15, 1935, pending action by the Civil Service Commission upon his application for disability retirement.

Very truly yours,

M. M. Okell

Director of the Mint.

M

RG104 E-235 Vol 489

February 23, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

You are authorized to place Mr. Patrick H. Duffy on leave without pay for a period of sixty days pending action by the Civil Service Commission upon his application for retirement by reason of disability, effective February 5, 1935.

It is noted that Mr. Duffy's statement of his Government service, as well as your own statement, omits the period of temporary employment from October 16, 1917, to July 16, 1918. Does this period of service appear in your records?

Very truly yours,

H. M. O'Reilly

act. Director of the Mint.

M

RG104 E-235 Vol 489

February 25, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. Clemens J. Sylvester has been approved, for emergency work in the position of Machinist in the silver and gold unit of your institution, effective as of date of oath, with compensation at the rate of $6.32 per diem (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

February 25, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

There is being forwarded to you today, by insured parcel post, 20 ounces of fine gold cornets.

Please furnish the equivalent in proof gold for use in the Bureau Laboratory.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 489

GOVERNMENT FACILITIES

FEBRUARY 26, 1935.

SUPERINTENDENT,
UNITED STATES MINT,
PHILADELPHIA, PENNSYLVANIA.

APPOINTMENTS APPROVED MARGARET A QUINN SEWING WOMAN FOUR DOLLARS PER DIEM AND SARAH M GAVAGHAN AND MINNIE I MARTIN COUNTERS AT FOUR DOLLARS PER DIEM EMERGENCY ROLL EFFECTIVE DATE OF OATH AND NOT TO EXTEND BEYOND JUNE THIRTIETH NINETEEN THIRTY-FIVE.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 489

February 25, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the suspension is approved of Mrs. Katherine M. Rivel, Sewing Woman at $4.96 per diem in your institution, for a period of sixty days, without pay, beginning February 1, 1935, because of frequent and continued absence from duty.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

February 26, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In order that this office may make reply to inquiry of the Civil Service Commission, please furnish information as to the aggregate amount of salary paid to Valdemar R. Sparrevohn during his period of temporary employment as Helper in your institution from August 10, 1925, to December 31, 1925.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

February 26, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointments of the following-named persons have been approved for emergency work in the positions indicated in the silver and gold unit of your institution, effective as of date of oath, with compensation in each case at the indicated rate, payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as their services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935:

Margaret A. Quinn	Sewing Woman	$4.00 p. d.
Sarah M. Gavaghan	Counter	4.00 p. d.
Minnie I. Martin	Counter	4.00 p. d.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

The appointment of Mr. William Fahringer as Helper at $5.00 per diem, on the emergency roll of your institution, was approved on October 29, 1934, and you were notified of such approval by letter of November 1, 1934. Oath of office executed by Mr. Fahringer was never received in this office. His name, however, was not included in your recent letter listing persons whose appointments had been approved but who had not entered on duty.

Will you please advise what disposition was made of Mr. Fahringer's appointment.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

February 25, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

You are authorized to place Mr. Raymond McManus, Guard at $1440 per annum in your institution, on leave without pay for a period of sixty days, pending action by the Civil Service Commission upon his application for retirement by reason of disability.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

February 26, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please again refer to Bureau letters of February 19 and February 21, 1935, relative to assignment of contract numbers, and advise the Bureau where contract numbered 263 may be found.

Yours truly,

Nellie Taylor Ross

F-S

Director of the Mint.

RG104 E-235 Vol 489

February 21, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

I am inclosing four reports covering men who are now employed at your Mint. These reports are forwarded to you for your consideration and recommendations.

In connection with these letters I refer you to a letter addressed to you today relative to the general policy to be pursued in handling such reports and in connection, also, with fingerprinting of all officers and employees.

Very truly yours,

Arthur Taylor Roe

Director of the Mint.

Inclosures.
/

RG104 E-235 Vol 489

February 27, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the promotion of Miss Mary S. Corcoran has been approved, from the position of Selector at $4.96 per diem, on the regular roll of your institution, to the position of Clerk at $1800 per annum, also on the regular roll, effective as of date of oath.

Creation of the position of Clerk was authorized by the President on January 11, 1935, Position No. 20314, Journal No. 116.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

February 27, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. Charles S. Gehringer has been approved, for emergency work in the position of Guard in the silver and gold unit of your institution, effective as of date of oath, with compensation at the rate of $1200 per annum (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 489

February 27, 1935.

Superintendent, U. S. Assay Office, New York, N. Y.,
Superintendent, U. S. Mint, Philadelphia, Pa.,
Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.,
Assayer in Charge, U. S. Mint, New Orleans, La.,
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Dear Sir:

In reference to reports you are receiving through the Secret Service relative to the criminal records of employees, you are to be guided by the following policy:

All information the reports contain is to be held confidential unless it indicates crimes or offenses so flagrant as to require exposure and prompt dismissal of the employees concerned from the Mint Service.

All information not of this serious character shown on the police records regarding subjects under investigation should be withheld from the knowledge of their associates and should not be used to impair the good standing and self-respect of the persons to whom it relates.

Whatever reports you may receive from the Secret Service which may cause you to doubt the advisability of retaining or employing any individual should be referred by you to this Office for determination. In fact, all reports received by you from the Secret Service which in any way question the character of the person investigated should be sent to this Office, together with an expression of your own opinion.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 489

February 27, 1935.

Superintendent, United States Mint, Philadelphia, Pa.
" " " " San Francisco, Calif.
" " " " Denver, Colo.
" U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.
" " " United States Mint, New Orleans, La.

Gentlemen:

Please be advised that the address of Johnson & Higgins, the contractors for the insured shipments of currency, coin, bullion and securities, during the fiscal year 1935, has been changed from 67 Wall Street to 40 Wall Street, New York, N. Y.

Yours truly,

F-S

Director of the Mint.

RG104 E-235 Vol 489

February 28, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of February 27, 1935, transmitting oath of office executed by Clemens J. Sylvester, Machinist at $6.32 per diem on the emergency roll, and stating that Mr. Sylvester's personal history statement is already on file in this office.

When an employee is reappointed in your institution after a period of separation, a new personal history statement should be submitted. It is understood that Mr. Sylvester has been employed elsewhere in the Government service since his recent period of employment in your institution. An account of this employment should appear in our records. Ordinarily this office might be entirely unaware of the intervening employment, were a second personal history statement not filed.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 489

February 27, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Your letter of February 26, relative to the service record of Patrick H. Duffy, has been received.

With regard to your inquiry, statements on Form 3-R39 should include all periods of service whether temporary or permanent and whether continuous or discontinuous. In the case of any employee who has served less than 30 years, the amount of annuity paid is directly proportional to the length of service. A period of temporary service has the same effect upon the amount of annuity as an equal period under permanent employment.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 489

February 28, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

In accordance with the recommendation contained in your letter of February 27th, you are authorized to accept the proposal of the Pennsylvania Copper Works to furnish your institution with 4 copper tanks for use in the melting room, at the rate of $53.00 apiece, less 2% ten days.

It is understood this is the lowest bid of three received.

Very truly yours,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

February 28, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am returning the letter from the Shanghai Mint, forwarded by you to this Bureau. Will you be kind enough to send to the Bureau a draft of the information requested.

There would appear to be no objection to supplying legal allowances and approximate operating results.

Please return the Shanghai letter with your reply.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

RG104 E-235 Vol 489

March 1, 1935.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Sir:

Please be advised that on January 10th an order was placed with the Government Printing Office for 3,000 loose leaves of Register of Deposits of Bullion, form 189-C, for delivery to you when printing is accomplished. An order (copy enclosed) is also being placed today with the Master-Craft Corporation for supplying a loose leaf binder with rapid opening device to hold the above mentioned sheets. Directions have been given for both delivery and billing to you of the binder. The binder should be paid for from the appropriation Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934-35.

Yours truly,

Acting Director of the Mint.

F-S
Encl.

March 1, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a German gold piece. This is the property of Mr. G. B. Macke, 505 - K - Street, N. W., Washington, D. C. Mr. Macke understands that he is to receive the bullion value of this piece at $20.67 an ounce. It can be accepted by you under the instructions of January 17, 1934.

Please forward check to Mr. G. B. Macke, c/o G. B. Macke, Inc., at the above address.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

Inclosure.
O'R/eh

February 28, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Receipt is acknowledged of your letter of February 27, 1935, showing the total amount of salary paid to Valdemar R. Sparrevohn during his period of temporary employment as Helper in your institution from August 10, 1925, to December 31, 1925.

I regret that request of this office was not quite properly stated and it will therefore be necessary that a revised statement be submitted. The statement is to be used as a basis for computing the amount Mr. Sparrevohn must deposit in order to secure retirement credit for this service. It should therefore include only such pay as would have been used as a basis for computing retirement deductions, had Mr. Sparrevohn been subject to the Retirement Act at that time, and should not include any amount paid for overtime work. The statement submitted by you apparently includes overtime pay in every pay period from October 1 to December 31, inclusive.

Respectfully,

M. Mokrey

Acting Director of the Mint.

M

March 1, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

On the 19th of February Mr. T. P. Krafft, of Alexandria, Virginia, forwarded a small amount of gold to augment a first deposit made, with the expectation that when added to his first deposit there would be sufficient quantity from him in your hands to make an acceptable deposit.

Will you please telephone the Bureau today giving me some idea when Mr. Krafft may expect returns from this gold deposit.

Very truly yours,

M. D. O'Reilly,

Acting Director of the Mint.

O'R/eh

RG104 E-235 Vol 489

March 2, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that reinstatements of the following-named employees to permanent positions on the regular roll of your institution have been approved, as indicated, effective as of date of new oath. The position No. with respect to Presidential approval is indicated in each case. Filling of all of the positions was approved by the President on January 30, 1935, Journal No. 119:

Name	Designation	Salary	Position No.
Oliver Bishop	Guard	$1320 p. a.	20921
Joseph F. Crilley	"	1320 p. a.	20922
George N. Kirby	"	1320 p. a.	20923
Harry L. Koettker	"	1320 p. a.	20924
Charles F. Rapp	"	1320 p. a.	20925
Booten M. Thomas	"	1320 p. a.	20926
Hugh J. Hennsberry	Melter	$6.56 p. d.	20927
Joseph J. Hutelmyer	"	6.56 p. d.	20928
Joseph W. Lamar	"	6.56 p. d.	20929
Isaac L. Lewis	"	6.56 p. d.	20930
Joseph T. Maguire	"	6.56 p. d.	20931
John J. Martin	"	6.56 p. d.	20932
Nathan Neiman	"	6.56 p. d.	20933
Herman A. Ratzke	"	6.56 p. d.	20934
Howard Thomas	"	6.56 p. d.	20935
Mary Hyland	Sewing Woman	4.96 p. d.	20936
Dorothy R. Kaufman	" "	4.96 p. d.	20937
Rose Lynch	" "	4.96 p. d.	20938
Agnes C. McEvoy	" "	4.96 p. d.	20939
Anna Muller	" "	4.96 p. d.	20940
Katherine M. Rivel	" "	4.96 p. d.	20941

RG104 E-235 Vol 489

Name	Designation	Salary	Position No.
Joseph J. Dunn	Skilled Workman	$6.32 p. d.	20942
James F. Hogan	" "	6.32 p. d.	20943
Charles A. Holton	" "	6.32 p. d.	20944
Edward J. Lacey	" "	6.32 p. d.	20945
John J. May	" "	6.32 p. d.	20946
Edward E. O'Brien	" "	6.32 p. d.	20947
John V. Pagum	" "	6.32 p. d.	20948
Louis Parker	" "	6.32 p. d.	20949
Louis Russman	" "	6.32 p. d.	20950
John Sassany	" "	6.32 p. d.	20951
Samuel Simkovitz	" "	6.32 p. d.	20952
Hugh A. Strain	" "	6.32 p. d.	20953
John J. Heberlin	" "	5.94 p. d.	20954
Harry M. Hill	" "	5.94 p. d.	20955
Harry Kister	" "	5.94 p. d.	20956
John A. O'Connor	" "	5.94 p. d.	20957
George Penn	" "	5.94 p. d.	20958
John F. Zag	" "	5.94 p. d.	20959

Respectfully,

M

Acting Director of the Mint.

RG104 E-235 Vol 489

March 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There is inclosed an affidavit as to marital status and members of family in Government service, which should be executed by Mr. Dennis J. Cannon and returned to this office, in order that response may be made to request from the Civil Service Commission.

Respectfully,

N. M. Reidy

Acting Director of the Mint.

M

Inclosure.

RG104 E-235 Vol 489

March 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Please furnish a statement of the actual amount deducted from the salary of John J. Dee for the retirement fund from July 1, 1931, to May 31, 1932, in order that this office may be able to reply to request of the Civil Service Commission.

Respectfully,

T. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 489

March 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

Application for Annuity, executed by Mr. Joseph H. Steinhauser, has been received in this office. Both Application for Annuity and Certificate of Administrative Officer on page 3 of the application show date of entrance into Government service as August 29, 1918, and omit the periods of temporary service from September 25, 1916, to March 25, 1917, and from October 3, 1917, to August 28, 1918.

Please be advised that both of these statements should show entrance into the Service as the first day actually worked under Civil Service, whether under temporary or probational appointment. Also please note that every period of service should be shown, whether temporary or permanent; military or civilian; classified or unclassified. Although employees are not necessarily subject to retirement in all of the aforementioned types of service, credit is given for all of these types when the employee eventually comes within the purview of the Retirement Act.

Respectfully,

M. M. O'Reilly

Director of the Mint.

M

March 5, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

There are inclosed affidavits as to marital status and members of family in Government service, Form 375 (application), medical certificate and fingerprint chart, which should be properly filled out and executed in connection with Mr. William W. Gildner's proposed reinstatement to the position of Die Setter at $6.72 per diem, in your institution.

Respectfully,

Director of the Mint.

Inclosures.

M

March 4, 1935.

Superintendent,
United States Mint,
Philadelphia, Penna.

Dear Sir:

Please find inclosed voucher which is to be signed by the E. B. Adams, Company of Sheboygan, Wisconsin, as to whether the "Pick at Origin" was or was not by the Government.

We would appreciate your cooperation in forwarding this voucher to the above Company for their signature, as we are unaware of the street address.

Yours very truly,

Acting Director of the Mint

ACP/mm

RG104 E-235 Vol 489

March 5, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a package, together with correspondence forwarded to this Bureau, from the White House, and a copy of a letter addressed by this Bureau to the depositor, Mr. Carl Schiller, P. O. Box 84, Arthur, North Dakota, for appropriate action.

Very truly yours,

W. M. Reed

Acting Director of the Mint.

Inclosures.
C'R/eh

March 5, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the appointment of Mr. William Fahringer as Helper at $5.00 per diem on the emergency roll of your institution, which was approved by the Secretary on October 29, 1934, has been cancelled, in view of the fact that Mr. Fahringer has never entered on duty under this appointment.

Very truly yours,

M

Director of the Mint.

RG104 E-235 Vol 489

March 6, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Walter G. Knight from the position of Skilled Workman at $6.32 per diem, on the regular roll of your institution, to the position of Assistant Foreman of the Milling Room at $6.96 per diem, also on the regular roll of your institution, has been approved effective as of date of oath. Creation of the position of Assistant Foreman of the Milling Room was authorized by the President on January 11, 1935, Journal No. 116, Position No. 20317.

Very truly yours,

Director of the Mint.

M

March 6, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Charles A. Carickhoff from the position of Guard at $1440 per annum, on the regular roll of your institution, to the position of Helper at $5.00 per diem, also on the regular roll of your institution, has been approved, effective as of date of oath. Creation of the position of Helper was approved by the President on January 11, 1935, Journal No. 116, Position No. 20315.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

March 6, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Frank A. Cavanaugh from the position of Pressman at $6.56 per diem, on the regular roll of your institution, to the position of Die Setter at $7.04 per diem (less 5%), also on the regular roll of your institution, has been approved, effective as of date of oath. Creation of the position of Die Setter was authorized by the President on February 26, 1935, Journal No. 128, Position No. 21658.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

March 6, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. George P. Fannin from the position of Assistant Foreman of the Whitening Room at $6.72 per diem, on the regular roll of your institution, to the position of Foreman of the Milling Room at $7.34 per diem, also on the regular roll of your institution, has been approved, effective as of date of oath.

Filling of the position of Foreman of the Milling Room was approved by the President on January 12, 1935, Journal No. 115, Position No. 20313.

Very truly yours,

M

Director of the Mint.

March 6, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

This is to advise that the transfer of Mr. Courtland S. Mansfield from the position of Annealer at $6.40 per diem, on the regular roll of your institution, to the position of Assistant Foreman of the Whitening Room at $6.96 per diem, also on the regular roll of your institution, has been approved, effective as of date of oath. Filling of the position of Assistant Foreman was approved by the President on January 12, 1935, Journal No. 115, Position No. 20312.

Please note that Mr. Mansfield's transfer may not be made effective until the effective date of transfer of George P. Fannin from the Assistant Foreman position.

Very truly yours,

Director of the Mint.

M

RG104 E-235 Vol 489

March 5, 1935.

Superintendent,
United States Mint,
Philadelphia, Pennsylvania.

Dear Sir:

I am inclosing a copy of a letter addressed, under date of March 5th, to Mr. A. W. Parke, P. O. Box 1300, Little Rock, Arkansas, relative to the design for the Arkansas coin. The letter will be self-explanatory.

Mr. Parke had previously suggested that the master dies be made by the Medallic Art Company but this Office is in doubt as to whether or not the changes submitted by the Commission of Fine Arts with its approval of the design should be considered by you before the model is sent to the Medallic Art Company.

Please advise the Bureau in regard to this matter.

Very truly yours,

N. N. O'Reel

Acting Director of the Mint.

Inclosure.
O'R/sh